

**Ligonier Township Supervisors**  
**Regular Meeting Minutes**  
*November 10, 2020*

The Supervisors of Ligonier Township met in regular session at 7:00 PM and opened with the Pledge of Allegiance. Secretary/Treasurer Stephanie Verna took roll call. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; and Supervisor, D. Scott Matson. Note the fifth Supervisor position is vacant.

**Public Comment “A”**

1. Aaron Seko, (township resident) expressed an interest in getting involved with local government and the community.
2. Julia Ritter, (township resident) is a member of the environmental subcommittee that worked on the Gas & Oil ordinance. She urged the Board to adopt the amendments.
  - A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the minutes from the October 13, 2020 meeting. Motion carried.

**Manager’s Report**

Mr. Carcella recognized and thanked staff veterans for their service. He gave a brief update on the Covid-19 protocols and the hopes a vaccine is on the horizon as it is most important to our tourism economy. Tax revenue loss from the summer closures is more significant than originally forecasted; getting people to visit our region is critical to the economy in 2021.

**Public Works Report**

Mountain Road project should be completed by next week. Continue to work on road maintenance including storm water maintenance in the right-of-way. Cannot complete any major projects as we are past the season and our material budget was cut and remaining funds been spent. Entering the winter season fully stocked and ready.

Mr. Morgan provided a copy of the 2020-21 Road Survey that has been updated.

**Engineers Report**

Pertained to stormwater issues.

**Ligonier Valley Police Department Report**

Chief Berger thanked the Ligonier Valley Endowment for their donation that will be used to purchase vests.

**Solicitor’s Report:**

Mr. Korn reported that an executive session was held on November 2, 2020 PM and certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to personnel and litigation.

- A motion was made by Stephanie Verna and seconded by Scott Matson to adopt Resolution R-22-20, specifying the Board declines opting in to the Township's benefits package (Supervisor Benefits Policy). Motion carried.

**Zoning & Code Report**

- A motion was made by Paul Knupp and seconded by Scott Matson to approve the Chester / Laura Fisher re-plot on McDowell Road as recommended by the Planning Commission. Motion carried.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the Kosker re-plot on Binky Road as recommended by the Planning Commission. Motion carried.

**Correspondence:**

1. Received two (2) donations for the Mill Creek Memorial Park – one was from the Al Ludwig Memorial Foundation & and the other is from Mr. & Mrs. Vic Smith.

**Treasurer's Report**

Supervisor Verna reported the account balances as of November 10:

General Fund	\$	251,840
General Fund Reserves		686,695
Liquid Fuels Tax Fund*		86,213
Capital Fund Reserves*		27,564
Ligonier Beach Park*		429
Mill Creek Memorial Park*		19,505
Charlotte Hi Acre Waterline*		1,428

Total Funds Balance:       \$   1,073,674

\*denotes funds are restritced

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the bills for November as presented. Motion carried.

**Old Business:**

1. Oil & Gas Zoning Amendment Article XX
2. Solar Zoning Amendment

Mr. Korn's stated that all the technical requirements have been met – he has been involved in the process from the beginning. He believes the amendments are sound and will hold up if contested in court.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adopt the Oil & Gas Zoning Amendment Article XX. Scott Matson voted nay. Motion carried.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to adopt the Solar Zoning amendment. Motion carried.

### **New Business:**

#### 1. Employee review, B. Caldwell

- A motion was made by Stephanie Verna and seconded Paul Knupp to change B. Caldwell's title to "Finance Officer" and a \$1/hour raise. Motion carried.

#### 2. 2021 Budget Review - Secretary / Treasurer Stephanie Verna gave a summary of the recent events and the thought process that went into the 2021 draft budget.

#### 3. 2021 Holiday Schedule

- A motion was made by Stephanie Verna and seconded Paul Knupp by to approve the 2021 Holiday Schedule. Scott Matson voted nay. Motion carried.

#### 4. Ligonier Beach Committee – requested the Township post a request for proposal to solicit private / public partnerships.

- A motion was made by Stephanie Verna and seconded Paul Knupp by to post an RFP soliciting public/private partnerships developments at the Beach. Motion carried.

#### 5. Supervisor Vacancy appointment – 8 letters of interest were received.

Scott Matson nominated Sheila Grimm.

Stephanie Verna nominated Daniel Resnic.

Paul Knupp, John Beaufort & Stephanie Verna voted for Daniel Resnic. Based on the roll call vote, Daniel will be appointed, with his term ending December 31, 2021.

### **Public Comment "B"**

1. Annie McDougall, member of the environmental subcommittee is working on a grant application for a baseline air monitoring study. If successful, this grant will provide for six monitors to be installed that take measurements over the next 3 years at no cost of the Ligonier Valley. Could result in a "Healthy & Desirable" place to live designation.

## **Supervisor Comments**

Supervisor Knupp – thanked all the Veterans in the community for their service.

Supervisor Matson – asked the Chief how many paid holidays the Borough police had prior to the merger.

Supervisor Verna – would like the Planning Commission to recommend a property maintenance code that is reasonable, nothing too restrictive. She thanked the Al Ludwig Memorial Foundation and Mr. & Mrs. Vic Smith for their generous donations. Thanked the citizen group for their time & effort respect to their air quality project. Thanked all the applicants and reminded them there are a lot of other opportunities to get involved with the community.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adjourn the meeting at 7:58 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer

## Ligonier Township, Westmoreland County, PA

## Bill Payments for All Vendors

November 10, 2020

Vendor	Type	Num	Amount
<b>Nov 10, 20</b>			
AA Septic Tank Service	Bill Pmt -Check	23768	100.00
AFLAC	Bill Pmt -Check	23769	102.92
Asphalt Zipper, Inc.	Bill Pmt -Check	23770	180.79
Barbara Nalle	Bill Pmt -Check	23771	90.00
Bethany Caldwell	Bill Pmt -Check	23772	49.07
Bolger Brothers, Inc.	Bill Pmt -Check	23773	412.76
Comcast	Bill Pmt -Check	23774	133.35
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	23775	685.03
Daniel Welmer	Bill Pmt -Check	23776	90.00
Douglas Kurtz	Bill Pmt -Check	23777	30.00
Ed Oles1	Bill Pmt -Check	23778	30.00
Good Year	Bill Pmt -Check	23779	1,190.00
James Darr	Bill Pmt -Check	23780	90.00
James Nieusma	Bill Pmt -Check	23781	24.98
JSB Holding, Inc.	Bill Pmt -Check	23782	379.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	23783	65.92
Ligonier Tire Service	Bill Pmt -Check	23784	189.00
Ligonier Valley Police Department	Bill Pmt -Check	23785	545.17
LVTech	Bill Pmt -Check	23786	1,799.80
Michael W. McCaplin	Bill Pmt -Check	23787	60.00
Mickey Corb	Bill Pmt -Check	23788	60.00
PennPrime	Bill Pmt -Check	23789	140.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	23790	3.48
Pennsylvania One Call System, Inc.	Bill Pmt -Check	23791	48.30
Robert Pozik - V	Bill Pmt -Check	23792	1,276.80
Robert Smithley	Bill Pmt -Check	23793	30.00
Sable Kennels	Bill Pmt -Check	23794	50.00
Sheila Grimm	Bill Pmt -Check	23795	90.00
South Fayette Township	Bill Pmt -Check	23807	1,650.00
Susan McBroom	Bill Pmt -Check	23796	90.00
Terry Carcella	Bill Pmt -Check	23797	66.70
The EADS Group	Bill Pmt -Check	23798	12,483.21
The Latrobe Bulletin	Bill Pmt -Check	23799	193.20
Total Service, Inc.	Bill Pmt -Check	23800	200.21
Tricia Levander	Bill Pmt -Check	23801	1,511.50
UAW LOCAL 204	Bill Pmt -Check	23802	641.60
UniFirst Corporation	Bill Pmt -Check	23803	98.40
West Penn Power	Bill Pmt -Check	23804	191.50
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	23805	25,461.51
Wex Bank-Sunoco Universal	Bill Pmt -Check	23806	77.25
<b>Nov 10, 20</b>			<b>50,611.45</b>

*JA*  
*11-10-2020*

4:06 PM

11/09/20

Ligonier Township - ACT 13  
Bill Payments for All Vendors  
November 10, 2020

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<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Nov 10, 20 The EADS Group	Bill Pmt -Check	1015	11/10/2020	489.05
Nov 10, 20				<u>489.05</u>

*JAE*  
11-10-2020