

**Ligonier Township Supervisors
Regular Meeting Minutes
May 9, 2023**

The Supervisors of Ligonier Township met in regular session at 7:00 p.m. Present were Chair, Dan Resenic; Vice Chair, Erik Ross; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, John Beaufort.

Also present were Manager, Michael Strelac; Solicitor, Dan Hudock; Engineer, Jacob Bolby; Chief of Police, Michael Matrunic; and Finance Officer, Bethany Caldwell.

Comments from the Public

There were no comments from the public.

Comments from the Supervisors

Supervisor Matson – No comment.

Supervisor Ross – No comment.

Supervisor Verna – No comment.

Supervisor Beaufort –

Station 42 – 35 calls (Darlington)
Station 44 – 23 calls (Waterford)
Station 45 – 82 calls (Wilpen)

One of the stations had 138+ hours responding to calls. It rained recently, but be careful burning once it dries out as there is a greater risk of brush fires this time of year.

Supervisor Resenic – deferred to later in the meeting.

- A motion was made by Erik Ross and seconded by Scott Matson to approve the minutes from the April 25, 2023 meeting. Motion carried.

Correspondence List (Note these items were not read aloud.)

1. Westmoreland County CDBG Program
2. Debbie Messer – letter regarding concerns about a retreat center potentially being opened in the Township

Manager Report

Mr. Strelac reported the list of roads to be chip-sealed this year is not ready for board approval, as we are still waiting on final numbers from Russell Standard. He asked the board to sign the Darlington Church Plan (it was approved at a previous meeting, but final stamped drawings were not present at the time).

Engineer Report

Mr. Bolby reported the stormwater ordinance review was completed and that Mr. Faas has been coordinating with Dollar General's contractor to resolve a couple issues.

Solicitor Report

Mr. Hudock reported there is zoom conference call with DEP scheduled for this Friday at 10 am and he will forward meeting invite should the Board wish to participate.

Police Report

April's monthly report was postponed.

Treasurer's Report

April month end Fund Balances

Fund Balances (month end)	April
General Fund	\$ 358,562
General Fund Reserves	\$ 930,865
Liquid Fuels Tax Fund	\$ 412,924
Capital Fund Reserves	\$ 68,673
Ligonier Beach Park Fund	\$ 72,213
American Rescue Fund	\$ 341,075
Developer's Fund*	\$ 54,757
*Escrow	\$ 4,500
*Mill Creek Memorial Park	\$ 1,209
*Hi Acres Waterline	\$ 49,048
Total Funds	\$ 2,239,069

*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Erik Ross to approve the bills as presented. Motion carried.

Unfinished Business

Ligonier Beach

Supervisor Resenic reported there was a productive meeting last week among FOLB, DCNR staff, Supervisors and staff. We are ready to move forward with the DCNR grant.

- A motion was made by Dan Resenic and seconded by Stephanie Verna to rescind a previously made motion at the March 28, 2023 Board of Supervisors meeting that entailed the possible disposal of the Ligonier Beach property; and instead move forward with the Ligonier Beach Park Master Site Plan and Pool Feasibility Study DCNR Grant. Motion carried.

There was a discussion clarifying since the MOU related and grant administration issues have been resolved, the \$50k grant match that was fund raised by the FOLB can

now be deposited into the Township's Ligonier Beach Fund and all associated expenses will be tracked separately.

2023-O-04 Stormwater Ordinance

Mr. Strelic explained staff have worked to simplify the ordinance and make it easier to administer – stormwater fees will be collected and stormwater collection systems will have to be added when over 1,000 square feet of new impervious surface is added.

- A motion was made by Erik Ross and seconded by Scott Matson to approve 2023-O-04 Stormwater Ordinance. Motion carried.

2023-R-06 Fee Schedule amendment to update Stormwater related fees and rescind the fees charged with the prior ordinance.

- A motion was made by Erik Ross and seconded by John Beaufort to approve 2023-R-06. Motion carried.

2023-R-07 Stormwater Ordinance administration and enforcement

- A motion was made by Erik Ross and seconded by Stephanie Verna to approve 2023-R-07. Motion carried.

New Business

Meghan Freidhof from Wessel & Company presented the Township's 2022 Audit Report, the independent audit was clean and had the highest level of assurance.

- A motion was made by Erik Ross and seconded by Stephanie Verna to approve 2023-R-12, transferring the 2023 budgeted ARP funds into the General Fund to replace lost revenue. Motion carried.

There was a brief discussion regarding Core Logic's request that a tax extension be granted for 536 properties they manage– the company inadvertently sent the tax payments (made via mortgage payments) to the wrong tax collector (Keystone Collections) and could not get the money back in time to make the deadline.

- A motion was made by Stephanie Verna and seconded by Erik Ross to approve a tax extension for 536 properties serviced by Core Logic. Motion carried.

Supervisor Resenic announced he had a copy of a Right-to-Know request that had been filed by Supervisor Matson. The request pertained to work done by Beaufort Services at the Township building.

Supervisor Beaufort responded that the right-to-know request was unnecessary as he had copies of the invoices, as he has copies of all his customers' invoices and would have provided them. Supervisor Matson has tried to stop him before and took him to

court. On an emergency plumbing issue, Beaufort Services supplied parts at cost, used the Township's tax exempt ID, and used another company to install. He and his brother worked on a Sunday to fix a broken AC.

Executive Session

The Supervisors went into executive session at 7:38 p.m. to discuss the Public Works collective bargaining agreement and resumed regular meeting at 7:56 p.m.

Comments from the Public

Terrell Funk (Rec Board) – Asked about the Ligonier Beach Study grant: How will we move forward? What is the process? How will committee members be selected?

Supervisor Resenic said the board still needs to discuss the process, perhaps appoint a 7 member committee made up of members from FOLB, the Board, and / or Rec Board member(s). The scope of work needs to be put together and then RFPs will be solicited. He asked the Board for their thoughts.

Mr. Hudock mentioned the DCNR offers guidance, and that a representative from the Westmoreland County Conservation District had volunteered.

Mr. Strelac was identified as the single point of contact and he was directed to coordinate the next meeting date / time.

Comments from the Supervisors

Supervisor Matson – Told the Police Department officers to keep their heads up. He also stated he does not like social media, people say things that are not true.

Supervisor Ross – No comment.

Supervisor Verna – In response to Supervisor Resenic's previous comments, she noted that Supervisor Beaufort's company had provided \$15k in service / materials over time, for emergencies that needed to be resolved quickly. She doesn't believe any wrong doing occurred and also noted that Supervisor Matson has billed the Township for services provided by his company. With respect to the Police issue, she reiterated comments made previously – she's been consistently impressed with the department's officers and it is unfortunate we're faced with the current matter. Based on her interactions with the current officers, as both a parent, a resident, and an elected official, this is not representative of our department. We are very fortunate to have them.

Supervisor Beaufort – No comment.

Supervisor Resenic – Supports the LVPD. Responding to Supervisor Matson's comment, if people want misinformation, gossip, lies, get on social media. With 35 years of experience in public education, there are stupid statements online, please don't believe them. We should look for credible evidence. Great crew of officers on the

LVPD working hard to restore public trust, and he has faith in them. If Ligonier's goal is to promote tourism, then people need to feel safe and Ligonier has a strong police department.

- A motion was made by Erik Ross and seconded by Stephanie Verna to adjourn the meeting at 8:07 p.m. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

May 9, 2023

Vendor	Type	Num	Amount
May 9, 23			
Total Service, Inc.	Bill Pmt -Check	ACH	183.24
AA Septic Tank Service	Bill Pmt -Check	25530	187.50
Daniel C. Hudock Attorney at Law	Bill Pmt -Check	25531	1,512.50
Fayette Parts Service, Inc.	Bill Pmt -Check	25532	106.39
First Commonwealth Bank	Bill Pmt -Check	25533	514.25
Glassmere Fuel Service	Bill Pmt -Check	25534	2,725.65
Judy Ridgway - v	Bill Pmt -Check	25535	188.28
Ligonier Giant Eagle	Bill Pmt -Check	25536	39.18
Ligonier Township	Bill Pmt -Check	25537	33,851.95
LVTech	Bill Pmt -Check	25538	10,275.00
PennPrime	Bill Pmt -Check	25539	150.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	25540	2.44
Pennsylvania One Call System, Inc.	Bill Pmt -Check	25541	40.95
Rolling Hills Industries, Inc	Bill Pmt -Check	25542	402.00
Royal Oak Retriever, LLC	Bill Pmt -Check	25543	60.00
SWIF	Bill Pmt -Check	25544	62.00
The EADS Group	Bill Pmt -Check	25545	1,698.55
Tricia Levander	Bill Pmt -Check	25546	700.00
UAW LOCAL 204	Bill Pmt -Check	25547	323.34
UniFirst Corporation	Bill Pmt -Check	25548	231.98
Unifirst First Aid & Safety	Bill Pmt -Check	25549	60.43
Valley Landscaping & Lawn Care	Bill Pmt -Check	25550	313.00
Washington National Insurance Company	Bill Pmt -Check	25551	91.48
West Penn Power	Bill Pmt -Check	25552	13.80
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	25553	15,449.31
Westmoreland Cleanways and Recycling	Bill Pmt -Check	25554	120.00
LVTech	Bill Pmt -Check	25555	1,793.16
West Penn Power	Bill Pmt -Check	25556	582.59
May 9, 23			71,678.97

Jan
on
5-9-2023

12:24 PM

05/09/23

**Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
May 9, 2023**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Amount</u>
May 9, 23			
West Penn Power 791	Bill Pmt -Check	1314	199.43
West Penn Power	Bill Pmt -Check	1315	32.73
West Penn Power - Valley Hts	Bill Pmt -Check	1316	125.94
May 9, 23			<u><u>358.10</u></u>

SA
OK
5-9-2023