

Ligonier Township Supervisors
Regular Meeting
January 9, 2017

The Ligonier Township Supervisors met in regular session at 7:00 PM with the Pledge of Allegiance opening the meeting. Secretary/Treasurer, Stephanie Verna took roll call. Present were Chairman, Wade Thomas; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, John Beaufort. Vice Chairman, Paul Knupp was absent.

Public Comment

- 1. Don Warren-** Route 30 Laughlintown, Very upset with neighbor's retaining wall, originally the permit was issued for a fence. He spoke with Mr. Carcella several times regarding that it is a retaining wall being put up, not a fence as the permit was issued for, and the gentleman putting this up is not abiding by the setup requirements. Mr. Carcella told him to go ahead and file an appeal for the fence. Terry and he could not come to any type of an agreement. Provided supervisors with photos and asked that they review this and make sure requirements are being abided to.

Solicitor, Korns explained the Board of Supervisors does not have any authority over zoning the Zoning Hearing Board does and are the only ones that can make changes, so he is sure that is the reason for Mr. Carcella directed to them. Solicitor Korns suggested that Mr. Warren have is attorney contact him and if there is anything that can be done on the Township's end, he will bring back to the Zoning Board.

- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the minutes of the January 2, 2018 Reorganization and January 2, 2018 Special meetings. Motion carried.

Supervisor-None

Staff Report

Manager's Report – Terry Carcella informed purchase limits released by the state, purchases or contracts below ten thousand nine hundred (\$10,900) dollars require no formal bidding written or typographical quotations. Purchases or contracts between ten thousand nine hundred (\$10,900) dollars and twenty thousand one hundred (\$20,100) dollars requires three written telephonic quotations. Purchases or contracts over twenty thousand one hundred (\$20,100) dollars requires formal bidding. These are the 2018 bidding requirements for the State Department of Labor and Industry.

Right now, the Homestead Exemption information would be obtained from the county. To receive the property tax for those years you would have to have this between July 1, 2018 and July 1, 2019. You must file the form by March 1, 2018. The average right now for Ligonier Township that would come off your school taxes would be about sixty-eight (\$68.00) dollars. If you're not in Homestead Exemption and you want to apply we have a number to call, the Westmoreland County Tax Assessment office at 830-3411, speak to them and get an application or get one online to receive the Homestead Exemption.

Police Report



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

December 2017

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
4714	Miles driven
977	Street Hours worked/detective hours
69.5 Reimbursable Hours	DUI Task Force/Aggressive driving/Drug Task Force
7	Court hearings
12	Hours Court paid
32 Hours Training	K-9
17	Comp. hours
248	Vacation hours
8	Sick hours
24	Personal hours
64	Holiday/Thanks giving/floating
144	Complaints Handled/investigated
356	Calls through 911 (Phone calls/911 calls/information calls/follow up)
6	Criminal Complaints
6	Arrest
36	Traffic Citations

August Income:

1. \$1358.55 (Fines, Accident Reports, Donations)
2. \$3436.38 (State Police fines)

Attached is a "Complaint log by Type" generated by Informant.

Public notice:

Please be aware of the new Libre's Law signed by Governor Wolf on June 29, 2017 if you are a pet owner. The legislation states that in addition to longer tether, a dog can't be tethered outside for more than 30 minutes when temperature is above 90 degrees or below 32 degree. The dog must have access to water and area of shade. Owners will no longer be able to tether their dogs outside for more than nine hours during a 24 hours period, and the tether must be 3 time the length of the dog.

Since winter has hit the Township Public Works have been out maintaining the roadways. Where cars are parked along the street, please find alternative parking during snowfall events so that the roads can be cleared of snow and ice.

Respectfully Submitted
Michael Matrunics
Chief of Police

December 2017 REPORTS

TASK: 25 Total hours- reimbursement of \$955.52

K9 activities:

4 Training days

1 demonstrations for organizations (Boy Scouts)

Conducted random locker searches at Ligonier Valley Middle and High Schools-Negative results

Conducted random locker searches at Franklin Regional, Penn Trafford, Latrobe, Norwin and Kiski Schools

Walked the halls at RK Mellon and Ligonier Valley Middle and High Schools

TOTAL MILES Patrolled 1425 miles

Complaint Log by Type

Complaint Type	Total Calls Received
911 Hang Up	1
Abandoned Vehicle	1
Accident Non Reportable	2
Administrative Information	1
Alarm	13
Animal Control	5
Assault	1
Assist Ambulance Service	7
Assist Game Commission	1
Assist Latrobe PD	2
Assist Ligonier Borough PD	6
Assist Loyahanna PD	1
Assist Other	2
Assist PA State Police	3
Burglary	1
Child Line	1
Civil Complaint	2
Criminal Mischief	1
Deer Struck on Roadway	5
Disabled Vehicle	5
Disturbance	1
DOA	1
Domestic	4
DUI Accident	2
Equipment Failure - Repair Required	1
Erratic Driver	2

Complaint Log by Type

Complaint Type	Total Calls Received
Fire Call	2
Follow Up Investigation	2
General Complaint	1
General Info	3
Harassment	1
Identity Theft	1
K9	6
Ligoner Vally High School	1
Ligonier Twp Public Works Department	2
Ligonier Valley Middle School	1
Lost/Found Property	1
motorist assist	7
Neighbor Dispute	1
Overdose	1
Patrol Check	18
PFA Violation	1
Repossession	1
Suspicious activity	6
Traffic Accident Reportable	9
Traffic Complaint	2
Traffic Stop	2
Tree Down Across Roadway	2
Welfare Check	1
Total Selected = 144	

Selection Filters: Received: 12/1/2017, to: 12/31/2017

Public Works – None

Engineer Report – None

Township Auditors Report: January 3, 2018 at 3:30 PM, the reorganization meeting was held. Ronald Lloyd is Chairman and Robert Ramsey is Secretary, both were present and James Tiberi was absent. They set the Supervisors stipend to the 2nd Class Township Code Max limit for our township's population of \$2,500 annual per supervisor.

Solicitor Report – The Supervisors went into executive session at 6:00 PM and returned at 6:43 PM. Solicitor, Michael Korns stated that he was in attendance and items discussed were in compliance with Pennsylvania Sunshine Law.

Pick up with SALDO next 30 days or so. He hopes that next Supervisors they will have a draft, then hearings to adopt.

Zoning/Code Enforcement

Terry and Keith reported they are looking at recycling for different options like one compactor verses the numerous dumpsters we have, as our service has not been to standard. In addition, looking into Solar Farm for the Municipal Complex with SunPeak like the one Bethlen Home is installing. The survey provided was completed and sent today and a conference call is set for Thursday, January 11, 2018 at 10 AM to see if it is even feasible for the Municipal Complex.

January 9, 2018
SUPERVISOR'S MEETING

Submitted by Keith Ashley
Zoning/Code Enforcement Officer

2017 Year End Totals

Total Number of Lien Letters	145	
Total Income		\$4,325.00

Total Number of Building Permits	54	
Total Income		\$35,048.91

Total Number of Zoning Permits	80	
Total Income		\$12,910.80

	TOTAL	\$52,284.71

A total of 26 nuisance complaints were received in 2017. Three are still unresolved.

Correspondence:

1. Request for appointment Planning Commission-Mickey Corb
2. Westmoreland County Land Preservation Board-Ag Security

Treasurer's Report-Stephanie Verna stated that the General Fund account balance is \$598,445.80 the Act 13 account balance is \$39,619.82, the K-9 account balance is \$46,891.95, the Liquid Fuels account balance is \$3,154.73 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$60.49, the Equipment Fund \$18,890.98, and the Capital Reserve CD's \$418,062.76 for a total of \$1,137,670.53. No action required.

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve payment of January 8, 2018 Bill Payment lists. Motion carried.

Old Business

Resolution #03-2018 Opposition to HB #1620 was discussed/explained and there was no motion on the resolution.

- A motion was made by Stephanie Verna and seconded by John Beaufort appoint Mickey Corb to the Five-Year Term with the Planning Commission. Motion carried with Chairman, Wade Thomas voting Nay
- A motion was made by Stephanie Verna and seconded by Wade Thomas approve Resolution #01-2018 with no changes. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to set the Fire Hydrant and Street Light Fees to \$0.00 for 2018. Motion carried.

New Business

- A motion was made by John Beaufort and seconded by Wade Thomas to approve Loss Control Standard #8 Cell Phone Policy and amend in the Employee Manual. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to approve license agreement with West Penn Power for Land Use of proposed Mill Creek Memorial Park Project. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve Resolution #02-2018 Creating 2nd Alternate Position on the Ligonier Township Planning Commission. Motion carried.

Public Comment-None

Supervisors Comments

Supervisor Scott Matson – No Comment.

Supervisor Paul Knupp – Not Present.

Supervisor John Beaufort – Joint Comprehensive Planning Committee next meeting Thursday, January 18, 2017 7 PM at the Municipal Complex.

Supervisor Stephanie Verna – No Comment.

Supervisor Wade Thomas – No Comment.

A motion was made by Stephanie Verna and seconded by Scott Matson to adjourn the meeting at 7:55 PM.
Motion carried.

Respectfully submitted,

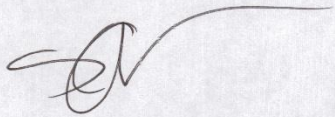
Roxanne Shadron
Assistant Secretary/Treasurer

7:24 AM
01/09/18

Ligonier Township, Westmoreland County, PA
Bill Payments for General Account
January 8, 2018

Vendor	Type	Num	Date	Amount
Jan 8, 18				
AA Septic Tank Service	Bill Pmt -Check	21588	01/08/2018	380.00
AFLAC	Bill Pmt -Check	21589	01/08/2018	287.86
American Rock Salt Company	Bill Pmt -Check	21590	01/08/2018	2,828.06
Brett A. Markle	Bill Pmt -Check	21591	01/08/2018	357.44
Comcast	Bill Pmt -Check	21592	01/08/2018	345.49
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	21593	01/08/2018	546.35
Deiss & Halmi Engineering, Inc.	Bill Pmt -Check	21594	01/08/2018	3,637.80
Derry Stone and Lime	Bill Pmt -Check	21595	01/08/2018	932.53
Fayette Parts Service, Inc.	Bill Pmt -Check	21596	01/08/2018	601.89
Franklin Templeton	Bill Pmt -Check	21597	01/08/2018	10,814.44
James Friscarella	Bill Pmt -Check	21598	01/08/2018	150.00
Laughlintown Garage	Bill Pmt -Check	21599	01/08/2018	60.00
Laurel Valley Graphics, Inc.	Bill Pmt -Check	21600	01/08/2018	492.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	21601	01/08/2018	128.92
Lease Operations, a Division of Navitas	Bill Pmt -Check	21602	01/08/2018	34.42
Ligonier Township Municipal Authority	Bill Pmt -Check	21603	01/08/2018	259.75
LVTech	Bill Pmt -Check	21604	01/08/2018	1,267.30
Michael W Matronics	Bill Pmt -Check	21605	01/08/2018	150.00
Pennsylvania One Call System, Inc.	Bill Pmt -Check	21606	01/08/2018	22.86
Sable Kennels	Bill Pmt -Check	21607	01/08/2018	50.00
Selective Insurance Company of America	Bill Pmt -Check	21608	01/08/2018	4,259.00
Staley Communication, Inc.	Bill Pmt -Check	21609	01/08/2018	962.50
SWIF	Bill Pmt -Check	21610	01/08/2018	1,413.00
The EADS Group	Bill Pmt -Check	21611	01/08/2018	2,522.81
UAW LOCAL 204	Bill Pmt -Check	21612	01/08/2018	645.96
UniFirst Corporation	Bill Pmt -Check	21613	01/08/2018	45.70
Watt's Truck Center, Inc.	Bill Pmt -Check	21614	01/08/2018	139.15
West Penn Power	Bill Pmt -Check	21615	01/08/2018	206.28
Wex Bank-Sunoco Universal	Bill Pmt -Check	21616	01/08/2018	2,911.46
Jan 8, 18				36,542.97

OC



Ligonier Township, Westmorland County, PA
K-9

January 8, 2018

12:53 PM
01/08/18

Vendor	Type	Num	Date	Amount
Jan 8, 18 Darlington Construction	Bill Pmt -Check	1079	01/08/2018	1,380.00
Jan 8, 18				<u>1,380.00</u>

