Ligonier Township Supervisors
Regular Meeting
August 28, 2018

The Ligonier Township Supervisors met in regular session at 4:30 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Supervisor, John Beaufort; Secretary/Treasurer, Stephanie Verna; Vice Chair, Paul Knupp and Supervisor, D. Scott Matson.

Public Comment – None

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the minutes of the August 14, 2018 meeting. Motion carried.

Supervisor Comments - None

Staff Report

Police Report - None

Public Works – Committee Report

Public Works Report / August 2018

Committee Meeting.

Discussion on next year's budget proposed to include an increase in Contracted Services for outside contractors to fiber mat or chip seal township roads. It is proposed to double the amount of RFP for the fiber mat / micro seal process. A proposed $100,000 for next year may not be enough to set aside for this specific repair. (Copy attached)

Old Linn Run Road and the damage from this year's flooding is of concern because stream bank reclamation work needs to be studied and accomplished first.

A suggestion to seek outside technical assistance in grant writing for next year is being reviewed. Grant funding from the USDA is available now.

The line item in the budget for rental of machinery and equipment needs to be increased.

In addition to the micro / fiber matting proposal an RFP for the sealing and chipping of roads should be advertised. (BFRS - Bituminous Fiber Reinforced Sealing)

The remainder of the year will be concentrated on the Clifford Woods Bridge project and Berkeley Road.

A study on storm water and application for grant funding should be initiated with a co-application with Ligonier Borough.

Equipment and personnel for winter maintenance is set for this year. We do not anticipate any truck purchases for next year but are looking into accessory equipment like an asphalt re-claimer by way of purchase or rental to utilize next year.

Paul Knupp
John Beaufort

2019 Seal List

Road Name	Township Number	Mileage
Country Club	T-636	1.26
Barron Road	T635	0.99
McDowell Road	T-634	0.82
Deeds Road	T-948	0.82
Dickie Road	T-609	0.22 X
Weller Road	T-638	0.64 X
Serena Road	T-607	0.37 X
McKelvey Road	T-617	0.67
Clifford Woods	T-641	0.78
Piper Road	T-982	1.38
West Road	T-505	0.65
Hall Road	T-644	0.74
Horner Hill	T-632	0.91
Griffith Road	T-595	1.14
	Total	11.39
Center St. (Micro)	T-631	0.17
School St. (Micro)	T-568	0.19
Darr St. (Micro)	T-506	0.08
California Ave. (Micro)	T-630	0.24
Weimer Alley (Micro)	T-602	0.18
Locust St. (Micro)	T-604	0.12
Lake View Road (Micro)	T-798	0.14
Singer Way (Micro)	T-797	0.44
	Total	2.28

BFRS

Engineer Report

Dorothy reported pipe for water diversion at the Clifford Woods Road Bridge Project will be delivered tomorrow and the new date for ADM to set the bridge is October 8, 2018. Bitunmous Fiber Re-Enforced Seal Coating will be performed on Thursday. People's road project to be completed by Thursday. Now that the SALDO is in place, she will work on getting a road and storm water ordinance in place.

Solicitor Report

Executive Session

The Supervisors went into executive session after meeting on August 14, 2018 and will go into one after tonight's meeting. Solicitor, Michael Korns stated that he was in attendance and items discussed were in compliance with Pennsylvania Sunshine Law and were of personal issues and litigation.

Planning Commission had their first meeting yesterday since the passage of the Sub-Division and Land Development Ordinance and it was a very useful meeting.

Zoning Report

The Joint Comprehensive Plan was approved last evening and recommend to the board.

Code Enforcement Report

Richard Keith Ashley reported on the nuisance complaint/letter submitted by McClelland's regarding two Blighted properties and provided pictures.

Correspondence

1. McClelland Letter/Complaint with Pictures.
2. Conservation Awards Announcement.

Treasurer's Report-Stephanie Verna reported that the General Fund account balance is $432,271.44 the Act 13 account balance is $72,601.20, the K-9 account balance is $48,729.77, the Liquid Fuels account balance is $1,171.72 the Developer's account balance is $12,544.00, Liquid Fuels Investment Account is $298,401.40, the Equipment Fund $34,245.98, and the Capital Reserve CD's $616,616.57 for a total of $1,516,582.08. No action required.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve payment of August 27, 2018 Bill Payment lists. Motion carried.

Old Business – None.

New Business

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve Resolution 2018-R-07 Joint Comprehensive Plan. Motion carried with a Roll Call vote 3-2 Supervisor Thomas and Matson voted Nay.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve request to advertise for part-time Office Administrative Assistant Position. Motion carried.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve Resolution 2018-R-08 Amending Employee Handbook Sections 901, 207 and 1015. Motion carried with Supervisor Matson voting Nay.

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve appointment of Alternate #1, Barbara Nalle (current Chair) to remaining term of Ben Faas (1/9/2021). Motion carried with Chair Thomas voting Nay.

Regional Police Presentation

Township Chief Matrunics and Borough Chief Berger pointed out that the Regionalization will help with officer retention, more quality coverage even with the changing of Policing over the years, and numerous other items. Supervisor Verna reported on the budget items. Supervisor Beaufort reported that there may not be the need for as much equipment and the departments are currently backing each other up. If approved by Borough Council and the Township Board of Supervisor they are striving to have up and running at the beginning of 2019 year.

Manager Report:

On today's agenda are two prime examples of local governments working together with the Ligonier Valley Joint Comprehensive Plan and the Proposed Regional Police, these have taken three (3) to four (4) years of planning between the Borough and the Township. The Township work together with the Borough and Ligonier Township Municipal Authority sharing employees and equipment. The bridge project on Rt. 711 not be completed until next year and no other updates are available at this time hoping to have at next month's meeting.

A. **Grant/Trail Donation –** for the trail and the memorial park.

B. **Project Meeting Announcement –** September 19, 2018 Michael Baker Group will hold meeting at the Ligonier Township Municipal Complex regarding Projects at on Rt. 271 over Millcreek in Ligonier, Rt. 259 over Tubmill in Bolivar Borough/Fairfield Township, and Rt. 381 over Indian Creek in Donegal Township, 3-4 PM for Public Officials and 4-5:30 PM for the Public.

Public Comment - None

Supervisors Comment

Supervisor Scott Matson – Asked Dorothy, the Township Engineer, why the Clifford Woods Road Bridge Project cost was $40,000 and why the pipe was not used originally. Dorothy explained that they followed the original plans as submitted and could not predict the unforeseen matters resulting from the weather. Supervisor Matson also asked how anyone signed off on anything at Nancy Stump's property when they just put in a three-foot swell that ends at her house at the top of the hill with all the water running right on to her property. He also suggested that the Township consider hiring someone to do the tree cutting rather than purchase the lift that was proposed by the Public Works committee. Russ Morgan explained that quotes have been requested from Brown and Aspen.

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Supervisor Paul Knupp – Committee meeting held and Supervisor Beaufort had to leave due to an accident. Want to give a shout out to the first responders as we take them for granted and they do a fantastic job.

Supervisor John Beaufort – Planning Commission advertise for an 2nd Alternate, Terry stated he is getting some letters of interest. There are talks regarding the Rt. 711 Bridge and traffic during Fort Days, possible alternate route through Laughlintown.

Supervisor Stephanie Verna – No Comment.

Supervisor Wade Thomas –No Comment.

- A motion was made by Paul Knupp and seconded by John Beaufort to adjourn the meeting at 5:27 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
August 27, 2018

Vendor	Type	Num	Date	Amount
Aug 27, 18				
AFLAC	Bill Pmt -Check	22143	08/27/2018	287.86
Allied Seals, Inc	Bill Pmt -Check	22144	08/27/2018	47.40
Andrews Sales & Service	Bill Pmt -Check	22145	08/27/2018	83.42
Deiss & Halmi Engineering, Inc.	Bill Pmt -Check	22146	08/27/2018	6,319.87
Fayette Parts Service, Inc.	Bill Pmt -Check	22147	08/27/2018	739.05
Flagstone Vista, Inc dba Ulery Fencing	Bill Pmt -Check	22142	08/27/2018	3,252.80
Flynn's Tire Wholesale	Bill Pmt -Check	22148	08/27/2018	198.00
Hampton Office Products	Bill Pmt -Check	22149	08/27/2018	171.56
Laurel Valley Hardware Inc.	Bill Pmt -Check	22150	08/27/2018	62.22
LVTech	Bill Pmt -Check	22151	08/27/2018	315.25
Penn Turf, Inc.	Bill Pmt -Check	22152	08/27/2018	243.00
Rampart Security Systems	Bill Pmt -Check	22153	08/27/2018	806.00
Snider Recreation, Inc.	Bill Pmt -Check	22154	08/27/2018	7,589.85
Standard Insurance Company	Bill Pmt -Check	22155	08/27/2018	630.36
Sunbelt Rentals, Inc.	Bill Pmt -Check	22156	08/27/2018	513.60
Total Service, Inc.	Bill Pmt -Check	22157	08/27/2018	65.00
Town & Country Motors	Bill Pmt -Check	22158	08/27/2018	701.89
U.S. Municipal	Bill Pmt -Check	22159	08/27/2018	4,784.00
UniFirst Corporation	Bill Pmt -Check	22160	08/27/2018	83.50
Valley Landscaping & Lawn Care	Bill Pmt -Check	22161	08/27/2018	200.00
West Penn Power	Bill Pmt -Check	22162	08/27/2018	965.56
Aug 27, 18				**28,060.19**

8-28-18

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
August 27, 2018

Vendor	Type	Num	Date	Amount
Aug 27, 18				
Blacklick Equipment Sales & Rental LLC	Bill Pmt -Check	1187	08/27/2018	6,150.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	1188	08/27/2018	40.49
RoadSafe Traffic Systems, Inc.	Bill Pmt -Check	1189	08/27/2018	685.10
U.S. Municipal	Bill Pmt -Check	1190	08/27/2018	32,968.00
Aug 27, 18				**39,843.59**

8-28-18