

Ligonier Township Supervisors
Regular Meeting
August 14, 2018

The Ligonier Township Supervisors met in regular session at 7:00 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Supervisor, John Beaufort; Secretary/Treasurer, Stephanie Verna; and Vice Chair, Paul Knupp. Supervisor, D. Scott Matson was not present.

Public Comment – None

- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the minutes of the July 24, 2018 meeting. Motion carried.

Supervisor Comments - None

Staff Report

Manager's Report - None

Police Report



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

July 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
6403	Miles driven
1187.75	Street hours worked/Detective hours
46 Reimbursable Hours	Aggressive Driving/Drug Task Force
3	Court Hearings Hours of court paid
32 Hours	K-9
26	Comp. hours
40	Vacation hours
8	Sick hours
40	Personal hours
0	Holiday
169	Complaints Handled/Investigated
473	Calls through 911 (Phone calls/911 calls/ information calls/follow up)
10	Criminal Complaints
10	Arrest
47	Traffic Citations

Income:

- \$4917.07 (Township Police fines, Accident Reports, Donations and Reimbursable wages)

Public notice:

Respectfully Submitted
Michael Matrunics (Chief of Police)

July 2018 REPORTS

WCDTF-16 hours reimbursed

K9 activities:

4 Training days

4-Vehicle searches in Ligonier Township

3-Arrest for narcotics in the Township

2- Community service details, demo at the Derry AG Fair and the Fourth of July parade in Latrobe.

1 Area search for wanted subject in Ligonier Township

2 Building searches for wanted subjects in the City of Latrobe

TOTAL MILES Patrolled 1270 miles

Public Works – None

Engineer Report

Dorothy reported still having issues with water control at Clifford Woods Road Bridge. They are now going with a temporary stream crossing requiring a GP8 permit that has been received and work can start August 15, 2018. Russ Morgan added the diversion pipe ordered today and will be two to three weeks turn-around time for delivery.

Solicitor Report

Executive Session

The Supervisors had an executive session on August 6, 2018 and will go into an executive session after the meeting. Solicitor, Michael Korn stated that he was and will be in attendance and items discussed was and will be in compliance with Pennsylvania Sunshine Law and will be of personal issues and litigation.

Reminder of hears later on the agenda.

Zoning Report

August 14, 2018 SUPERVISOR'S MEETING ZONING REPORT

Submitted by Jim Nieuwma Zoning Officer

Lien Letter Requests

10	\$	250.00
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Zoning Permits

8	\$	746.80
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Sign Permits

2	\$	00.00
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Driveway

1	\$	25.00
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Sewage

1	\$	225.00
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Demolition

1	\$	50.00
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Certificate of Occupancy

2	\$	50.00
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Zoning/Building UCC

9	\$	2468.85
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Total Permits-Income Generated

<u>\$ 3565.65</u>

24

Zoning Hearing Board

The Zoning Hearing Board had no meeting due to a lack of agenda

Code Enforcement Report

Richard Keith Ashley reported that he is performing normal investigations and there are some that are close to not complying that he may need the supervisors help on. Working on condemning a house.

Correspondence

1. AG Security Open Enrollment for Conservation Easements.
2. Council on Substance Abuse and Youth Invitation Letter.

Treasurer's Report-Stephanie Verna reported that the General Fund account balance is \$385,473.14 the Act 13 account balance is \$72,601.20, the K-9 account balance is \$48,729.77, the Liquid Fuels account balance is \$1,898.03 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$337,518.68, the Equipment Fund \$34,245.98, and the Capital Reserve CD's \$616,616.57 for a total of \$1,509,627.37. No action required.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve payment of August 13, 2018 Bill Payment lists. Motion carried.

Old Business – Supervisor Beaufort stated that a few meetings ago there was discussion to turn Swank Road over to the residents and no decisions have been made. Mr. Jackson a resident on Swank Road stated he lives on Swank Road and if you shut down Swank road he will not have access and if his family would want to build or sale there would not be access.

New Business

- A motion was made by Stephanie Verna and seconded by John Beaufort to accept Ben Faas's resignation from the Planning Commission Board. Motion carried.
- A motion was made by Paul Knupp and seconded by John Beaufort to approve request for proposals for Seal Bids to seal asphalt at the Municipal Complex parking and drive areas. Motion carried.
- A motion was made by Paul Knupp and seconded by John Beaufort to approve request to sponsor and educational course in Zoning in October or November at Municipal Complex. Motion carried.

Executive Session

The Supervisors went into executive session at 7:15 PM and returned at 7:29 PM. Solicitor, Michael Korn stated that he was in attendance and items discussed were in compliance with Pennsylvania Sunshine Law and were of personal issues and litigation.

Public Hearings Held

- A motion was made by John Beaufort and seconded by Paul Knupp to pass Ordinance #01-2018 SALDO. Motion carried with a 4-0 roll call vote.
- A motion was made by Wade Thomas and seconded by Stephanie Verna to pass Ordinance #02-2018 Amendments to Official Zoning Map of Ligonier Township. Motion carried with a 4-0 roll call vote.

Public Comment - None

Supervisors Comment

Supervisor Scott Matson – Not Present

Supervisor Paul Knupp – Agreed with Supervisor Beaufort

Supervisor John Beaufort – The building in Laughlintown went through the process/hearings/appeals of Zoning Ordinance passed in 2015 and all guidelines were met and he is in compliance. He would like to hear what signs that were spoke of after the meeting.

Supervisor Stephanie Verna – At the August 28, 2018 work-session there will be a presentation on the Regional Police of the Borough and Township, the same as presented to Borough Council at their meeting. Anyone interested in the opening on the Planning Commission can submit a letter to Township Manager, Terry Carcella.

Supervisor Wade Thomas –No Comment.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adjourn the meeting at 7:53 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
August 13, 2018

Vendor	Type	Num	Date	Amount
Aug 13, 18				
AA Septic Tank Service	Bill Pmt -Check	22088	08/13/2018	570.00
Allied Seals, Inc	Bill Pmt -Check	22089	08/13/2018	29.70
Andrews Sales & Service	Bill Pmt -Check	22090	08/13/2018	99.11
Aqua Filter Fresh	Bill Pmt -Check	22091	08/13/2018	61.10
Avolio Law Group, LLC	Bill Pmt -Check	22092	08/13/2018	4,218.00
Barbara Nalle	Bill Pmt -Check	22093	08/13/2018	60.00
Ben Faas	Bill Pmt -Check	22094	08/13/2018	30.00
Campbell Durrant Beatty Palombo & Miller,	Bill Pmt -Check	22095	08/13/2018	508.84
Comcast	Bill Pmt -Check	22096	08/13/2018	212.36
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	22097	08/13/2018	774.18
Excela Health	Bill Pmt -Check	22098	08/13/2018	48.00
Export Fuel Co. Inc	Bill Pmt -Check	22099	08/13/2018	2,651.39
Fayette Parts Service, Inc.	Bill Pmt -Check	22100	08/13/2018	157.20
Franklin Templeton	Bill Pmt -Check	22101	08/13/2018	543.54
Galls, LLC	Bill Pmt -Check	22102	08/13/2018	174.95
Giant Eagle	Bill Pmt -Check	22103	08/13/2018	15.00
Hampton Office Products	Bill Pmt -Check	22104	08/13/2018	108.96
High Pressure Component Sales, LLC	Bill Pmt -Check	22105	08/13/2018	165.20
James Darr	Bill Pmt -Check	22106	08/13/2018	60.00
James Friscarella	Bill Pmt -Check	22107	08/13/2018	150.00
James Nieusma	Bill Pmt -Check	22108	08/13/2018	73.25
Kevin McVicker	Bill Pmt -Check	22109	08/13/2018	30.00
Kiski Valley Uniforms and Supply	Bill Pmt -Check	22110	08/13/2018	665.80
Laurel Valley Hardware Inc.	Bill Pmt -Check	22111	08/13/2018	156.49
Ligonier Construction Co.	Bill Pmt -Check	22112	08/13/2018	1,000.00
Ligonier Township Municipal Authority	Bill Pmt -Check	22113	08/13/2018	222.48
LVTech	Bill Pmt -Check	22114	08/13/2018	1,317.30
Michael W Matronics	Bill Pmt -Check	22115	08/13/2018	150.00
Mickey Corb	Bill Pmt -Check	22116	08/13/2018	60.00
Mt. Pleasant Mine Service	Bill Pmt -Check	22117	08/13/2018	145.38
Municipal Authority of Westmoreland Count	Bill Pmt -Check	22118	08/13/2018	588.46
NMS Labs	Bill Pmt -Check	22119	08/13/2018	274.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	22120	08/13/2018	4.97
Pennsylvania One Call System, Inc.	Bill Pmt -Check	22121	08/13/2018	32.29
Pleasant Unity Supply	Bill Pmt -Check	22122	08/13/2018	350.00
S & H Electric Supply Co.	Bill Pmt -Check	22123	08/13/2018	139.04
Sable Kennels	Bill Pmt -Check	22124	08/13/2018	125.00
SafetySTAT LLC	Bill Pmt -Check	22125	08/13/2018	240.00
Sheila Grimm	Bill Pmt -Check	22126	08/13/2018	60.00
SWIF	Bill Pmt -Check	22127	08/13/2018	1,413.00
Terry Carcella	Bill Pmt -Check	22128	08/13/2018	92.65
The EADS Group	Bill Pmt -Check	22129	08/13/2018	2,654.82
The Latrobe Bulletin	Bill Pmt -Check	22130	08/13/2018	200.80
The Markosky Engineering Group, Inc.	Bill Pmt -Check	22131	08/13/2018	3,593.50
Total Service, Inc.	Bill Pmt -Check	22132	08/13/2018	21.55
Town & Country Motors	Bill Pmt -Check	22133	08/13/2018	68.12
U.S. Municipal	Bill Pmt -Check	22134	08/13/2018	320.00
UniFirst Corporation	Bill Pmt -Check	22135	08/13/2018	118.25
Verizon Wireless	Bill Pmt -Check	22136	08/13/2018	185.16
Wells Fargo	Bill Pmt -Check	22137	08/13/2018	105.90
West Central Equipment, LLC	Bill Pmt -Check	22138	08/13/2018	101.97
West Penn Power	Bill Pmt -Check	22139	08/13/2018	335.88
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	22140	08/13/2018	17,305.23
Aug 13, 18				42,788.82

JA
8/14/18

1:50 PM
08/13/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors

August 13, 2018


	<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Aug 13, 18					
	Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	22141	08/13/2018	39.98
Aug 13, 18					<u>39.98</u>

CEW
8/14/18

1:43 PM
08/13/18

**Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
August 13, 2018**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Aug 13, 18				
J.S. Matson Contracting, LLC	Bill Pmt -Check	1184	08/13/2018	400.00
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	1185	08/13/2018	2,025.35
RoadSafe Traffic Systems, Inc.	Bill Pmt -Check	1186	08/13/2018	663.00
Aug 13, 18				<u><u>3,088.35</u></u>


8/14/18