

Ligonier Township Supervisors
Regular Meeting Minutes
August 25, 2020

The Supervisors of Ligonier Township met in regular session at 4:30 PM and opened with the Pledge of Allegiance. Secretary/Treasurer Stephanie Verna took roll call. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Weimer.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the minutes from the August 11, 2020 meeting. Motion carried.

Manager's Report

The Township received a letter from PennDOT regarding its 2021 estimated Liquid Fuels allocation and the 2021 Liquid Fuels Budget Plan was revised based on this new information – the allocation is down 11% as opposed to a previous 40% projection.

Mr. Carcella provided an update on the Sable Kennels complaint and there was a discussion about levels of service, associated cost, no kill requirement, etc. Supervisors directed staff to research other options.

Public Works Report - None

Engineers Report - None

Ligonier Valley Police Department Report - None

Solicitor's Report:

A copy of the Zoning Ordinance Oil & Gas amendments and a map was handed out and discussed. The Supervisors will review the proposed changes before making a decision whether or not to send to the County for review and comment next month.

Zoning & Code Officer Report

There was another noise complaint regarding mining at Schaffer Excavation on Settler Road that needs to be investigated.

There is an expired permit from 2017 Margaret Vessey's mobile home that is now occupied full time and not in compliance with building & sewage permits.

Correspondence:

1. PSATS News Bulletin
2. Jinks Trail Residents Thank you letter

Treasurer's Report

Supervisor Verna reported the account balances as of August 24:

General Fund	\$236,688
General Fund Reserves	683,789
Liquid Fuels Tax Fund*	138,620
Capital Fund Reserves*	24,928
Ligonier Beach Park*	429
Mill Creek Memorial Park*	23,500

Total Funds Balance: \$1,107,954

*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Dan Weimer to approve the bills for August as presented. Motion carried.

Old Business:

1. Archive Social Presentation
Mr. Nieusma informed the Board there is a company offering to back up the Township's social media accounts for right-to-know purposes.

New Business:

1. Sample Insurance Requirements for Vendors – Township Policy Adoption Resolution #13-2020
 - A motion was made by Stephanie Verna and seconded by Paul Knupp to adopt resolution #13-2020. Motion carried.
2. Boom Mower quote for John Deere Tractor
 - A motion was made by Paul Knupp and seconded by Scott Matson to award the bid \$42,677.18 to purchase a 21 foot boom mower from MoTrim, Inc. Motion carried.
3. LED lighting upgrade quote including an addendum to add motion sensor lights in the garage that will shut off when not in use. The low bidder CadeCor gave staff a demonstration of the new adjustable technology. The lights are antiquated. There was a discussion about Capital budget planning, a schedule for the future when the Board Meeting Room and offices can be updated.

- A motion was made by Paul Knupp and seconded by Dan Weimer to award the \$27,775 (\$24,825.00 + \$2,950.00 for addendum = \$27,775.00 total project cost) contract to CadeCore to upgrade the Municipal Complex lights. Motion carried.
4. Act 537 Plan with LTMA Agreement- delegation of authority to the LTMA to take the lead in developing and paying for a new plan, while the Township retains the authority to approve the final plan.
- A motion was made by Scott Matson and seconded by Stephanie Verna to approve the agreement. Motion carried.

Supervisor Matson asked how long it will take, at best 3-6 months. He also asked once approved, how will expansion of the sewer system be financed and there was a discussion about options.

Public Comments

Vickie Oles thanked staff for the collaborative efforts.

Supervisor Comments

Supervisor Knupp – Announced the Township received two grants for water line replacements – one for the Charlotte / High Acres Drives residents and another for the Trout Avenue residents.

Supervisor Verna – Recommend supervisors review the color-copy version of the proposed ordinances as it is easier to see the proposed changes.

Chairman Beaufort – Said that drainage along Firehall Road needs to be addressed, when the rain comes down it looks like a creek.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to adjourn the meeting at 5:46 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
August 25, 2020

Vendor	Type	Num	Amount
Aug 25, 20			
AA Septic Tank Service	Bill Pmt -Check	23636	250.00
Allied Seals, Inc	Bill Pmt -Check	23637	106.43
Black's Specialty Service	Bill Pmt -Check	23638	113.90
Fayette Parts Service, Inc.	Bill Pmt -Check	23639	171.86
FirstNet	Bill Pmt -Check	23640	86.10
Glassmere Fuel Service	Bill Pmt -Check	23641	954.78
Laurel Valley Hardware Inc.	Bill Pmt -Check	23642	56.22
Ligonier Agway	Bill Pmt -Check	23643	49.99
Ligonier Tire Service	Bill Pmt -Check	23644	75.00
Ligonier Township Municipal Authority	Bill Pmt -Check	23645	265.20
Ligonier Valley Police Department	Bill Pmt -Check	23646	732.14
LVTech	Bill Pmt -Check	23647	492.50
Maiello, Brungo & Maiello, LLP	Bill Pmt -Check	23648	4,550.00
ODB Company	Bill Pmt -Check	23649	193.61
Standard Insurance Company	Bill Pmt -Check	23650	771.52
Stephenson Equipment, Inc.- Old Walsh	Bill Pmt -Check	23651	335.55
TENWILS	Bill Pmt -Check	23652	80.00
U.S. Municipal	Bill Pmt -Check	23653	161.60
UniFirst Corporation	Bill Pmt -Check	23654	97.40
Valley Landscaping & Lawn Care	Bill Pmt -Check	23655	676.00
Washington National Insurance Company	Bill Pmt -Check	23656	303.40
West Penn Power	Bill Pmt -Check	23657	1,036.18
Ligonier Valley Police Department	Bill Pmt -Check	23658	113,542.83
Aug 25, 20			125,102.21

OK
SAV
8/25/2020