

Ligonier Township Supervisors
Regular Meeting Minutes
July 11, 2023

The Supervisors of Ligonier Township met in regular session at 7:00 p.m. Present were Chair, Dan Resenic; Vice Chair, Erik Ross; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, John Beaufort.

Also present were Manager, Michael Strelac; Solicitor, Dan Hudock; Engineer, Ben Faas; Chief of Police, Michael Matronics; and Finance Officer, Bethany Caldwell.

Comments from the Public

There were no comments from the public.

Comments from the Supervisors

Supervisors Matson, Ross, and Verna had no comments.

Supervisor Beaufort reported the following:

Station 42 – 36 calls (Darlington)
Station 44 – 24 calls (Waterford)
Station 45 – 17 calls (Wilpen)

There were 77 total calls ranging from trees down, lines down, and one structural fire. The annual fundraising campaign letters were mailed out to residents, this is the fire departments primary fundraiser, and he'd like to remind people it's good to donate and it's also good to volunteer.

Supervisor Resenic – Reiterated Supervisor Beaufort's comments and said the Volunteer Fire Departments are crucial to the health of our community, so please consider giving generously.

- A motion was made by Erik Ross and seconded by Stephanie Verna to approve the minutes from the June 27, 2023 meeting. Motion carried.

Correspondence List (Note these items are not read aloud.)

1. PennDOT DEP permit for culvert on Wilpen Road
2. Ligonier Township police pension plan compliance audit
3. Ligonier Township non-uniformed pension plan compliance audit
4. Deborah Messer emailed letter

There was an additional item not listed on the agenda as it was received yesterday – a letter from Westmoreland County requesting each municipality provide something to put in the time capsule for their 250th anniversary celebration. Supervisor Verna asked the Friends of Ligonier Beach to donate an iconic Ligonier Beach t-shirt, to which they agreed.

Manager Report

Mr. Strelac reported that Russell Standard will begin chip-sealing roads in town starting August 21. Mr. Strelac asked for drivers' patience while the crews work and advised drivers not to exceed 35 mph speeds to help the chips absorb into the tar and reduce damage to both the roads and vehicles. The staff are mowing along the roads in the northwest section of town and Mr. Strelac explained the tractor needs to finish this area before moving on to another. Supervisor Verna asked about the high priority roads and how they are maintained – they are mowed with hand held equipment, as opposed to moving the large mower across town.

Supervisor Ross said the roads scheduled for chip-sealing need a once over *before* they are chip-sealed – vegetation trimmed, ditches cleaned, etc. so that we don't drive heavy equipment on our freshly sealed roads. The township needs to be more proactive instead of reactive.

Engineer Report

Mr. Faas continues to monitor Dollar General's stormwater – they have modified the landscape plan and outlets.

Solicitor Report

Mr. Hudock reported that DEP has pushed back the Act 537 denial appeal deadline. LTMA staff met with outside accountants to prepare a proposal for MAWC and hope to go over it at next LTMA meeting. He is also working on a Hotel Road property code enforcement issue and will be filing with court of common pleas. He anticipates having something to sign off on at next meeting.

Supervisor Resenic requested an update on the Cherokee Lane complaint.

Police Report

Chief Matronics went over his monthly report and said there has been an increase in scams. He reminded the public not to give money to people you don't know and don't provide any personal information over the phone.

Treasurer's Report

Fund Balances (month end)	June
General Fund	\$ 601,479
General Fund Reserves	\$ 1,032,138
Liquid Fuels Tax Fund	\$ 415,359
Capital Fund Reserves	\$ 102,525
Ligonier Beach Park Fund	\$ 122,213
American Rescue Fund	\$ 168,853
Developer's Fund*	\$ 36,822
*Escrow	\$ 4,500
*Mill Creek Memorial Park	\$ 1,209
*Hi Acres Waterline	\$ 31,114
Total Funds	\$2,516,212

*denotes funds are restricted

Supervisor Verna asked that the General Fund Reserves CD schedule be provided at the next meeting.

- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the General Fund bills as presented. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the Liquid Fuels Fund bill. Motion carried.

Unfinished Business

- A motion was made by Dan Resenic and seconded by Scott Matson to appoint Tim Baacke to the Zoning Hearing Board to a term expiring 12/31/2025. Motion carried, 4:1, with Supervisor Verna voting nay.

There was a discussion about how to appoint the Ligonier Beach Study Committee members. Supervisor Verna stated that many people should participate in this process, the committee's role is to engage other people, need to appoint people that will function well in this role. It was decided that Supervisor Ross, Mr. Strelac and Ms. Eller will meet to prepare recommendations for committee membership. They will also discuss a potential kick-off event at the Ligonier Beach property to share information about this process with the public.

PennDOT Winter Maintenance Agreement – Mr. Strelac got clarification from PennDOT on how to modify the agreement. Mr. Strelac recommended as a business decision to continue maintaining Owl Hollow Road, but strike the Marietta and Springer Roads.

Supervisor Resenic asked if we plow those roads, will it damage our equipment. It will wear our cutting edges down faster.

Supervisor Beaufort asked about the fire trucks and school buses on these roads.

Chief Matronics clarified it will add time to emergency services responses as these are low priority roads for PennDOT.

Supervisor Resenic asked if the township is being reimbursed enough to cover the cost. Mr. Strelac did not think we are breaking even, but did note there is a clause in the agreement the state will cover additional expenses associated with severe winters.

Supervisor Verna asked why keep maintaining Owl Hollow Road. We have to travel that road regardless, to get to other roads on the Township plow route. Supervisor Matson added that Owl Hollow had recently been worked on by PennDOT.

Supervisor Beaufort suggested that the Township continue to maintain the roads as it's in the public's best interest. Supervisor Resenic agreed PennDOT has us in a tough spot and the practice should continue if it's not going to cause an undue hardship.

- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the PennDOT's five year winter maintenance agreement. Motion carried, 4:1. (Supervisor Matson voted nay.)

Westmoreland County stormwater grant agreement should be mailed out soon. This grant is 50/50 match, might use ARPA funds to cover the Township's match.

New Business

- A motion was made by Erik Ross and seconded by Scott Matson to approve Resolution 2023-R-14 regarding the Township's Pension Overpayments. Motion carried.
- A motion was made by Erik Ross and seconded by Stephanie Verna approving the advertisement of the Township's Audit request for proposals. Motion carried.

Executive Session

There was no executive session.

Mr. Hudock said he received an email from The Pittsburgh Retreat's attorney indicating they terminated their pending purchase agreement for the property off Austraw Road.

Comments from the Public

There were no comments from the public.

Comments from the Supervisors

There were no comments from the Supervisors.

- A motion was made by Erik Ross and seconded by Stephanie Verna to adjourn the meeting at 7:35 p.m. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
July 11, 2023

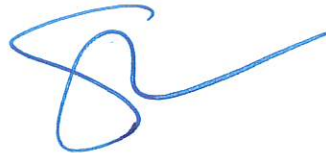
Vendor	Type	Num	Amount
Jul 11, 23			
Total Service, Inc.	Bill Pmt -Check	ACH	183.24
AA Septic Tank Service	Bill Pmt -Check	25627	250.00
Apex Companies LLC	Bill Pmt -Check	25628	1,010.00
Barbara Nalle	Bill Pmt -Check	25629	90.00
Daniel C. Hudock Attorney at Law	Bill Pmt -Check	25630	687.50
Daniel Weimer	Bill Pmt -Check	25631	90.00
David Copeland	Bill Pmt -Check	25632	60.00
Fayette Parts Service, Inc.	Bill Pmt -Check	25633	39.50
Feaster Pension Consulting, Inc.	Bill Pmt -Check	25634	750.00
Ferry's Automotive Service Inc	Bill Pmt -Check	25635	35.70
Groff Tractor and Equipment	Bill Pmt -Check	25636	51.46
Laurel Valley Hardware Inc.	Bill Pmt -Check	25637	48.46
Laurel Valley Motors	Bill Pmt -Check	25638	55.16
Ligonier Giant Eagle	Bill Pmt -Check	25639	64.40
LVTech	Bill Pmt -Check	25640	1,661.18
Michael W. McCaplin	Bill Pmt -Check	25641	60.00
Motorola Solutions, Inc.	Bill Pmt -Check	25642	27,720.00
Municipal Authority of Westmoreland Count	Bill Pmt -Check	25643	638.50
Northwestern Mutual	Bill Pmt -Check	25644	10,952.10
Paul Hefner	Bill Pmt -Check	25645	90.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	25646	15.49
Pennsylvania One Call System, Inc.	Bill Pmt -Check	25647	37.44
PSATS	Bill Pmt -Check	25648	271.29
Rolling Hills Industries, Inc	Bill Pmt -Check	25649	422.00
Royal Oak Retriever, LLC	Bill Pmt -Check	25650	60.00
Russell Standard Corp.	Bill Pmt -Check	25651	2,485.08
Sheila Grimm	Bill Pmt -Check	25652	60.00
Susan McBroom	Bill Pmt -Check	25653	60.00
SWIF	Bill Pmt -Check	25654	1,019.00
The Latrobe Bulletin	Bill Pmt -Check	25655	65.00
Tim Knupp's Welding	Bill Pmt -Check	25656	520.00
TKL Code Inspection Service, Inc.	Bill Pmt -Check	25657	12,559.52
Town & Country Motors	Bill Pmt -Check	25658	9.00
Tricia Levander	Bill Pmt -Check	25659	700.00
U.S. Municipal	Bill Pmt -Check	25660	854.67
UAW LOCAL 204	Bill Pmt -Check	25661	368.75
UniFirst Corporation	Bill Pmt -Check	25662	288.08
Unifirst First Aid & Safety	Bill Pmt -Check	25663	38.83
Washington National Insurance Company	Bill Pmt -Check	25664	91.48
Watt's Truck Center, Inc.	Bill Pmt -Check	25665	227.70
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	25666	15,449.31
Westmoreland County Treasurer	Bill Pmt -Check	25667	146.43
Jul 11, 23			80,286.27

SLV
ok to pay
7-11-23

3:40 PM
07/10/23

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
July 10 - 11, 2023

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Amount</u>
Jul 10 - 11, 23 West Penn Power 791	Bill Pmt -Check	1323	197.58
Jul 10 - 11, 23			<u>197.58</u>



Ok + pay
7-11-23