

Ligonier Township Supervisors
Regular Meeting Minutes
September 8, 2020

The Supervisors of Ligonier Township met in regular session at 7:00 PM and opened with the Pledge of Allegiance. Secretary/Treasurer Stephanie Verna took roll call. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Weimer.

- A motion was made by Stephanie Verna and seconded by Dan Weimer to approve the minutes from the August 25, 2020 meeting. Motion carried.

Manager's Report

The Ligonier Beach Park Committee will hold its second public meeting on Saturday, September 26th from 4-6 PM in the open garage bays of the Municipal Complex. Residents may attend in person or remotely via zoom. The Beach will be opened up for the public to view on Saturday, September 19th from 10-2 so that folks can take a look at the property in its current condition.

The County Sheriff's office has cancelled its satellite gun permit program indefinitely. Permits are issued at the main Greensburg office by appointment only.

Public Works Report – September's schedule is in packet.

John Deere tractor is being prepped for shipping. P A new stop sign ahead sign is being installed on Kissell Springs Road and catch basin work is being done there too.

Engineers Report

Addressing DEP comments on the pipe for Mountain Road. Completing GIS mapping changes for Oil & Gas Ordinance changes and the Act 537 Plan is in progress.

Ligonier Valley Police Department Report – see attached

Solicitor's Report

Mr. Korn reported that an executive session was held from 6:30 to 7 PM today and he certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to personnel matters.

Zoning & Code Report – see attached

Busy month – another solar project approved by the Zoning Hearing Board. Mr. Nieusma has been able to resolve recent complaints; a draft copy of a property maintenance code is in front of the Planning Commission for review.

Correspondence:

1. Westmoreland Conservation District - Notice of Dirt, Gravel & Low Volume Roads Grant Program deadline, October 31

2. Minimum Municipal Obligation Letter on Pension Obligation 2021 budget needs to set aside a \$47k expense (Approval)
3. Westmoreland County Tax Assessment Appeal Hearing
4. Westmoreland County COVID-19 impact survey

Treasurer’s Report

Supervisor Verna reported the account balances as of September 8, 2020:

General Fund	\$	216,496
General Fund Reserves		683,232
Liquid Fuels Tax Fund*		138,620
Capital Fund Reserves*		31,594
Ligonier Beach Park*		429
Mill Creek Memorial Park*		23,500
Charlotte Hi Acre Waterline*		1,428

Total Funds Balance: \$ 1,095,299

*denotes funds are restritced

- A motion was made by Stephanie Verna and seconded by Dan Weimer to approve the bills for August / September as presented. Supervisor Knupp asked about the American Rock Salt invoice – it is a storage fee due to not meeting the minimum order requirement. Historically had not been charged, but it is in the contract. Motion carried.

Old Business:

1. Resolution R-14-20, for Plan Revision for New Land Development (vote)
A motion was made to approve David Miller’s individual on lot system on Tosh Road at the July 14, 2020 meeting. This motion requires a resolution.
 - A motion was made by Stephanie Verna and seconded by Paul Knupp to approve Resolution 14-20. Motion carried.
2. Resolution R-15-20 for MLC Lease Agreement (vote)
Funds for Municipal Complex lighting upgrade and boom mower
 - A motion was made by Dan Weimer and seconded by Scott Matson to approve Resolution 15-20, authorizing the lease for capital improvements. Motion carried.
3. Oil & Gas revisions to Zoning Ordinance (vote)
Send to County for review & comment with the intent to have a public hearing in October.

- A motion was made by Dan Weimer and seconded by Paul Knupp to send the Oil & Gas zoning ordinance revisions to the County and set the public hearing date for October 13, 2020 at 7 PM. Motion carried.

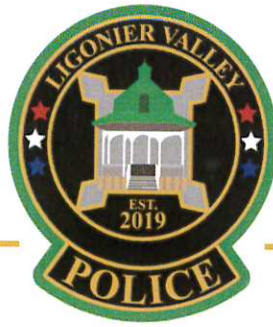
New Business:

1. 2020 / 2021 Budget Review Report
Mr. Carcella went over the budget report and noted that Real Estate transfer tax is up for September due to a \$3M property selling. Note items at the end of the report – suggestions to address the deficit.
2. Public Works Committee Probationary Review of Cord Kelly (vote)
Personnel committee recommends extending a full time permanent offer to Cord Kelly.
 - A motion was made by Stephanie Verna and seconded by Paul Knupp to extend a full time permanent position to Cord Kelly. Motion carried.
 - A motion was made by Paul Knupp and seconded by Dan Weimer to adjourn the meeting at 7:33 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

John E. Berger
Chief of Police
724-238-5611



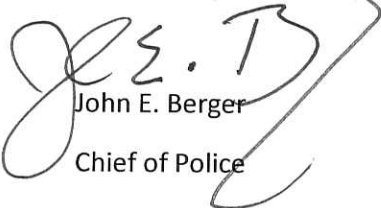
Michael W. Matrunic
Assistant Chief
724-238-5105

Police Activity Report
Month of August

Administrative Report

188 Regular Shifts Worked = 1,504
09 Total Court Hours
606 Complaint Handled
26 Criminal Arrests
52 Traffic Citations
19 Citations Issued in Ligonier Borough
33 Citations Issued in Ligonier Township
161 Calls in Ligonier Borough
445 Calls in Ligonier Township

Respectfully Submitted,


John E. Berger
Chief of Police



Officer Activity Report

Ligonier Valley Police Department



August	Incidents	Arrests	Non-Traffic	Traffic	Warning/ Repair	Meter/ Tickets	Parking Tickets	Direct Patrol		
Berger	63	1	0	16	3	2	0	5		
Matronics	42	8	4	2	1	0	0	0		
Friscarella	124	5	0	5	1	0	0	0		
Markle	29	2	1	0	0	0	0	0		
Murphy	49	1	0	1	1	0	5	0		
Knepper	34	3	0	2	0	0	0	0		
Barber	73	1	0	1	0	0	2	0		
Sherer	77	2	1	0	0	0	0	2		
Hakel	16	0	0	0	0	0	0	2		
Welsch	0	0	0	0	0	0	0	0		
Smith	15	2	0	21	2	0	0	0		
Dorazio	84	1	0	4	4	0	0	6		
TOTAL	606	26	6	52	12	2	7	15	0	0
Ulery							380	34		

Total Tickets	423
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Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
September 7, 2020

Vendor	Type	Num	Amount
Sep 7, 20			
AFLAC	Bill Pmt -Check	23659	114.82
American Rock Salt Company LLC	Bill Pmt -Check	23660	1,008.00
Andrews Sales & Service	Bill Pmt -Check	23661	71.90
Aqua Filter Fresh	Bill Pmt -Check	23662	39.35
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	23663	642.98
Cynthia M. Falo, Court Reporter	Bill Pmt -Check	23664	100.00
Deiss & Halmi Engineering, Inc.	Bill Pmt -Check	23665	862.50
Fayette Parts Service, Inc.	Bill Pmt -Check	23666	784.31
Glassmere Fuel Service	Bill Pmt -Check	23667	1,167.65
JSB Holding, Inc.	Bill Pmt -Check	23668	379.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	23669	132.65
Ligonier Giant Eagle	Bill Pmt -Check	23670	27.90
LVTech	Bill Pmt -Check	23671	1,126.05
Municipal Leasing Consultants	Bill Pmt -Check	23672	1,195.00
New Enterprise Stone & Lime Co., Inc.	Bill Pmt -Check	23673	3,619.07
PPC Lubricants	Bill Pmt -Check	23674	411.95
Rampart Security Systems	Bill Pmt -Check	23675	255.00
Russell Standard Corp.	Bill Pmt -Check	23676	1,862.66
Terry Carcella	Bill Pmt -Check	23677	84.53
The EADS Group	Bill Pmt -Check	23678	10,520.10
The Latrobe Bulletin	Bill Pmt -Check	23679	294.00
Tricia Levander	Bill Pmt -Check	23680	1,150.75
UAW LOCAL 204	Bill Pmt -Check	23681	320.80
UniFirst Corporation	Bill Pmt -Check	23682	125.90
West Penn Power	Bill Pmt -Check	23683	190.86
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	23684	25,461.51
Sep 7, 20			51,949.24

9/8/2020



11:39 AM

09/08/20

Ligonier Township - ACT 13
Bill Payments for All Vendors
September 8, 2020

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Sep 8, 20 The EADS Group	Bill Pmt -Check	1012	09/08/2020	1,000.20
Sep 8, 20				<u>1,000.20</u>

9/8/2020

