

Ligonier Township Supervisors
Regular Meeting
September 8, 2015

The Ligonier Township Supervisors met in regular session at 7:01 PM with the Pledge of Allegiance opening the meeting. Secretary Bruce Robinson took roll call. Present were D. Scott Matson, Paul Knupp, Bruce Robinson, and Gary Thistlethwaite and Chairman Wade Thomas

Public Comment

1. **Judy Wilson Caughey** – 119 Darlington Rd. for 30 years with a deep well. Water Tap-in \$1750.00 fee and shocked of a sewage bill of \$141.91 \$2500.00 to \$3000.00 cost for them to tap-in plus hundreds of dollars already spent on a new meter last year. Need to protect our property.
 2. **Tom Schultheis** – Seal and Chipping on Clark Hollow Road. He slowed down and went around the cop to see the crew in their trucks and as he proceeded he heard the tar and chip hitting his truck he just purchased last year and tar on his equipment. Been here five (5) years with no problems. Later that day fresh oil signs where put up. Estimates included and would like the Township to take care of things.
 3. **Tom VanDyke** – 163 Slater Road. Along the roadway in front of his property there is an Ash tree that has a bore disease and he had an estimate done for the care of the tree and he is asking the township for help with the cost if in the township ROW and if not he and his wife foot the bill that the township can provided a grantee that they will not cut the tree down in the future.
- A motion was made by Paul Knupp and seconded by Scott Matson to approve the minutes of the August 11, 2015 meeting. Motion carried

Staff Reports

Manager's Report - Terry reported that the recycling survey total was 43 –38 in favor and 5 not in favor. Proposal on signage by road at the township building and would be lighted. We have extra funds from fuel that he would like to purchase the sign with. Police Study has been completed and Terry recommends that we proceed with Phase 2 of the study. Terry stated that he would like to remove Donna Holdorf with Gateway Communities Program from the agenda as she was unable to make it tonight, but she sent along a note that there is a meeting scheduled on October 13 5 PM to 7 PM at the Fort Ligonier and you could attend please do so.

Police Report – Chief Matrunics reported the following:

Police Activity Report

August 2015

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals Description
4883 Miles driven
845 Street Hours worked
37 reimbursable hours Aggressive Driving Detail/Grant/hrs
12 Court hearings
1 6 officers Days training/Active shooter
0
1
1
0
0
Comp. days
Vacation days
Sick days
Personal Days
Holidays Pays
0 Public Relations
4.6 reimbursable hours Task Force hours
477 Total Calls

Calls for service/incidents/ arrests

Totals	Description	Totals	Description
14	Criminal complaints	1	
4	Criminal Arrests		
	Criminal Charges		
52	Vehicle code violations/citations		
10	Admin. duties		
4	Vehicle Accidents	7	Reportable Vehicle Accident
	Non-Reportable	0	Fatality
20	Assist other agency	0	Fire alarms
0	Fires	17	Patrol check
0	Arson		
3	Criminal mischief	3	Harassments
4	Harassments by • , communication		
2	Information calls		

11 Suspicious activity 0 Child Endangerment
1 Check on welfare 0 Hazardous condition
1 Access DeviceFraud 0 Underage drinking compl
3 Attempted 0 Underage drinking violations
2 Medical emergency 1 Vehicle Theft
0 Disorderly conduct 3 Disabled vehicles
3 Noise compl.'s 0 Motorist Assist
1 Disturbances 0 Abandoned Vehicle
2 Custody disputes 17 Burglar alarms
3 Police services 9 Theft by unlawful
taking/deception/services
1 Wires down 0 Finger printings
0 Trees down
1 911 hang up call 4 Domestic dist.
1 Animal control 0 Act 64 / Drug Possession
0 Dogs at Large
0 License violation
0 Barking dog
3 Follow up invest. 1 Civil problem
0 Code 49 0 A.T.V compl's
0 Attempted suicide 0 A.T.V violation
0 Suicide
0 302 6 Evidence to lab
Patient/commitment 0 Evidence pick-up
6 Vehicle Code
warnings/compl's
0 Equipment malfunction and
repair
8 Traffic
control/details
0 Commercial Truck / Driver
Inspection
2 I.D.Theft 0 PFA Violations
0 Terroristic threats 5 D.U.I.
1 Neighbor Disputes 52 Miscellaneous calls
C.O. Detector 0 Attempted Burglary
0 Burglary
1 Simple Assault 2 Hit and Run
0 Escort 3 Trespass
0 Reckless 2 Lost/Recovered/Returned/stolen
Endangerment Property
1 Shots Fired 1 Parking Compl.
0 Highway
obstruction/flooded
roadway
9 Receiving stolen property
0 Code 40 (DOA) 0 Bad Checks
0 Overdose

2 R.E.P.O. 0 Counterfeit Money
0 Open door 0 Resisting Arrest
1 Twp. Ordinance 2 Missing Persons
Violation/illegal
dumping/burning
1 Attempt to Locate
1 Warrant service 2 Sexual assault/Incest
1 Juvenile Runaway 1 Warrant service
1 Retail Theft 0 Keys Locked Into Vehicle

Solicitor's Report- Michael Kornis stated that an Executive Session was held prior to the meeting and was in attendance and items discussed were in compliance with the Pennsylvania Sunshine Law. Michael Kornis also stated to Mr. Schultheis that he will be in touch with him regarding the Seal and Chipping matter and for Mr. VanDyke to speak with him after the meeting and he will see what he can do.

Engineer's Report – Mill Road bridge project is moving forward to start September 14th with plans of completion at the end of October. They are ordering supplies/materials to schedule for delivery and the grid decking being an issue that the one supplier did not want to bid, so she went to a supplier in Pittsburgh and she feels the bid is a little excessive it will be well over \$35,000.00 to do the grid decking at the 30 tonnage. If what was done on Harvey road would be done the rate would be like 13 tons, or options 2 would be to use the stay in place forms with a thin concrete overlay and place bituminous over that. Or option 3 to use 2x6 timber planks and treat them or leave them exposed and cover with a bituminous over them and that would be in the 13 tons range. Bridge will be detoured during the project. Her recommendation is to look at one of the three options for the 13 tons due to time constraints as the grid decking would put the project way behind schedule and the 13 tons gives what is needed for bus usage.

Scott Matson asked “What about everyone else that wants to use the road like him and the fire trucks”, he thinks this needs to be fixed right. There was discussion by all regarding the tonnage of the bridge. Wade agreed with Scott that we need it to be a 30 ton bridge. Wade asked if it is not done this year will it make it another winter and Dorothy said she will need to look into that. Terry stated that you are going to have a 30 ton bridge on a 10 ton road, and it will take more time and money to do a 30 ton bridge.

- A motion was made by Scott Matson and seconded by Bruce Robinson that we make Mill Road Bridge a 30 ton bridge. Motion carried with a 4-1 vote, Paull Knupp voted No.

Terry had asked Dorothy to look into the Route 30 issues with traffic backing up when Idlewild is busy, so she showed some slides of Route 30 westbound and eastbound with some sign change options. The next step would be to meet with PADot and Wade gave Dorothy authority to proceed further with this matter.

Zoning Officer's Report- Rich reported

Total Income from (17) Lien Letter Requests - \$170.00

Building Permits Issued

Income

10 \$691.40

Sign Permits Issued

9 \$15.00

Sewage permits Issued

5 \$785.00

Demolition Permits Issued

2 \$50.00

Total Income Generated **\$1,711.40**

My office received five (5) nuisance complaints during this reporting period.

One complaint involved a barking dog and was turned over to animal control officer.

One complaint involved the dumping of raw sewage in a stream from a weekend cabin. This issue was turned over to the sewage enforcement officer and the owners were given a cease and desist order.

One complaint was regarding a possible sewage issue on a property in Laughlintown. This issue has been turned over to the sewage enforcement officer for investigation.

One complaint involved a new business on Route 711 and the permitting of the business. The business has been issued all the proper permits and the issue is resolved.

One nuisance property has been identified on Route 271 and the owner will be issued a clean-up order.

ZONING NEW BUSINESS

The 2015 Zoning Ordinance needs some amendments on the existing ordinances and will be brought to the planning commission for their review.

A burning ordinance will be brought to the planning commission for their review.

An outdoor furnace ordinance will be brought to the planning commission for their review.

Correspondence

FORT LIGONIER DAYS FIREWORKS DISPLAY REQUEST AND LIGONIER BOROUGH FORT DAYS ASSISTANCE REQUEST

- A motion was made by Paul Knupp and seconded by Gary Thistlethwaite to approve the fireworks display and assist Ligonier Borough with traffic control. Motion carried

MILL ROAD RESIDENT CATHERINE HARPER REQUEST – no action taken

DEISS/HALMI REPORT ON ACT 537 REVISION – meeting set for September 29, 2015

DR PAT JAMESON REQUEST FOR REFUND FOR ROSS MOUNTAIN ROAD SIGN-

- A motion was made by Bruce Robinson and seconded by Scott Matson to study a road sign policy for next meeting. Motion carried

Treasurer's Report-Terry Carcella stated that the General Fund account balance is \$428,745.86, the Act13 account balance is \$142,905.59, the K-9 account balance is \$75,367.77, the Liquid Fuels account balance is \$276,285.89, the Developer's account balance is \$12,550.00, and the Liquid Fuels Investment Account is \$9,831.69 for a total of \$802,924.04. No action required.

- A motion was made by Bruce Robinson and seconded by Scott Matson to pay bills of August 24, 2015 bill pay list and bills of September 4, 2015 bill pay list. Motion carried.

Old Business

- A motion was made Bruce Robinson and seconded by Gary Thistlethwaite to approve the proposed 2015-OR-05 Grease Trap Ordinance. Motion carried.
- A motion was made Paul Knupp and seconded by Gary Thistlethwaite to approve the proposed 2015-OR-06 Recycling Ordinance. Motion carried.
- A motion was made Bruce Robinson and seconded by Scott Matson to approve the proposed 2015-OR-07 Water Tap-in Ordinance. Motion carried with Paul Knupp voting No, 4-1.

- A motion was made by Bruce and seconded by Gary Thistlethwaite that LTMA approve a resolution to refund for meters purchased in the last three years for the new Water Tap-in Ordinance 2015-OR-07.

New Business

No committee reports

- A motion was made by Scott Matson and seconded by Gary Thistlethwaite to appoint Gary Falatovich as special counsel for all matters associated with Ligonier Township Municipal Authority. Motion carried with Paul Abstaining.

Bruce asked if Michael Kornis can do a letter to the state ethics to see if he can vote on the items with LTMA and Wade granted Michael to do the letter.

The DCED Regional Police Study Phase One and presentation have been completed and a decision needs to be made to move onto Phase Two or end the study.

- A motion was made by Paul Knupp and seconded by Bruce Robinson to approve continuing the DCED Regional Police Study by moving to Phase Two of the study. Motion carried
- A motion was made by Scott Matson and seconded by Bruce Robinson to approve the Michael Dzvonic subdivision, Woodhaven Lane-A-1 Zone. Motion carried
- A motion was made by Paul Knupp and seconded by Scott Matson to approve the Brian Frye subdivision. Motion carried
- A motion was made by Bruce Robinson and seconded by Scott Matson to approve the Jane subdivision. Motion carried
- A motion was made by Scott Matson and seconded by Bruce Robinson to approve the resolution for Ligonier Township early retirement incentive plan at 59 ½ of age with a timeframe. Motion carried
- A motion was made by Scott Matson and seconded by Gary Thistlethwaite to approve the contract for Lt. Roger Wilson. Motion carried
- A motion was made by Paul Knupp and seconded by Bruce Robinson to approve the Co-Stars plow purchase in the amount of \$6,583.00 for the dump truck ordered with U S Municipal. Motion carried with a vote of 4-1, Scott Matson voting No
- A motion was made by Scott Matson and seconded by Bruce Robinson to accept Loyalhanna Township's offer of \$18,750.00 on the 1985 Champion Grader. Motion carried with a Roll Call vote of 4-1, Paul Knupp voting No

- A motion was made by Scott Matson and seconded by Gary Thistlethwaite to approve the part-time Administrative Assistant hire of Laurel Ross for the Police/Public Works Departments at a wage of \$13.00/hr. with a maximum of 25hrs./week Motion carried
- A motion was made by Scott Matson and seconded by Gary Thistlethwaite to approve the advertisement for a K-9 officer. Motion carried
- A motion was made by Paul Knupp and seconded by Bruce Robinson to accept the new lighted road sign bid of \$5,100.00 (out of 3 bids) to place at the top of Municipal Park Drive. Motion carried with a vote of 4-1, Scott Matson voting No.

Chairman Wade Thomas authorized Terry Carcella to check Slater Road to see if the tree is in the Right-of-Way.

- A motion was made by Scott Matson and seconded by Bruce Robinson to approve the Township Manager, Terry Carcella's salary raise of \$6,000.00 to a salary of \$68,000.00. Motion carried.
- A motion was made by Scott Matson and seconded by Paul Knupp to remove the residency requirement for the Township Manager position. Motion carried

Supervisors Comments

Supervisor Scott Matson – Thanked Mike for Good job.

Supervisor Paul Knupp – Asked if Terry, Roxanne, or someone could draft a thank you letter to PADot for the good job done on Route 711 North. Thanked the road crew for the good job they have done.

Supervisor Bruce Robinson – No Comment.

Supervisor Gary Thistlethwaite – No Comment.

Supervisor Wade Thomas – Agreed with Scott's Comment.

- A motion was made by Gary Thistlethwaite and seconded by Wade Thomas to adjourn the meeting at 8:16 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer