

February 13, 2024

The regular meeting of the Ligonier Township Supervisors was held Tuesday, February 13, 2024 at 7:00 p.m. in the Municipal Building with Chairman Dan Resenic presiding.

Members Present: Dan Resenic, Erik Ross, Stephanie Verna, Scott Matson, and John Beaufort.

Others Present: Township Manager Michael Strelac, Solicitor Dan Hudock, Chief of Police Michael Matronics, and Finance Officer Bethany Caldwell.

COMMENTS FROM THE PUBLIC

Larry Warfel – Introduced himself, he’s a new resident.

COMMENTS FROM THE SUPERVISORS

Supervisor Matson – No comment.

Supervisor Ross – No comment.

Supervisor Beaufort – Last month, one of the fire companies had over 70 calls, the police and public works help when they can, but it’s still tough. Reminder the VFDs fish fries will be starting soon and Wilpen’s gun bash supports both the Latrobe and Ligonier Valley K9 units.

Supervisor Verna – Gave a copy of an air quality study report to Mr. Strelac for the Township’s records.

Supervisor Resenic – Asked if township staff or Supervisor Beaufort had a Penn Line contact for their tree trimming crews.

APPROVAL OF THE MINUTES

A motion was made by Erik Ross and seconded by Scott Matson to approve the minutes from the January 23, 2024 meeting. Motion carried unanimously.

CORRESPONDENCE

1. Fell Township DEP concerns
2. PennDOT’s notice of work to begin on Long Bridge at Route 30

REPORTS:

MANAGER

Mr. Strelac gave an update on the Planning Commission meeting.

SOLICITOR

Mr. Hudock reported on a recent court hearing he attended regarding code enforcement.

POLICE

Chief Matrunics went over his reports, workforce development continues with ongoing training.

TREASURER

Supervisor Verna read the fund balances as of January 31, 2024:

Fund Balances (month end)	January
General Fund	\$ 487,206
General Fund Reserves	\$1,055,183
Liquid Fuels Tax Fund	\$ 109,900
Capital Fund Reserves	\$ 30,844
Ligonier Beach Park Fund	\$ 122,213
American Rescue Fund	\$ 168,847
Developer's Fund*	\$ 7,959
*Escrow	\$ 6,250
*Mill Creek Memorial Park	\$ 1,209
*Kids Corner grant	\$ 500
Total Funds	\$1,982,151

BILLS PAYABLE

A motion was made by Stephanie Verna and seconded by Erik Ross to approve the bills payable as presented. Motion carried unanimously.

UNFINISHED BUSINESS

Ordinance 2024-O-01 Zoning Ordinance:

No action taken.

Articulating Boom Lift:

Supervisor Resenic asked about training. Supervisor Verna requested staff take advantage of the formal training provided by Cleveland Brothers. Supervisor Matson asked how the lift would be hauled. Supervisor Ross requested a rental / vendor be used to transport the lift until the Township can purchase its own trailer.

A motion was made by Erik Ross and seconded by Scott Matson to purchase a 2023 JLG refurbished 600AJ articulating boom lift from Cleveland Brothers. Motion carried unanimously.

NEW BUSINESS

Dumpster Day:

Mr. Strelac proposed the township hold its annual Dumpster Day event on the Saturday closest to Earth Day. It was noted there were no changes to the proposed fee schedule, that the Township subsidizes the event, and it is very popular with the residents.

A motion was made by Stephanie Verna and seconded by John Beaufort approving a Dumpster Day event be held on Saturday, April 20 from 8 a.m. to noon with no changes to the fee schedule. Motion carried unanimously.

Ordinance 2024-O-02, Restating the Non-Uniform Pension Plan:

Mr. Strelac discussed best practices and the Non-Uniform Pension Plan should be restated, ensuring it is current with the Collective Bargaining Unit and other modifications made by resolutions (i.e. a contribution increase from eight to ten percent). Supervisor Verna clarified there are no other substantial changes to the Plan. Mr. Strelac provided the board a copy of the Plan with the proposed changes.

A motion was made by Stephanie Verna and seconded by John Beaufort to advertise the possible adoption of Ordinance 2024-O-2, restating the Non-Uniform Pension Plan. Motion carried unanimously.

Pennsylvania Local Government Investment Trust (PLGIT):

Mr. Strelac advised the board he is researching other investment options for the General Fund Reserves. Supervisor Verna cautioned that we might see interest rates come down and to be mindful of CD term lengths.

Resolution 2024-R-03:

As part of annual housekeeping, staff have identified several boxes of records that are past their retention period and can be destroyed. Supervisor Resenic asked if any of the records needed to be digitized.

A motion was made by Stephanie Verna and seconded by Erik Ross approving Resolution 2024-R-03, document destruction. Motion carried unanimously.

Benedum Estate Plan:

This request was reviewed and recommended by the Planning Commission.

A motion was made by Scott Matson and seconded by Erik Ross approving the Benedum Estate Plan subdivision. Motion carried unanimously.

Reba Graham Plan:

This request was reviewed and recommend by the Planning Commission.

A motion was made by Stephanie Verna and seconded by Scott Matson approving the Reba Graham Plan subdivision. Motion carried unanimously.

Zoning & Code Enforcement Officer

Supervisor Resenic stated the Personnel Committee met to discuss Mr. Krouse’s annual review. He is pleased with Mr. Krouse’s work, as Rick is making progress and turning some properties around. The rest of the Board echoed these sentiments, they are glad to have Mr. Krouse on staff.

A motion was made by Erik Ross and seconded by Scott Matson to give Mr. Krouse a \$1 an hour raise, effective February 8, 2024. Motion carried unanimously.

ADDITIONAL COMMENTS FROM THE PUBLIC

Annie MacDougall highlighted the air quality study reports findings, noting there are 10 monitors placed throughout the Ligonier Valley. The monitors detected a significant decrease in air quality during last year’s Canadian wildfires and are also able to detect “volatile compounds” when things such as tires are burned.

EXECUTIVE SESSION

The Supervisors went into executive session at 7:35 p.m. to discuss code enforcement legal strategies and resumed their regular meeting at 7:49 p.m.

ADDITIONAL COMMENTS FROM THE SUPERVISORS

None

MOTION TO ADJOURN

A motion was made by Stephanie Verna and seconded by Erik Ross to adjourn the meeting. All of Board was in favor. The meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
 January 31 through February 24, 2024

Vendor	Type	Num	Amount
Jan 31 - Feb 24, 24			
Total Service, Inc.	Bill Pmt -Check	ACH	187.92
First Commonwealth Bank	Bill Pmt -Check	ACH	1,673.27
West Penn Power	Bill Pmt -Check	ACH	695.48
AA Septic Tank Service	Bill Pmt -Check	25987	562.50
Allied Seals, Inc	Bill Pmt -Check	25988	39.13
Andrews Sales & Service LLC	Bill Pmt -Check	25989	197.85
Aqua Filter Fresh	Bill Pmt -Check	25990	53.30
Cord Kelly	Bill Pmt -Check	25991	109.23
Daniel C. Hudock Attorney at Law	Bill Pmt -Check	25992	725.00
Fayette Parts Service, Inc.	Bill Pmt -Check	25993	32.82
First Commonwealth Bank	Bill Pmt -Check	25994	1,061.10
Glassmere Fuel Service	Bill Pmt -Check	25995	3,123.17
Greensburg Machine & Driveline L.L.C.	Bill Pmt -Check	25996	362.55
Laurel Valley Hardware Inc.	Bill Pmt -Check	25997	96.63
Laurel Valley Motors	Bill Pmt -Check	25998	939.20
Ligonier Giant Eagle	Bill Pmt -Check	25999	33.34
Ligonier Township Municipal Authority	Bill Pmt -Check	26000	3,100.00
LVTech	Bill Pmt -Check	26001	3,438.62
MEIT	Bill Pmt -Check	26002	655.80
Mt. Pleasant Mine Service	Bill Pmt -Check	26003	165.00
Municipal Authority of Westmoreland Count	Bill Pmt -Check	26004	638.50
Pennsylvania Municipal Service Co.	Bill Pmt -Check	26005	71.45
Pennsylvania One Call System, Inc.	Bill Pmt -Check	26006	29.26
PSATS	Bill Pmt -Check	26007	308.73
Rolling Hills Industries, Inc	Bill Pmt -Check	26008	422.00
Royal Oak Retriever, LLC	Bill Pmt -Check	26009	120.00
Smith Propane & Oil	Bill Pmt -Check	26010	2,244.94
SWIF	Bill Pmt -Check	26011	1,033.00
The EADS Group	Bill Pmt -Check	26012	135.00
The Latrobe Bulletin	Bill Pmt -Check	26013	156.20
Tricia Levander	Bill Pmt -Check	26014	1,000.00
UAW LOCAL 204	Bill Pmt -Check	26015	351.83
UniFirst Corporation	Bill Pmt -Check	26016	141.47
Unifirst First Aid & Safety	Bill Pmt -Check	26017	138.62
Washington National Insurance Company	Bill Pmt -Check	26018	165.36
West Penn Power	Bill Pmt -Check	26019	201.23
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	26020	17,165.90
West Penn Power	Bill Pmt -Check	26021	9.84
West Penn Power	Bill Pmt -Check	26022	127.08
Jan 31 - Feb 24, 24			41,712.32

*OK
 SAV
 2-13-24*

11:26 AM

02/13/24

Ligonier Township - Escrow Account

Bill Payments for All Vendors

February 13, 2024

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Amount</u>
Feb 13, 24			
Ligonier Township	Bill Pmt -Check	ACH	72,221.83
Judy Ridgeway	Bill Pmt -Check	1057	232.00
Ligonier Township	Bill Pmt -Check	1058	96,625.00
Feb 13, 24			<u>169,078.83</u>

OK
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2-13-24

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
February 12, 2024

Vendor	Type	Num	Amount
Feb 12, 24			
Compass Minerals America Inc	Bill Pmt -Check	1342	13,713.98
Derry Stone and Lime	Bill Pmt -Check	1343	4,855.76
Feb 12, 24			<u>18,569.74</u>

OK
SAV
2-13-24

Ligonier Township - ACT 13
Bill Payments for All Vendors
February 12, 2024

Vendor	Type	Num	Amount
Feb 12, 24			
Fayette Parts Service, Inc.	Bill Pmt -Check	1024	281.31
First Commonwealth Bank - V	Bill Pmt -Check	1025	3,367.56
Laurel Valley Hardware Inc.	Bill Pmt -Check	1026	122.67
M. Glosser & Sons, Inc.	Bill Pmt -Check	1027	225.00
Cleveland Brothers Equipment, Co. , Inc.	Bill Pmt -Check	1028	89,000.00
Feb 12, 24			<u><u>92,996.54</u></u>

OK
Saw
2-13-24