

Ligonier Township Supervisors
Regular Meeting
November 9, 2016

The Ligonier Township Supervisors met in regular session at 7 PM with the Pledge of Allegiance opening the meeting. Secretary Bruce Robinson took roll call. Present were D. Scott Matson; Bruce Robinson; and Gary Thistlethwaite; and Chairman, Wade Thomas. Vice Chairman Paul Knupp was absent.

Public Comment

1. **Mike Getto, 739 Two-Mile Run Rd.** – Attended the Planning Commission Meeting and they did a good job on the Nuisance ordinance and thanked them and the Board of Supervisors for considering the ordinance. Suggested that we consider the non-conformance and registration.
 2. **Dan Stevens-** Stated this is first meeting he could attend since Mill Road Bridge was completed and expressed his appreciation for a job well done by the Public Works Crew as they worked some of the hottest days in August.
 3. **Eric Schreiber** – Stated he is a Planning Commission member and asked to send back to the Planning Commission the Nuisance Ordinance as hobby cars are not included, he voted against the proposed Planning Commission Nuisance Ordinance submitted to the Board of Supervisors as he feels it need more work.
 4. **Jim Schmidt** – President of Boys Brigade Camp Association and asked for any guidance for what to do and where to go regarding a log jam in Mill Run Creek down off of Brigade Lane.
- A motion was made by Gary Thistlethwaite and seconded by Bruce Robinson to approve the minutes of the October 25, 2016 meeting. Motion carried

Supervisor Comments - None

Staff Report

Manager's Report – Terry Carcella reported that the Zion Church Road Bridge is open and showed before and after pictures with the bridge being an unlading weight bridge. This type of bridge is the bridge of Ligonier Township's future. Ligonier Township is presenting the 2017 Draft Budget with a 20 percent reduction in property taxes from 5 Mil to 4 Mil. The strong fiscal and financial position of the Township the last two years has helped to contribute to this tax reduction. The budget will be advertised once the supervisors take action tonight to do so with a hopefully a final vote on it at the December 13th meeting. Terry will have a five-year plan sometime early next year. Hopefully the first week of December there will be a Regional Police Study budget meeting as this is the next phase pending a confirmation from Ligonier Borough.

Working on the joint Planning Commission Study, the online survey will end at 4PM on Tuesday, November 15. Focus group meeting on October 25, 2016 were broken up into the following categories: Transportation, Agriculture, Recreation and Trails, Government Services, Business and Economic Development, Community Design and Environmental Open Space, Police and Public Safety, and Heritage Tourism and Housing. Had over 650 surveys at the 25th meeting and we have more than that now. We have put money into the plan for the SALDO-Subdivision and Land Development.

Police Report – Advised Community of two burglaries by Sheetz on Route 271.

Public Works Report – None

Engineer's Report- Dorothy stated that Zion Church Road Bridge is open with no weight limit, inspections are needed though and have been done. Commented the Public Works Crew on a good job and that we are very fortune to have a crew like them to do this work.

Solicitor's Report – Deferred to later in the meeting

Zoning/Code Enforcement Report – Richard Bell reported:

Total Income form (10) Lien Letter Requests	\$250.00
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Building Permits Issued

Income

6

\$3,434.53

Peddler Permits Issued

1

20.00

No-Impact Home Based Business

1

25.00

Zoning Permits

7

859.60

Demolition Permits

2

100.00

Total Income Generated

\$ 4,689.13

His office received one complaint regarding possible illegal signs being placed throughout the township. The office has in the past and will continue to pick-up any signs witnessed by this office to be illegal.

It should be noted that the property on Owl Hollow Road that was in such a blighted state of repair has been purchased and the new owner has brought the property into compliance.

His office handled three (3) missing animal reports.

Spoke with Jordan with Rep. Reese office, Dep, Loyalhanna Watershed, and few others regarding Brigade Lane log jam. And he is looking at with the Watershed to see about getting volunteers for help clean up the jam. Needs to research and finalize the owners of the properties.

Planning Commission

Planning Commission met on October 27, 2016. Minutes are located on the back table for anyone wishing a copy.

Discussed the Comprehensive Plan and the nuisance/property maintenance ordinance. An updated Nuisance Ordinance was voted on and forwarded to the Board of Supervisors for their perusal.

Zoning Hearing Board

There was no Zoning Hearing Board in July due to a lack of agenda.

Correspondence – Ligonier Valley Library Thank You Letter

Treasurer's Report-Terry Carcella stated that the General Fund account balance is \$626,959.55 the Act 13 account balance is \$71,934.38, the K-9 account balance is \$50,865.39, the Liquid Fuels account balance is \$57,635.66 the Developer's account balance is \$22,544.00, Liquid Fuels Investment Account is \$9,872.43, the Equipment Fund \$23,570.98, and the Capital Reserve CD's \$417,884.55 for a total of \$1,281,262.94. No action required.

- A motion was made by Bruce Robinson and seconded by Scott Matson to approve the bill payments of November 1st and 9th, 2016 bill payment lists. Motion carried

Old Business

- A motion was made by Bruce Robinson and seconded by Scott Matson to approve Ordinance #02-2016 Comcast Cable Franchise Agreement. Motion carried

There was discussion on revisions to the resolution to bring back to next month's meeting; Road Bond, Road Study, a new angle of approach at Myers School Road and Peoples Road \$500/month fee for each month over the set timeframe until the road is opened. Chairman, Wade Thomas stated it should be more like \$5,000 instead of \$500, and a traffic control plan.

- A motion was made by Gary Thistlethwaite and seconded by Scott Matson to table Resolution #21-2016 request by Coal Loaders to close Myers School Road for Reclamation Work in 2017. Motion carried
- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve Resolution #19-2016 Amending Health Care Stipend for Opt Out Employees eligible for health care plan covering administration and management employees. Motion carried.

New Business

- A motion was made by Gary Thistlethwaite and seconded by Scott Matson to approve request from Township Manager, Terry Carcella for him to attend Workshop with APMM in January 27, 2017. Motion carried
- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve Resolution #20-2016 Police Pension Fund Elimination of 2017 contributions. Motion carried
- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve WEX/Co-Stars Fleet Fuel Card Program on a Trial Basis. Motion carried with Scott Matson voting Nay
- A motion was made by Bruce Robinson and seconded by Scott Matson to approve advertisement of the 2017 Draft Budget. Motion carried

Bruce Robinson commented that he; Chairman, Wade Thomas, Township Manager, Terry Carcella; and Financial Administrative Assistant, Roxanne Shadron had a budget meeting and there are no problems now and we are saving money as this is an accurate budget. Bruce Robinson states this is sustainable and believes it is sustainable for the next five years. Gary Thistlethwaite concurred with Supervisor Robinson.

- A motion was made by Bruce Robinson and seconded by Gary Thistlethwaite to approve advertisement of the Nuisance ordinance #03-2016 Revision from the Planning Commission with Disclaimer not to Agriculture and the permit extension changes. Motion carried with Scott Matson voting Nay
- A motion was made by Gary Thistlethwaite and seconded by Scott Matson to approve 2017 Holiday Schedule and Meeting Calendar. Motion carried with Scott Matson voting Nay

Supervisors Comments

Supervisor Scott Matson – Agree with Mr. Getto, but feels the Nuisance Ordinance needs more work. The work on the bridges were job and priced right. We have come a long way; however, just wording was changed in the contract only and not in actions as we had overtime.

- A motion was made by Scott Matson and seconded by Bruce Robinson to layoff three road crew personnel since we are in a slow period (bridges done and winter not started). Motion failed 4-1.

Bruce commented that this is something that they should have considered back in the spring not now right before winter as trucks need to be serviced for winter etc. He cannot support this motion. Gary Thistlethwaite asked Terry what kind of money would be saved. Terry never answered the question and just stated he never knew of a municipality in his career do this right before the winter season and that there is plenty of work for the crew to do.

Supervisor Paul Knupp – Not Present.

Supervisor Bruce Robinson – Enjoys being on the Board of Supervisors and is running for re-election.

Supervisor Gary Thistlethwaite – Running for re-election.

Supervisor Wade Thomas – No Comment.

A motion was made by Gary Thistlethwaite and seconded by Scott Matson to adjourn the meeting at 8:21 PM.
Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

12:47 PM

11/09/16

Ligonier Township, Westmoreland Cour ty, PA
Bill Payments for All Vendors
November 9, 2016

Vendor	Type	Num	Date	Amount
Nov 9, 16				
AA Septic Tank Service	Bill Pmt -Check	20613	11/09/2016	358.00
ADM Welding & Fabri...	Bill Pmt -Check	1086	11/09/2016	3E,893.80
Advanced Fire Comp...	Bill Pmt -Check	20614	11/09/2016	417.51
AFLAC	Bill Pmt -Check	20615	11/09/2016	181.90
Anchor Cement Block...	Bill Pmt -Check	1087	11/09/2016	130.00
Avolio Law Group, LLC	Bill Pmt -Check	20616	11/09/2016	4,026.00
Comcast	Bill Pmt -Check	20617	11/09/2016	401.94
Cozy Inn Pet Resort	Bill Pmt -Check	1047	11/09/2016	66.00
Darlington Construction	Bill Pmt -Check	20618	11/09/2016	7,934.00
Fastenal Company	Bill Pmt -Check	1088	11/09/2016	99.96
Fayette Parts Service...	Bill Pmt -Check	20619	11/09/2016	154.73
FI-Hoff Concrete	Bill Pmt -Check	1089	11/09/2016	1,240.00
Flynn's Tire Wholesale	Bill Pmt -Check	20620	11/09/2016	2,331.86
Gary A. Falatovich, At...	Bill Pmt -Check	20621	11/09/2016	4,892.86
Glassmere Fuel Servi...	Bill Pmt -Check	20622	11/09/2016	3,359.78
Global Tracking Com...	Bill Pmt -Check	20623	11/09/2016	154.53
Good Year	Bill Pmt -Check	20624	11/09/2016	889.12
Green Guard	Bill Pmt -Check	20625	11/09/2016	7.45
Homer R. Sleek & So...	Bill Pmt -Check	20626	11/09/2016	588.87
Legacy Truck Centers...	Bill Pmt -Check	20627	11/09/2016	172.64
Lehigh Hanson Heide...	Bill Pmt -Check	1090	11/09/2016	3,375.59
LVTech	Bill Pmt -Check	20628	11/09/2016	342.30
Michael W Matronics	Bill Pmt -Check	20629	11/09/2016	120.38
Mt. Pleasant Mine Se...	Bill Pmt -Check	20630	11/09/2016	245.06
Murray Auto Electric ...	Bill Pmt -Check	1048	11/09/2016	168.77
Napotnik Welding Su...	Bill Pmt -Check	20631	11/09/2016	9.30
Pennsylvania Municip...	Bill Pmt -Check	20632	11/09/2016	193.04
Pennsylvania One Ca...	Bill Pmt -Check	20633	11/09/2016	38.10
Pleasant Unity Supply	Bill Pmt -Check	1091	11/09/2016	468.00
Ray Allen Manufacturi...	Bill Pmt -Check	1049	11/09/2016	188.92
S & D Calibration	Bill Pmt -Check	20634	11/09/2016	39.00
Selective Insurance C...	Bill Pmt -Check	20635	11/09/2016	3,839.00
Stewart, McArdle, Sor...	Bill Pmt -Check	20636	11/09/2016	97.50
TENWILS	Bill Pmt -Check	20637	11/09/2016	62.50
The EADS Group	Bill Pmt -Check	20638	11/09/2016	1,691.98
The Latrobe Bulletin	Bill Pmt -Check	20639	11/09/2016	167.00
The Markosky Engine...	Bill Pmt -Check	20640	11/09/2016	2,450.00
Thomas Didiano & So...	Bill Pmt -Check	20641	11/09/2016	3,270.00
Town & Country Motors	Bill Pmt -Check	20642	11/09/2016	396.06
Tri County Motors Sal...	Bill Pmt -Check	20643	11/09/2016	62.23
U.S. Municipal	Bill Pmt -Check		11/09/2016	0.00
UniFirst Corporation	Bill Pmt -Check	20644	11/09/2016	161.30
Valley Landscaping &...	Bill Pmt -Check	133	11/09/2016	160.00
Valley Landscaping &...	Bill Pmt -Check	20645	11/09/2016	280.00
Wallover Oil Compan...	Bill Pmt -Check	20646	11/09/2016	905.45
Watt's Truck Center, I...	Bill Pmt -Check	20647	11/09/2016	600.13
Wells Fargo	Bill Pmt -Check	20648	11/09/2016	105.90
West Penn Power	Bill Pmt -Check	20649	11/09/2016	425.85
Western Pennsylvani...	Bill Pmt -Check	20650	11/09/2016	12,398.04
Westmoreland Clean...	Bill Pmt -Check	20651	11/09/2016	387.50
Williamson Law Book...	Bill Pmt -Check	20652	11/09/2016	120.50
Nov 9, 16				99,070.35

OK
 [Signature]

3:19 PM

11/01/16

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
November 1, 2016

Vendor	Type	Num	Date	Amount
Nov 1, 16				
Pennsylvania DCED	Bill Pmt -Check	20610	11/01/2016	0.00
Pennsylvania DCED	Bill Pmt -Check	20611	11/01/2016	100.00
Pennsylvania DCED	Bill Pmt -Check	20612	11/01/2016	100.00
Nov 1, 16				<u>200.00</u>

OK
[Signature]