

Ligonier Township Supervisors Regular Meeting Minutes

June 23, 2020

The Supervisors of Ligonier Township met in regular session at 4:30 PM and opened with the Pledge of Allegiance and roll call. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Weimer.

- A motion was made by Stephanie Verna and seconded by Dan Weimer to approve the minutes from the June 9, 2020 meeting. Motion carried.

Supervisors Comment

Supervisor Knupp – Said that fundraising letters on behalf of our volunteer fire departments were mailed and asked residents to please be generous when giving as many of their fundraising events were canceled due to the Coronavirus.

Manager's Report

Budget to Actual through June 23 - Act 13 money is coming. Real estate taxes are 3-4% off for the first half of the year. Note on page 4 – Solicitor fees are at 39%, legal fees are down compared to previous year. Note on page 6 – Public Works, 37% less spending with more staff, factors include less overtime and a mild winter. See the 2017 Profit / Loss column, \$2.5M budget, today's budget is \$2.2M – \$300k less in Public Works, note we spent more (did more work) in the previous years. Waiting to apply with the County. We have reserves if needed.

Another donation for the Memorial Park – we want to move it to the Escrow / Developers account, we don't want to open another account. It makes sense because it's restricted funds that need to be spent on the project it was given to. Transfer \$18,500, funds raised by the Recreation Committee from the General Fund to the Escrow / Developers fund.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to transfer the Memorial Mill Creek Park donations to the Escrow / Developers account with a request that budget / status reports are provided. Motion carried.

Supervisor Verna asked about the Public Works road maintenance line items and for a Liquid Fuels budget report.

Public Works Report

Mr. Morgan reviewed last year's Dumpster Day expenses and suggested holding this year's event at the Ligonier Beach Park property, which can be locked up after hours. Staff to talk with the Borough to see if they will participate and then propose a date in the fall – probably September. Will advertise in our newsletter, Facebook page, and Savvy citizen.

Engineers Report

Hutch Lane Storm Water research has concluded that heavy rains deposited silt, decreasing capacity, and it looks difficult to fix – a lot of unknowns.

Chip Seal Bid Award

- A motion was made by Paul Knupp and seconded by Dan Weimer to award the Chip Seal Bid contract to Quarker Sales at \$78, + Firehall Road Motion carried.

Ligonier Valley Police Department Report

The Township received a \$25k Body-Worn Camera grant from the Pennsylvania Commission on Crime & Delinquency (PCCD).

Solicitor’s Report:

Mr. Korn’s planning commission work session to finalize Oil & Gas ordinance, need to run it through GIS system and see the new set backs.

Mr. Korn reported that an executive session was held at approximately 8:15 PM on June 9 and certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to real estate.

Zoning & Code Enforcement Report - None

Correspondence:

1. Disabled Veterans Property Tax Exemption – notification of renewal
2. McKenna Donation Letter & Thank You Letter – pertains to the Manager’s Verbal and transferring the funds

Treasurer’s Report

Supervisor Verna reported the account balances as of June 23, 2020:

General Fund Account	\$323,361
Liquid Fuels Account	398,613
Act 13 Account	11,061
Ligonier Beach Account	429
Equipment Fund	12,117
Capital Reserves	683,691
Total Funds Balance:	\$1,429,272

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the bills for June as presented. Motion carried.

New Business:

1. Wessel Audit Report – Clean report, finished the year with excess funds put into sweep account
 - A motion was made by Stephanie Verna and seconded by Dan Weimer to accept the Wessel 2019 Audit Report. Motion carried.
2. Memorial Park Contract
 - A motion was made by Paul Knupp and seconded by Dan Weimer to approve the contract. Motion carried.
3. Revised Act 537 submittal to DEP – letter accompanying the Act 537 document. Regarding the option for a new discharge – DEP commented their preference is to use an existing discharge. We are uncomfortable with Option 1 as it is based on numbers provided by MAWC we are skeptical of. Option 4 has issues too, it is a big project at \$20M. Supervisor Verna would rather wait another 30 days then submit it a plan as there are 2 sets of experts that are not alignment. Option 4 is taking a pressurized system down to Darlington, the LTMA has numbers – Option 1 is beyond our control (MAWC). But Option 4 is – and there is concern and confusion over the LTMA. Option 1 is deflated, Option 4 is inflated and Supervisor has concerns over the political optics of taking an option that is \$5M higher – there needs to be a rationale. Supervisor Verna would like more alignment
 - A motion was made by Stephanie Verna and seconded by Scott Matson to authorize the EADS to review and make modifications to the revised Act 537 Plan to DEP. Motion carried.
4. Fetterman Lease Renewal at \$120/month
 - A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the Fetterman Lease renewal. Motion carried.

Supervisor Comments

Supervisor Knupp – Thanked the folks that donated to the Memorial Park. Thanked the staff.

Supervisor Verna – Provided an update from the last LVPD meeting – new building discussion, the commission was approached by a third party, studying several locations. The charter does not allow the Commission to take on additional expenses; increases need to be approved by the members.

Supervisor Beaufort – Utility Service Partners letter went out and residents have questions, asked staff to put information out explaining the service, legitimacy, and relationship

- A motion was made by Paul Knupp and seconded by Dan Weimer to adjourn the meeting at 5:43 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
 June 23, 2020

Vendor	Type	Num	Amount
Jun 23, 20			
AA Septic Tank Service	Bill Pmt -Check	23493	400.00
AFLAC	Bill Pmt -Check	23494	114.82
Fayette Parts Service, Inc.	Bill Pmt -Check	23495	495.61
FirstNet	Bill Pmt -Check	23496	230.40
Flynn's Tire Wholesale	Bill Pmt -Check	23497	523.82
Glassmere Fuel Service	Bill Pmt -Check	23498	1,218.87
Green Guard	Bill Pmt -Check	23499	112.54
Keystone Collections Group	Bill Pmt -Check	23500	3.25
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	23501	3,726.20
Ligonier Valley Police Department	Bill Pmt -Check	23502	113,592.07
LVTech	Bill Pmt -Check	23503	429.00
Maiello, Brungo & Maiello, LLP	Bill Pmt -Check	23504	4,850.00
McInchok Sanitation	Bill Pmt -Check	23505	135.00
Pennsylvania One Call System, inc.	Bill Pmt -Check	23506	51.75
Ramsey Machine	Bill Pmt -Check	23507	75.00
Royal Oak Retriever, LLC	Bill Pmt -Check	23508	60.00
Standard Insurance Company	Bill Pmt -Check	23509	771.52
Stephenson Equipment, Inc.- Old Walsh	Bill Pmt -Check	23510	1,345.18
Town & Country Motors	Bill Pmt -Check	23511	11.98
UniFirst Corporation	Bill Pmt -Check	23512	47.70
Verizon Wireless	Bill Pmt -Check	23513	5.54
West Penn Power	Bill Pmt -Check	23514	775.36
Jun 23, 20			128,975.61

