

Ligonier Township Supervisors  
Reorganization Meeting  
January 2, 2018

Solicitor Michael Korns called the Reorganization Meeting of the Ligonier Township Supervisors to order at 4:00 pm with the Pledge of Allegiance. Present were Chairman Wade Thomas, Vice Chairman Paul Knupp, John Beaufort, Stephanie Verna, and D. Scott Matson.

- A motion was made by Paul Knupp and seconded by Scott Matson to appoint Wade Thomas as Chairman for 2018. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to appoint Paul Knupp as Vice Chairman for 2018. Motion carried.
- A motion was made by John Beaufort and seconded by Paul Knupp to appoint Stephanie Verna Secretary/Treasurer for 2018. Motion carried.
- A motion was made by Scott Matson and seconded by John Beaufort to appoint Stephanie Verna, Terry Carcella, Wade Thomas, and Paul Knupp as authorized signers for all Ligonier Township financial accounts. Motion carried.

### **Correspondence**

1. **Avolio Law Firm Letter** – Rate of \$120.00 per hour for 2018
  2. **Markosky Engineering Letter** – Rate of \$140 per hour for 2018
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint Roxanne Shadron as Assistant Secretary/Treasurer for 2018. Motion carried.
  - A motion was made by Paul Knupp and seconded Scott Matson to appoint Avolio Law Group and Solicitor, Michael Korns for 2018 at the hourly rate of 120/hr. Motion carried.
  - A motion was made by Paul Knupp and seconded by Scott Matson to appoint Richard Keith Ashley as Code Enforcement Officer for 2018 at the current pay rate. Motion carried.
  - A motion was made by Stephanie Verna and seconded by Scott Matson to appoint Berkheimer to collect 511 Taxes and Wage, and Local Services Taxes if they are able to for 2018. Motion carried.
  - A motion was made by Paul Knupp and seconded by Stephanie Verna to appoint First Commonwealth the depository for the General Fund and Developer's Account for 2018. Motion carried.
  - A motion was made by Stephanie Verna and seconded by John Beaufort to postpone appointment of four-year term to the Planning Commission. Motion carried.
  - A motion was made by Stephanie Verna and seconded by Paul Knupp to appoint Commercial National Bank depository for Liquid Fuels Funds and K-9 Account for 2018. Motion carried.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to appoint The Commonwealth of Pennsylvania as depository for the State Liquid Fuels Fund for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to appoint PNC Financial depository for the Police Pension Fund for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by John Beaufort designating the 2<sup>nd</sup> Tuesday of each month at 7:00 pm and the 4<sup>th</sup> Tuesday of each month at 4:30 pm to be regular meeting nights for the Ligonier Township Supervisors for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to appoint Terry Carcella as Zoning Administrator for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to appoint Michael D'Arrigo as Sewage Enforcement Officer and the appointment of Mesko Engineering as Alternate Sewage Enforcement Officer for 2018. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to appoint Ed Oles as Second Alternate to the Zoning Hearing Board for 2018. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to appoint Bruce Kemerer to a five-term on the Ligonier Township Municipal Authority beginning 2018. Motion carried with Wade Thomas opposing.
- A motion was made by Paul Knupp and seconded by Wade Thomas appointing The Markosky and Associates Township Engineers for 2018 at a contracted hourly rate of \$140/Hr. Motion carried with Scott Matson voting Nay.
- A motion was made by Stephanie Verna and seconded by John Beaufort to compensate the Planning Commission members at a rate of \$30.00 per meeting to be paid quarterly for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to compensate the Zoning Hearing Board members at a rate of \$30.00 per meeting to be paid quarterly for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by John Beaufort to re-appoint Robert Smithley to the Zoning Hearing Board for a 3-year term expiring January 3, 2021. Motion carried.
- A motion was made by Scott Matson and seconded by Paul Knupp to appoint Stephanie Verna as Chief Administrative Officer of the Non-Uniformed Pension Plan for 2018. Motion carried.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to appoint Terry Carcella as Chief Administrative Officer of the Non-Uniformed Pension Plan for 2018. Motion carried.
- A motion was made by Stephanie Verna and seconded by Paul Knupp that supervisor's stipends be paid quarterly for 2018 and limited in amount to the rate stipulated by Second Class Township Code. Motion carried

- A motion was made by Paul Knupp and seconded by Scott Matson to appoint John Rhodes as Chairman of the Agricultural Security Program for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to appoint Louis Thomas and Alan Smith to serve on the Agricultural Security Program for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to appoint Larry Shirey as Chairman of the Vacancy Board for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to appoint Wessel & Company as CPA for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to appoint Stephanie Verna and Terry Carcella Chief Administrative Officers for the Ligonier Township Police Pension Plan administered by PNC Financial for 2018.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to appoint Roxanne Shadron Open Records Officer for 2018. Motion carried.

The Hydrant and Street Light Fees for 2018 along with Resolution of 01-2018 Fee schedule was tabled to next meeting set for January 9, 2018.

- A motion was made by Paul Knupp and seconded by Scott Matson to appoint Terry Carcella as representative to the Act 32 Westmoreland County Wage Tax Committee for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to appoint Paul Fry as the alternate representative to the Act 32 Westmoreland County Wage Tax Committee for 2018. Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to appoint John Beaufort and Steve Kozar as Co-Emergency Management Coordinator for 2018, pending PEMA Training. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to adjourn the meeting at 4:15 pm. Motion carried.

Respectfully submitted,

Roxanne Shadron  
Assistant Secretary/Treasurer