

Ligonier Township Supervisors
Regular Meeting Minutes
May 23, 2023

The Supervisors of Ligonier Township met in regular session at 4:30 p.m. Present were Vice Chair, Erik Ross; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, John Beaufort. Chairman Dan Resenic was absent.

Also present were Manager, Michael Strelac; Solicitor, Dan Hudock; Engineer, Ben Faas; Chief of Police, Michael Matronics, Zoning / Code Enforcement Officer, Rick Krouse; and Finance Officer, Bethany Caldwell.

Comments from the Public

There were no comments from the public.

Comments from the Supervisors

Supervisor Beaufort – no comment

Supervisor Verna – Had some questions to ask in executive session about the Public Works union contract.

Supervisor Matson – Had some comments regarding a conflict of interest when he did work for the Township. He did one emergency job for the Township and hasn't done a paid job since – he listed several jobs he did for the township where he did not charge.

Supervisor Ross – no comment

- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the minutes from the May 9, 2023 meeting. Motion carried.

Correspondence List (Note these items are not read aloud.)

1. Petition to retain the LVPD
2. County Land Bank 2022 report
3. Westmoreland County Ambulance and Rescue Association – for financial help
4. Deborah Messer memo about The Pittsburgh Retreat
5. Todd Bowers resignation from the Rec Board

Manager Report

Mr. Strelac reported that Ligonier was named the second most charming small town by a website called The Travel. The Public Works department are preparing the roads to be chip-sealed this summer. Russell Standards measured road widths. Chairman Resenic asked to be called when it's time to vote.

Engineer Report

Mr. Faas had nothing new to report. Supervisor Ross asked about Dollar General's progress - there is an issue with the retention pond and it was added to the punch list to be redone (sealed again) once it dries up.

Solicitor Report

Mr. Hudock had nothing new to report.

Staff Reports

1. Finance – the General Fund budget report was presented for the month of April
2. Zoning / Code Enforcement – the Zoning / Code Enforcement report for the month of April was presented and Mr. Krouse noted one of the demo permit applications was for the Windy Hill Lane property (County's Blight Demo Grant).
 - A motion was made by Stephanie Verna and seconded by John Beaufort to approve the bills as presented. Motion carried.

Unfinished Business

The collective bargaining agreement with UAW Local 204 was deferred to Executive Session.

Chairman Resenic joined via phone at this point in the meeting.

New Business

Zoning Hearing Board appointment – there was a discussion about the process used to advertise the vacancy. The vacancy will be advertised on the Township's website and via social media. Letters of interest will be presented to the Board two township meetings from now. All letters of interest will be forwarded to the Board for review.

- A motion was made by Stephanie Verna and seconded by John Beaufort to appoint Doug Finger as the Rec Board member and advertise for the vacant alternate member's position. Letters of interest for alternates will be presented to the board at the June 27th meeting. Supervisors Verna, Beaufort, and Resenic voted aye, Supervisors Matson and Ross voted nay. Motion carried, 3:2.
- A motion was made by Stephanie Verna and seconded by Scott Matson to approve 2023-R-13, CD investments. Motion carried.

Executive Session

The Supervisors went into executive session at 4:45 p.m. to discuss the Public Works UAW Local 204 agreement and resumed regular their meeting at 5:22 p.m.

Comments from the Public

There were no comments from the public.

Comments from the Supervisors

Supervisor Matson – no comment

Supervisor Verna – Asked staff to look for grants that cover ADA compliant modifications to the municipal complex so that it will be easier for some residents to get in and out of the building.

Supervisor Beaufort – no comment

Supervisor Ross – no comment

- A motion was made by Stephanie Verna and seconded by Scott Matson to adjourn the meeting at 5:24 p.m. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

May 10 - 23, 2023

Vendor	Type	Num	Amount
May 10 - 23, 23			
Comcast	Bill Pmt -Check	ACH	199.89
Commonwealth of Pennsylvania DCED Loan	Bill Pmt -Check	ACH	18,561.82
AA Septic Tank Service	Bill Pmt -Check	25557	312.50
AFLAC	Bill Pmt -Check	25558	102.92
Alliance Garage Doors & Openers LLC	Bill Pmt -Check	25559	167.00
Apex Companies LLC	Bill Pmt -Check	25560	2,915.00
Fayette Parts Service, Inc.	Bill Pmt -Check	25561	115.79
Groff Tractor and Equipment	Bill Pmt -Check	25562	94.63
Heidleberg Materials	Bill Pmt -Check	25563	630.75
Judy Ridgway - v	Bill Pmt -Check	25564	73.50
Laurel Valley Motors	Bill Pmt -Check	25565	125.60
Ligonier Giant Eagle	Bill Pmt -Check	25566	39.33
Ligonier Township Municipal Authority	Bill Pmt -Check	25567	240.00
SWIF	Bill Pmt -Check	25568	957.00
UniFirst Corporation	Bill Pmt -Check	25569	116.24
Wessel & Company	Bill Pmt -Check	25570	12,250.00
West Penn Power	Bill Pmt -Check	25571	466.98
May 10 - 23, 23			37,368.95

OK
 SA
 5-23-23

12:53 PM

05/22/23

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
May 23, 2023

Vendor	Type	Num	Amount
May 23, 23			
West Penn Power	Bill Pmt -Check	1318	44.58
May 23, 23			<u>44.58</u>

SN
ok
5-23-23

2:58 PM

05/23/23

Ligonier Township - Escrow Account
Bill Payments for All Vendors
May 21 - 27, 2023

Vendor	Type	Num	Date	Amount
Week of May 21, 23				
Ligonier Township	Bill Pmt -Check	ACH	05/23/2023	172,228.11
Municipal Authority of Westmoreland Count	Bill Pmt -Check	1032	05/23/2023	17,934.55
Week of May 21, 23				190,162.66

OK
SA
5-23-23