

Ligonier Township Supervisors
Special Meeting
September 4, 2018

The Ligonier Township Supervisors met in regular session at 4:00 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Supervisor, John Beaufort; Vice Chair, Paul Knupp; Supervisor, D. Scott Matson; and Secretary/Treasurer, Stephanie Verna via phone.

Public Comment – None

- A motion was made by Paul Knupp and seconded by Scott Matson to approve the minutes of the August 28, 2018 meeting. Motion carried.

Supervisor Comments - None

Staff Report

Manager Report – None

Police Report - None

Public Works – None

Engineer Report – None

Solicitor Report - None

Zoning Report - None

Code Enforcement Report - None

Correspondence - None

Treasurer's Report-General Fund account balance is \$448,109.20 the Act 13 account balance is \$72,601.20, the K-9 account balance is \$48,729.77, the Liquid Fuels account balance is \$1,111.37 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$296,901.40, the Equipment Fund \$34,245.98, and the Capital Reserve CD's \$616,616.57 for a total of \$1,530,859.49. No action required.

- A motion was made by Scott Matson and seconded by John Beaufort to approve payment of September 4, 2018 Bill Payment lists. Motion carried.

Old Business – None.

New Business

The approval to accept the Ligonier Tax Collector, Sue Kinsey's resignation was tabled to next meeting of September 11, 2018.

- A motion was made by John Beaufort and seconded by Scott Matson to approve Ligonier Deputy Tax Collector, Haidee Street's resignation. Motion carried.

- A motion was made by Paul Knupp and seconded by Scott Matson to approve request to accept the contract with Keystone Collections Service and approve them for interim Deputy Tax Collector Services effective September 5, 2018. Motion carried with Secretary/Treasurer, Stephanie Verna recuse herself.

Public Comment - None

Supervisors Comment

Supervisor Scott Matson – Wished Tax Collector, Sue Kinsey the best for doing a fine job and being very organized.

Supervisor Paul Knupp – Said to Chris Kinsey that he has known him and Sue all his life and wants them to know he wishes her well thinking of them and giving prayers. Asked to keep him posted.

Supervisor John Beaufort – Thanked Tax Collector, Sue Kinsey for years of service and that everybody is thinking of her.

Supervisor Stephanie Verna – Echoed what other supervisors commented on Tax Collector, Sue Kinsey. She really appreciated her work and dedication. Hopes the residents can be patient while we work through this transition,

Supervisor Wade Thomas –No Comment.

- A motion was made by Paul Knupp and seconded by Scott Matson to adjourn the meeting at 4:49 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
September 4, 2018

Vendor	Type	Num	Date	Amount
Sep 4, 18				
Clark's Tree Services, Inc.	Bill Pmt -Check	22163	09/04/2018	300.00
Comcast	Bill Pmt -Check	22165	09/04/2018	212.42
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	22164	09/04/2018	267.56
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	22166	09/04/2018	537.84
Dominic's Sports Inc.	Bill Pmt -Check	22167	09/04/2018	86.00
Export Fuel Co. Inc	Bill Pmt -Check	22168	09/04/2018	1,814.24
Greensburg Minuteman Press	Bill Pmt -Check	22169	09/04/2018	1,575.48
Laurel Valley Hardware Inc.	Bill Pmt -Check	22170	09/04/2018	101.76
Pennsylvania Municipal Service Co.	Bill Pmt -Check	22171	09/04/2018	215.35
Rampart Security Systems	Bill Pmt -Check	22172	09/04/2018	1,303.00
Sable Kennels	Bill Pmt -Check	22173	09/04/2018	50.00
The Latrobe Bulletin	Bill Pmt -Check	22174	09/04/2018	98.80
U.S. Municipal	Bill Pmt -Check	22175	09/04/2018	82.86
UniFirst Corporation	Bill Pmt -Check	22176	09/04/2018	41.25
Wells Fargo	Bill Pmt -Check	22177	09/04/2018	105.90
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	22178	09/04/2018	17,305.23
Sep 4, 18				24,097.69

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Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
September 4, 2018

Vendor	Type	Num	Date	Amount
Sep 4, 18				
AA Septic Tank Service	Bill Pmt -Check	1191	09/04/2018	110.00
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	1192	09/04/2018	482.35
Laurel Valley Hardware Inc.	Bill Pmt -Check	1193	09/04/2018	132.00
Ligonier Trucking	Bill Pmt -Check	1194	09/04/2018	200.00
McKlveen Supply	Bill Pmt -Check	1195	09/04/2018	636.00
Sep 4, 18				<u>1,560.35</u>

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