

**Ligonier Township Supervisors**  
**Meeting Minutes**  
June 25, 2019

The Ligonier Township Supervisors met in regular session at 4:31 p.m. and opened with the Pledge of Allegiance. Present were Secretary/Treasurer, Stephanie Verna; Supervisor Paul Knupp and Supervisor, D. Scott Matson.

Absent were Chair, Wade Thomas and Vice Chair, John Beaufort.

**Public Comment “A”**

Mr. Jacob Mellor spoke on behalf of his clients, Mr. Richard Beattie and Mrs. Margaret Beatti. The Beattis have been dealing with stormwater and water drainage problems for years and think it is in connection with the school development (football field) and certain members of their community rerouting drainage by digging channels into easements. The Beattis experience “severe” flooding (3-4” of water in backyard) when it rains. Mr. Mellor explained his clients want the Township to work with the Borough to address this issue as their private 24” pipe system cannot handle the water that’s being re-routed to their property. An attempt to attain easements back in 2001 was started but not finished. Requesting resolution instead of taking legal action.

Supervisor Knupp asked if Mr. Mellor had any more knowledge of what happened in 2001 and why the issue wasn’t resolved. Mr. Mellor said the residents owning the house on the corner of Mellon/Summit were not cooperative.

Supervisor Vera asked if public works has looked at this issue recently.

Manager Carcella commented it’s new to this administration – it’s on our agenda. We will work with the Borough. We do need some time to study the issue.

Solicitor Kornis confirmed the Township will look into issue. He needs to research and read up on the history, Public Works to survey, need to contact the Borough. Asked for time to get back to Mr. Mellor and his clients. Mr. Mellor advised Mr. Kornis to talk to Mr. Welty (borough solicitor) as he has a lot of information on the issue.

**Approval of Minutes**

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve the June 19, 2019 special meeting minutes. Motion carried.

**Supervisors Comments**

None

**Reports**

**Township Manager**

Russell Standard will be out July 8. Everyone is behind, so the Township’s road maintenance projects are delayed too. We will post updates on the website/fb page.

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Meeting Minutes  
June 25, 2019**

**Public Works**  
Maintenance Update

**Engineer**  
None

**Ligonier Valley Police Dept.**  
None

**Solicitor**  
Michael Kornis certified there was an executive session held at the last Supervisors Meeting (June 19, 2019), and it was compliant with the Sunshine Laws as they met about personnel issues.

**Zoning**  
None

**Code Enforcement**  
None

**Correspondence**  
1. PennDOT closure of Nature Run Road - July 8th – Oct 1, replacing bridge  
Terry Carcella said the Township will update residents via its website / FB page.

**Treasurer**

**June 25, 2019**

General Fund account	\$416,150.36
Act 13 Account	\$ 2,303.20
Liquid Fuels Account	\$ 1,348.51
Developers Account	\$ 12,544.00
Liquid Fuels Inv. Acct.	\$512,858.99
Equipment Fund	\$ 12,271.98
Capital Reserve CD's	\$642,247.86

**TOTAL ACCT BALANCE:           \$1,599,904.90**

**Approval of bills for June**

- A motion to approve the bills for June was made by Paul Knupp and seconded by Scott Matson. Motion carried.

**Executive Session**

The Supervisors went into executive session at 4:45 p.m. and returned at 5:08 p.m. to discuss personnel issues. Michael Kornis certified that executive session was compliant with the Sunshine Act as it dealt with personnel & litigation issues.

**Ligonier Township Supervisors**  
**Meeting Minutes**  
June 25, 2019

**New Business**

1. Resolution 2019-26 DCED Loan for equipment. This is DCED requirement for the small capital loan and confirms eligibility.

- A motion was made by Paul Knupp seconded by Scott Matson to approve Resolution 2019-26. Motion carried.

2. Contract for Accounting Services. (vote)

Per the financial director's resignation, interim solution is to hire a contractor, Tricia Lavender until the Township can fill the vacancy.

- A motion was made by Stephanie Verna, seconded by Scott Matson to approve Tricia Lavender's contract. Motion carried.

3. UAW Local 204 Agreement with Ligonier Township. (vote)

Personnel committee & counsel met to discuss Public Works contract, the contract has been extended and is tentatively agreed upon but is not yet finalized so this item has been tabled and will be voted on at the next meeting.

4. Mellon/Summit Road complaint

Solicitor Korns reiterated the Township will reach out to the Borough regarding the Beattis' stormwater issues. Will look at the issue with Public Works, the Township Engineer – it will be part of an overall stormwater project plan.

**Public Comment "B"**

None

**Announcements**

Supervisor Verna provided updates on the police department – awarded the JAG grant. The school district was awarded a grant for a "School Resource Officer" (SRO). Another full time officer was brought on to provide coverage. Singer was named as the auditor for the police department. During this first year they are trying to manage budget and are spending faster than anticipated, so they've implemented some plans to curb overruns: limiting OT, using 1 vehicle, doing a fleet study, attaining favorable rates at the local garage. And a reminder about "First Night Out" is scheduled for August.

Supervisor Knupp – thanked staff for work on the police department grant.

- A motion was made by Paul Knupp, seconded by Scott Matson to adjourn meeting at 5:16 p.m. Motion carried.

**Ligonier Township Supervisors**  
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June 25, 2019

Respectfully submitted,  
Bethany Caldwell  
Assistant Secretary/Treasurer

**Ligonier Township, Westmoreland County, PA**  
**Bill Payments for All Vendors**

**June 25, 2019**

<b>Vendor</b>	<b>Type</b>	<b>Num</b>	<b>Date</b>	<b>Amount</b>
Glassmere Fuel Service	Bill Pmt -Check	22766	06/25/2019	1,983.35
Cohen Law Group	Bill Pmt -Check	22762	06/25/2019	1,550.00
The EADS Group	Bill Pmt -Check	22776	06/25/2019	1,515.00
Mesko & Associates, Inc.	Bill Pmt -Check	22771	06/25/2019	1,225.00
Standard Insurance Company	Bill Pmt -Check	22774	06/25/2019	818.85
Feaster Pension Consulting, Inc.	Bill Pmt -Check	22765	06/25/2019	750.00
West Penn Power	Bill Pmt -Check	22780	06/25/2019	715.99
Rampart Security Systems	Bill Pmt -Check	22772	06/25/2019	439.00
Watt's Truck Center, Inc.	Bill Pmt -Check	22779	06/25/2019	429.00
AA Septic Tank Service	Bill Pmt -Check	22760	06/25/2019	190.00
James Nieusma	Bill Pmt -Check	22768	06/25/2019	153.92
TENWILS	Bill Pmt -Check	22775	06/25/2019	140.00
AFLAC	Bill Pmt -Check	22761	06/25/2019	114.82
Fayette Parts Service, Inc.	Bill Pmt -Check	22764	06/25/2019	104.98
Hampton Office Products	Bill Pmt -Check	22767	06/25/2019	93.28
Dumbauld's Tire Service, Inc.	Bill Pmt -Check	22763	06/25/2019	85.00
UniFirst Corporation	Bill Pmt -Check	22778	06/25/2019	78.50
Keyworld	Bill Pmt -Check	22769	06/25/2019	75.00
McKlveen Supply	Bill Pmt -Check	22770	06/25/2019	60.00
Total Service, Inc.	Bill Pmt -Check	22777	06/25/2019	45.56
Royal Oak Retriever, LLC	Bill Pmt -Check	22773	06/25/2019	15.37
				<b>10,582.62</b>