

Ligonier Township Supervisors
Regular Meeting Minutes
June 28, 2022

The Supervisors of Ligonier Township met in regular session at 4:30 p.m. Chair, Dan Resenic; Vice Chair, John Beaufort; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Erik Ross were present.

Also present were Manager, Michael Strelac; Solicitor, Dan Hudock; Engineer Ben Faas; Chief of Police John Berger; and Finance Officer, Bethany Caldwell.

Comments from the Public

1. Mike Getto, 739 Two Mile Run Road

Mr. Getto is the primary caretaker of his family's property that they have owned since 1936. Over the years he's had numerous interactions with township officials while dealing with his neighbor's blighted property on Cherokee Lane. He worked with the Planning Commission on the development of the nuisance ordinance and the property maintenance ordinance. He said Mr. Resenic has been approachable, available, and responsive. Mr. Resenic takes action, fulfills his responsibilities, is sincere, and works diligently. Mr. Getto is appreciative and wants the board and the public to know. He is disappointed to hear the Zoning Officer is leaving. The situation has gotten better since Mr. Nieuwma's been involved - it's not resolved, but there has been progress, it is 20% completed. He hopes to work proactively with the new manager and the new zoning officer once that position is filled.

2. Michael Corb, 127 Mountain Road

Micky's comments pertained to the natural beauty of the area; she is concerned it may be destroyed if not carefully protected. She applauded the FOLB volunteers for their detailed plan of the Ligonier Beach as it supports the Township's financial needs, while preserving the environment.

Comments from the Supervisors

There were no comments from the Supervisors.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the minutes from the June 14, 2022 meeting. Motion carried.

Correspondence:

1. Email from Pam Polito in support of reopening Ligonier Beach. It was noted that Ms. Polito lives near the property.

Manager's Report

Mr. Strelac reported that the Township received a letter from the DEP regarding the Township's Act 537 Plan, however staff are still analyzing the letter so there is no recommendation for the board to take action at this time. He is working on staffing levels/issues that will be discussed further in executive session.

Engineer's Report

Mr. Faas is finalizing the Dollar General Developer's Agreement.

Solicitor's Report

Mr. Hudock is working on a Right-To-Know request and a new litigation matter. He also asked for an executive session to brief the Supervisors.

Treasurer's Report

Supervisor Verna reported the account balances as of June 28:

Account Balances	06/28/22
General Fund	\$ 530,848
General Fund Reserves	\$ 683,802
Liquid Fuels Tax Fund	\$ 330,985
Capital Fund Reserves	\$ 71,682
Ligonier Beach Park Fund	\$ 105,098
American Rescue Fund	\$ 5,490
Developer's Fund*	\$ 82,257
*Escrow	\$ 5,000
*Mill Creek Memorial Park	\$ 28,209
*Hi Acres Waterline	\$ 49,048
Total Funds	\$ 1,810,162
Payroll	6/30/2022
Administrative	\$ 10,590
Public Works	\$ 8,776
Elected	\$ 3,587
Employer Tax	\$ 1,743
Deductions	\$ (168)
Payroll Billing	\$ 93
Total Payroll	\$ 24,620

- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the bills as presented. Motion carried.

Old Business

Mr. Resenic met with FOLB members and Mr. Brent Boyer, from Aquatic Facility Design at the Ligonier Beach. Mr. Boyer quoted a site assessment report would cost \$4,700 and would include, "visual observations of pool and accessory structures, conditions of pool structure and amenities, a synopsis of renovation or replacement options and cost projections for each along with life span projections for each option, and this synopsis will list renovations options believed not feasible and why." Mr. Resenic met with Linda McKenna Boxx and sought her approval to use donated funds on this report.

Supervisor Beaufort asked about the report FOLB was seeking from Integrated Aquatics; they are still waiting on the report. Supervisor Beaufort asked if the Board should wait.

- A motion was made by Scott Matson and seconded by Erik Ross to contract with Aquatic Facility Design for a site assessment report at a cost of \$4,700 to be paid for out of the Ligonier Beach Project Fund. There was a roll call vote with Scott Matson, Erik Ross, and Dan Resenic voting yes and John Beaufort and Stephanie Verna voting no. Motion carried.

Supervisor Resenic clarified this motion does not deny or impede the FOLB from doing what they have to do. He thinks it is good to get a second opinion while not spending tax payer dollars.

New Business

Staff obtained a quote from LV Tech to install an additional wireless access point that would remedy a “dead zone” in the front of the building. (\$1,175)

Supervisor Resenic asked Chief Berger about the status of the surveillance system – the issue has been resolved.

Supervisor Beaufort said he met with both the Rec Board and Bethlen Homes staff to discuss an additional segment of trail starting by the bridge, up over the hill, around their cottages and reconnect back to the trail. This segment would be open to the public.

- A motion was made by Stephanie Verna and seconded by Erik Ross authorizing the Rec Board to move forward with the planning of this trail segment. Motion carried.

As a follow up from the Zoning Hearing Board’s request that the Planning Commission review the Township’s zoning ordinance and address weaknesses around billboards, the township manager asked the board to clarify whether or not they supported the commission spending time reviewing the zoning ordinance in its entirety. The zoning ordinance was adopted seven years ago and the initial plan was to review it and make changes as needed every five years. The commission seeks the board’s approval before investing the time and resources this task would require. Supervisor Verna asked how much it would cost to have legal counsel review and suggested some parameters be set to contain costs. If the planning commission could provide a bulleted list of the areas to be reviewed first, they could get a better sense of the time and associated costs of legal review.

There was a discussion about the National Night Out event (August 2, 2022). The township will sponsor a bounce house for young children for \$875 and staff confirmed with PennPRIME they will issue a certificate of insurance at no additional cost. Mr. Resenic will provide a canopy to place over a table as a township booth to be staffed.

Order a “200 Year Anniversary of the Township” sign. Solicit residents help – please share old township memorabilia.

- A motion was made by John Beaufort and seconded by Stephanie Verna to rent a bounce house for the event at a cost of \$875. Motion carried.

Executive Session

The board went into an executive session at 5:02 p.m. to discuss legal, personnel, and contractual matters and resumed their regular meeting at 5:55 p.m.

Public Works

- A motion was made by Erik Ross and seconded by Scott Matson directing the Township Manager to review the Public Works Director’s position description and update the duties. Motion carried.
- A motion was made by Scott Matson and seconded by Erik Ross appointing Mike Shadron as the Public Works group leader on days when the manager is off. Roll call vote with Scott Matson, Erik Ross, and Dan Resenic voting yes; and John Beaufort and Stephanie Verna voting no. Motion carried.
- A motion was made by Erik Ross and seconded by Scott Matson to proceed with the additional wireless access point installation by LV Tech at a cost of \$1,175. Motion carried.

Comments from the Public

There were no comments from the public.

Comments from the Supervisors

Supervisor Matson – Asked for a status update on the Claycomb Road. The road project’s current phase is close to being completed, the county has granted a contract extension, with work to be completed September 30, 2022. Mr. Strelic noted the current work plan does not add DSA until spring 2023. Supervisor Matson asked about Meyers School Road. Coal Loaders has asked for another 12 month extension. The Board directed staff to meet with Coal Loaders and have a discussion about financial compensation before approving the request. The original plan was to restore the road to a condition better than when the road was first closed. Mr. Hudock will provide a copy of what he has on file. Supervisor Matson’s final comment pertained to dirt roads and would like to see more paving / sealing roads, citing Jinks Trail as one example.

Supervisor Beaufort– Explained his vote on the Public Works leader motion – said he doesn’t think Shadron is the best man for the job and it will create more problems for the crew.

Supervisor Verna – no comment

Supervisor Ross – no comment

Supervisor Resenic – thanked staff for working through transitions.

- A motion was made by Erik Ross and seconded by Dan Resenic to adjourn the meeting at 6:06 p.m. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
 June 28, 2022

4:13 PM
 06/28/2022

	<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Amount</u>
Jun 28, 22	AA Septic Tank Service	Bill Pmt -Check	24980	500.00
	AFLAC	Bill Pmt -Check	24981	102.92
	Aqua Filter Fresh	Bill Pmt -Check	24982	52.15
	Blackout Tinting	Bill Pmt -Check	24983	1,994.00
	Daniel C. Hudock Attorney at Law	Bill Pmt -Check	24984	2,275.00
	Fayette Parts Service, Inc.	Bill Pmt -Check	24985	108.88
	FirstEnergy	Bill Pmt -Check	24986	200.00
	Glassmere Fuel Service	Bill Pmt -Check	24987	4,620.43
	James Nieusma	Bill Pmt -Check	24988	62.11
	Laurel Valley Hardware Inc.	Bill Pmt -Check	24989	79.04
	Laurel Valley Motors	Bill Pmt -Check	24990	5,155.91
	Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	24991	744.68
	Ligonier Giant Eagle	Bill Pmt -Check	24992	29.90
	Ligonier Valley Police Department	Bill Pmt -Check	24993	113,593.17
	Mason Reed	Bill Pmt -Check	24998	343.85
	PennPrime	Bill Pmt -Check	24994	239.00
	SWIF	Bill Pmt -Check	24995	1,056.00
	UniFirst Corporation	Bill Pmt -Check	24996	104.84
	West Penn Power	Bill Pmt -Check	24997	654.30
Jun 28, 22				<u><u>131,916.18</u></u>

OK
SAV
6.28.22