

Ligonier Township Supervisors
Regular Meeting Minutes
December 8, 2020

The Supervisors of Ligonier Township met in regular session at 7:00 PM and opened with the Pledge of Allegiance. Secretary/Treasurer Stephanie Verna took roll call. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the minutes from the November 10, 2020 meeting. Motion carried.

Supervisors Comment

Supervisor Resenic thanked the Board for his appointment and looks forward to the challenging work ahead in 2021.

Manager's Report

CARES grant was received. Earned Income and realty transfer tax revenue came in stronger than expected and as a result the Township not be have to use its reserves this year.

Public Works Report

Mr. Morgan presented the Mountain Road culvert replacement project, provided pictures and a letter of appreciation.

Engineers Report

Mr. Faas reported EADs is updating the Act 537 financials and completing the DEP's certification for Mountain Road culvert replacement project.

Ligonier Valley Police Department Report

Chief Berger went over the attached report.

Solicitor's Report:

Mr. Korn provided a covid-19 situation update, expect more restrictions from the state. Continue to work on the property maintenance code, stripping it down to the bare minimums that address junk properties and protecting the health & safety of residents. He is on track to present a draft to the Planning Commission in January, with the Board to see it in February / March.

Zoning & Code Report

Mr. Nieuwma reviewed his monthly report (attached), noting there were no new complaints. The following five (5) subdivisions were reviewed and approved by Planning Commission at a special meeting held last week:

1. The Strano's would like a simple subdivision of their lot on the corner of Hillside Ave.

- A motion was made by Paul Knupp and seconded by Scott Matson to approve the Strano subdivision. Motion carried.
2. Utech requested a 5 acre subdivision of their parcel on Darlington & Fairview Road.
 - A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the Utech subdivision. Motion carried.
 3. Gerome / Vessey asked to subdivide 15 acres of their property. Supervisor Beaufort asked for verification permits were paid and current – Yes.
 - A motion was made by Paul Knupp and seconded by Scott Matson to approve the Gerome / Vessey subdivision. Motion carried.
 4. The LTMA would like to purchase a small parcel from Idelwild to install a water tower off of Clark Hollow Road, using the same access road to the cell tower.
 - A motion was made by Paul Knupp and seconded by Scott Matson to approve the Idlewild subdivision. Motion carried.
 5. Nelson Plan, the Nelson's requested the 50 acres be subdivided from their parcel.
 - A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the Nelson subdivision. Motion carried.

Correspondence:

1. Resident thank you letter regarding the Mountain Road culvert replacement project
2. Ligonier Library's request for donation
 - A motion was made by Stephanie Verna and seconded by Paul Knupp to donate \$1,500.00 to the Ligonier Library. Motion carried.
3. Mutual Aid EMS thanking the LVDP and fire companies for their support and coordination.
4. Police Commission Solicitor's Letter – Supervisor Matson inquired about a possible conflict of interest between the Chief and the Commissioners. The solicitor researched the code and found there is no conflict.

Treasurer's Report

Supervisor Verna reported the account balances as of December 8:

General Fund	\$ 371,490
General Fund Reserves	687,447
Liquid Fuels Tax Fund*	86,261
Capital Fund Reserves*	27,564
Ligonier Beach Park*	429
Mill Creek Memorial Park*	29,005
Charlotte Hi Acre Waterline*	1,428

Total Funds Balance: \$1,203,624

*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the bills for November / December as presented. Motion carried.

Old Business:

1. The Ligonier Beach Request for Public-Private Partnership Proposals has been advertised.

New Business:

1. T. Krowchak annual review, Tracy is a wonderful addition to the team, she is very professional and has willingness to take on more duties, especially since the Code Enforcement officer's retirement.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to raise T. Krowchak's hourly rate by \$0.50/hour. Motion carried.

2. Resolution R-23-20 corrects the Zoning Hearing Board appointment end dates, per the Township's own ordinance, so that each year one member's term will expire.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adopt R-23-20. Motion carried.

3. 2021 Budget Adoption

Ligonier Valley Police Department Budget

The LVPD Commission has submitted their 2021 budget to the Township, noting there is no increase from last year, for a total of \$681,257 made payable in 6 installments and the Ligonier Borough will be contributing the LVPD budget too.

- A motion was made by Paul Knupp and seconded by Dan Resenic to adopt the 2021 LVPD budget. Supervisor Matson voted nay; motion carried 4 to 1.

Township Budget

The budget proposal before the Board includes a 1 mill increase and will have to use approximately \$133K from the reserves to balance.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adopt the 2021 Budget as presented. Supervisor Matson voted nay; motion carried 4 to 1.

4. A resolution setting the 2021 real estate tax millage rate at 5 mills.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adopt R-24-20. Supervisor Matson voted nay; motion carried 4 to 1.

Supervisor Comments

Supervisor Knupp – thanked Tracy for her work.

Supervisor Matson – asked if the Township has a tarp law. The answer is no.

Supervisor Verna – Suggested the Supervisor Matson meet with the Public Works committee to identify areas for improvement and evaluate solutions. She noted on average there are between 5-9 911 calls handled by the LVPD per shift, the department is actively responding to incidents. While reviewing the Comp Plan, Police Services was listed as one of the top three things residents value in our area.

Supervisor Resenic – asked if the new Oil & Gas amendment has a provision to test the fracking water before it is pumped into the ground. There was a discussion about the amendment process and the most recent updates. Mr. Korn said the updates were based on current industry best practices and with the intent of avoiding litigation. Supervisor Resenic would like to explore this next time the amendment is revised to protect the residents.

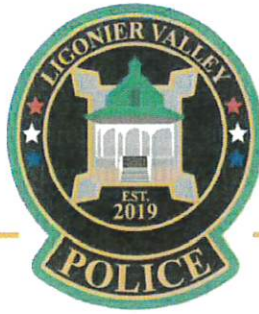
Supervisor Beaufort – talked about how busy the LVPD and fire departments are – if anyone wants to help, please volunteer.

- A motion was made by Paul Knupp and seconded by Scott Matson to adjourn the meeting at 7:56 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

John E. Berger
Chief of Police
724-238-5611



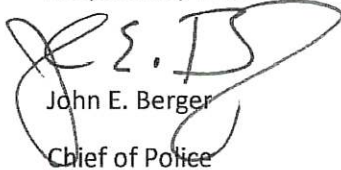
Michael W. Matrunic
Assistant Chief
724-238-5105

Police Activity Report
Month of November

Administrative Report

180 Regular Shifts Worked = 1,440 Hours
15 Total Court Hours
611 Complaint Handled
8 Criminal Arrests
40 Traffic Citations
16 Citations Issued in Ligonier Borough
24 Citations Issued in Ligonier Township
175 Calls in Ligonier Borough
436 Calls in Ligonier Township

Respectfully Submitted,


John E. Berger
Chief of Police



Officer Activity Report Ligonier Valley Police Department



November	Incidents	Arrests	Non-Traffic	Traffic	Warning/ Repair	Meter/ Tickets	Parking Tickets	Direct Patrol		
Berger	110	1	1	14	2	1	1	4		
Matrunics	45	1	0	6	1	0	0	0		
Friscarella	142	0	0	13	5	10	0	0		
Markle	35	0	0	1	1	0	0	0		
Murphy	1	0	0	0	0	0	0	0		
Knepper	15	0	0	0	0	0	0	0	SRO	
Barber	72	0	0	0	0	0	0	0		
Sherer	71	4	0	0	0	0	0	0		
Hakel	19	1	0	0	0	0	0	2		
Welsch	0	0	0	0	0	0	0	0	Medical	
Smith	13	0	0	6	0	0	0	0		
Dorazio	88	1	1	0	0	0	1	0		
TOTAL	611	8	2	40	9	11	2	8		
Ulery							332	31		

Total Tickets 376

NOVEMBER 2020 Zoning Report

	Qty	Amount
Lien Letter Income	12	\$ 325.00
Permits		
Building/UCC	1	\$ 90.00
Zoning	2	\$ 136.40
Demolition	1	\$ 50.00
Driveway	1	\$ 25.00
Fireworks	0	\$ -
No-Impact Home Based Business	0	\$ -
Occupancy	1	\$ 75.00
Peddler	0	\$ -
Right-of-Way	1	\$ 1,830.00
Sign	1	\$ -
Sewage	1	\$ 750.00
Total: Permits	9	\$ 2,956.40
Total		\$ 3,281.40
Total Income Yr-#-SFH(MH)/Dup		
2020 Permits 73-7(1)sfh/0dup \$85k-1.1m	194/159	\$ 76,653.45
2019 Permits 72-8(4)sfh/0dup \$138-950K	171/187	\$ 64,312.32
2018 Permits 57-6(0)sfh/0dup \$100k-2.2m	141/200	\$ 67,625.93
2017 Permits 53-5(2)sfh/4dup		
2016 Permits 57-8(0)sfh/7dup		
2015 Permits 28-6(0)sfh/1dup		

New Business

Approved 6 minor subdivisions

Recreation Committee meets Dec 14th

CODE ENFORCEMENT

No new complaints

Respectfully submitted by Jim Nieuwma

Zoning/Code Enforcement

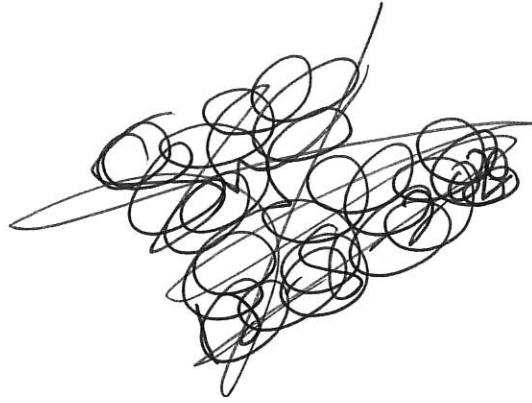
#	November 2020 Lien Letter	Amount
1	Bethlen Home, 51-16-07-0-029	\$ 25.00
2	Maniango, 51-17-15-0-020	\$ 25.00
3	Thiel, 51-17-09-0-120	\$ 25.00
4	Aiello, 51-18-00-0-254	\$ 25.00
5	Moff, 51-15-00-0-104/105	\$ 50.00
6	Dominic, 51-10-00-0-109-00-000	\$ 25.00
7	Cairns, 51-17-00-0-244	\$ 25.00
8	Dick, 51-25-00-0-094	\$ 25.00
9	Rihn, 51-17-13-0-014	\$ 25.00
10	Snyder, 51-33-03-0-022	\$ 25.00
11	Mears, 51-17-11-0-008	\$ 25.00
12	Brisendine, 51-17-10-0-046	\$ 25.00
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	November total	\$325.00

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

November 22 - 28, 2020

Vendor	Type	Num	Date	Amount
Week of Nov 22, 20				
Fayette Parts Service, Inc.	Bill Pmt -Check		11/24/2020	0.00
AA Septic Tank Service	Bill Pmt -Check	23808	11/24/2020	350.00
Advanced Fire Company, Inc.	Bill Pmt -Check	23809	11/24/2020	1,682.98
Aqua Filter Fresh	Bill Pmt -Check	23810	11/24/2020	17.60
Bolger Brothers, Inc.	Bill Pmt -Check	23811	11/24/2020	410.00
Derry Stone and Lime	Bill Pmt -Check	23812	11/24/2020	1,060.93
FirstNet	Bill Pmt -Check	23813	11/24/2020	86.18
Laurel Valley Hardware Inc.	Bill Pmt -Check	23814	11/24/2020	63.58
Ligonier Agway	Bill Pmt -Check	23815	11/24/2020	122.49
Ligonier Township Municipal Authority	Bill Pmt -Check	23816	11/24/2020	214.80
Ligonier Valley Police Department	Bill Pmt -Check	23817	11/24/2020	322.72
Maiello, Brungo & Maiello, LLP	Bill Pmt -Check	23818	11/24/2020	3,725.00
Murray Auto Electric and Radio Communicat	Bill Pmt -Check	23819	11/24/2020	57.00
Standard Insurance Company	Bill Pmt -Check	23820	11/24/2020	771.31
ULine	Bill Pmt -Check	23821	11/24/2020	125.77
UniFirst Corporation	Bill Pmt -Check	23822	11/24/2020	101.40
Washington National Insuracne Company	Bill Pmt -Check	23823	11/24/2020	303.40
West Penn Power	Bill Pmt -Check	23824	11/24/2020	588.21
Week of Nov 22, 20				10,003.37



Sav
11-8-2020

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

December 7 - 8, 2020

Vendor	Type	Num	Amount
Dec 7 - 8, 20			
Fayette Parts Service, Inc.	Bill Pmt -Check		0.00
AFLAC	Bill Pmt -Check	23825	102.92
Bethany Caldwell	Bill Pmt -Check	23826	18.27
Black's Specialty Service	Bill Pmt -Check	23827	315.50
Comcast	Bill Pmt -Check	23828	132.79
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	23829	288.72
Czekalski Real Estate, Inc.	Bill Pmt -Check	23830	500.00
Derry Stone and Lime	Bill Pmt -Check	23831	1,137.00
Glassmere Fuel Service	Bill Pmt -Check	23832	2,409.56
Groff Tractor and Equipment	Bill Pmt -Check	23833	1,729.03
JSB Holding, Inc.	Bill Pmt -Check	23834	394.15
Laurel Valley Hardware Inc.	Bill Pmt -Check	23835	23.85
Ligonier Valley Library	Bill Pmt -Check	23836	1,500.00
Ligonier Valley Police Department	Bill Pmt -Check	23837	445.91
LVTech	Bill Pmt -Check	23838	1,087.30
Pennsylvania One Call System, Inc.	Bill Pmt -Check	23839	42.80
Rampart Security Systems	Bill Pmt -Check	23840	255.00
Ramsey Machine	Bill Pmt -Check	23841	2,119.00
Sable Kennels	Bill Pmt -Check	23842	50.00
Stellar Fastener & Ind Supply	Bill Pmt -Check	23843	187.09
The EADS Group	Bill Pmt -Check	23844	6,121.81
The Latrobe Bulletin	Bill Pmt -Check	23845	106.00
Tim Leonard	Bill Pmt -Check	23846	80.00
Tricia Levander	Bill Pmt -Check	23847	1,449.00
UAW LOCAL 204	Bill Pmt -Check	23848	320.80
UniFirst Corporation	Bill Pmt -Check	23849	127.20
Valley Landscaping & Lawn Care	Bill Pmt -Check	23850	516.00
West Central Equipment, LLC	Bill Pmt -Check	23851	47.45
West Penn Power	Bill Pmt -Check	23852	322.66
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	23853	22,335.51
Dec 7 - 8, 20			44,165.32

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12-8-2020