

Ligonier Township Supervisors
Regular Meeting
July 10, 2018

The Ligonier Township Supervisors met in regular session at 7 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Vice Chair, Paul Knupp; Supervisor, John Beaufort; Supervisor, D. Scott Matson; and Secretary/Treasurer, Stephanie Verna

Public Comment

1. **Nancy Stumpf, 143 Singer Way, Ligonier** – Asked for name of individual that Dorothy indicated was to have spoken to neighbors as no one had spoken to her or her neighbors. She stated she received a letter from Westmoreland Conservation District noting that Mr. McLaughlin has satisfied all requirements set by Westmoreland Conservation District and is in compliance. Also, noted were suggestions of things that she could do on her property to help with the water issue. Ms. Stumpf expressed that none of the suggestions can be done and that she wants know what is going to be done now. Dorothy is to contact Jessica at Westmoreland Conservation District for a second review.
- A motion was made by Paul Knupp and seconded by John Beaufort to approve the minutes of the June 12, 2018 meeting. Motion carried.

Supervisor Comments

Paul Knupp – Thanked John Beaufort, Steve Kozar, and 1st responders for jobs well done with the recent flooding. Mentioned the annual fire companies fund drive is going on and to please generous with funds.

Staff Report

Manager's Report

Terry Carcella reported that the June 20, 2018 flash flooding event damaged over 60 structures and of those 18-20 had no insurance and enough damage to be documented for seeking state financial assistants with other municipalities. Old Linn Run Road will take an estimated \$550,000 to fix and the wall built in the 1930s will take an estimated additional \$50,000. The streambed damage along Old Linn Run alone is \$160,000 to \$350,000. The 1920's footbridge was destroyed and cannot be repaired and to replace it will cost an estimated \$200,000.

One of the things that needs discussed as part of the 2019 budget is Storm Water and Flood Plain. There is a specific organization Pennsylvania Flood Plain (PAFPM) that is having a conference September 18-19, 2018 in Harrisburg with topics that we need to pay attention to and study in cooperation with the Borough. We need to put together a request for proposal (RFP) for 2019 budget. There is zero dollars in this year's budget for Storm Water Management and in 2017; we spent \$45,000.00 for unbudgeted pipe infrastructure management out of the general fund. Due to the high water table level from all the weather we have received are behind schedule on Clifford Woods Road Bridge project and the bridge is to be delivered the second week of August. The fiber matting is currently scheduled to take place the week of July 24, 2018 for Valley View Road, Mosshaven Way, Crystal Creek, Minuteman Lane, all roads in Clifford Estates, and Trout Avenue.

Police Report



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

June 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
6586	Miles driven
1118	Street hours worked/Detective hours
29.5 Reimbursable Hours	Aggressive Driving/Drug Task Force
14	Court Hearings
17	Hours of court paid
16 Hours K-9	K-9
12	Comp. hours
32	Vacation hours
15	Sick hours
8	Personal hours
0	Holiday
171	Complaints Handled/Investigated
399	Calls through 911 (Phone calls/911 calls/information calls/follow up)
6	Criminal Complaints
4	Arrest
32	Traffic Citations

Income:

1. \$4778.0 (Township Police fines and PSP Fines, Accident Reports, Donations and Reimbursable wages)

Public notice:

I would like to request **AGAIN** that all township residents who have not properly marked their house with house number and or marked their private lanes, **PLEASE DO SO!**

Officers have reported to me that they have been handling many calls where Private lanes and houses were not identified properly or not at all. Please keep in mind if we can't find you we cannot help you. This not only helps police but also helps the ambulance service and fire department.

In recent weeks we have been experiencing major flooding. As a result many roads become covered with standing water. **Please do not drive through standing water**, not only is this unsafe for you, it also places emergency personnel in danger that may have to rescue you. If you see road closed signs, do not drive past them. You can be issued a citation for failure to obey the sign.

Respectfully Submitted
Michael Matrunics (Chief of Police)

JUNE 2018 REPORTS

K9 activities:

2 Training days

1 Arrest for narcotics in the Township

Kilo had a minor medical procedure on June 1st.

Surgery was a success and Kilo Returned to active duty on June 20th.

TOTAL MILES Patrolled 1200 miles

Public Works

Old Linn Run Project Cost

Man hours , Material , Equipment

Clearing dam area's in stream , clearing & cleaning road.

4 man crew 44 hours = 4,970.00

Grader 8 hours = 372.00

Large truck = 1040.00

Small Truck= 1564.00

Backhoe = 2013.00

Chain saw's = 32.00

Materials 180 ton 2A stone / R-7 = 4706.00

Total to date = 14,697

Engineer Report – Dorothy reported the she received the Westmoreland Conservation District's draft of Storm Water and comments are due July 31, 2018 and she will be attending their final committee meeting on July 19, 2018 on behalf of the township.

Solicitor Report – None.

July 10, 2018 SUPERVISOR'S MEETING ZONING REPORT

Submitted by Jim Nieuwma Zoning Officer

Total Income from (17) Lien Letter Requests - \$ 525.00

Zoning Permits

15 \$ 1561.80

Sign Permits

3 \$ 25.00

Driveway

1 \$ 00.00

Fireworks events

1 \$ 200.00

Demolition

1 \$ 00.00

Certificate of Occupancy

3 \$ 75.00

Zoning/Building UCC

9 \$ 15,990.65

Total Permits-Income Generated \$ **18,302.45**

32

Zoning Hearing Board

The Zoning Hearing Board had no meeting due to a lack of agenda

Code Enforcement Report – No Report

- A motion was made by Paul Knupp and seconded by Scott Matson to approve the Gardner Minor Subdivision. Motion carried.

Correspondence

1. Pennsylvania Department of Transportation Winter Maintenance Agreement Letter.

Treasurer's Report-Stephanie Verna stated that the General Fund account balance is \$433,334.26 the Act 13 account balance is \$72,601.20, the K-9 account balance is \$48,594.77, the Liquid Fuels account balance is \$1,946.51 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$344,649.55, the Equipment Fund \$34,425.98, and the Capital Reserve CD's \$615,774.43 for a total of \$1,563,690.70. No action required.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve payment of June 22, 2018 and July 9, 2018 Bill Payment lists. Motion carried.

Executive Session

- The Supervisors went into an executive session prior to the meeting at 6PM ending at 6:45 PM. Solicitor, Michael Kornis stated that he was in attendance and items discussed were in compliance with Pennsylvania Sunshine Act and will be of personal issues and litigation.

Old Business

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve sending ACT 537 Plan study to Department of Environmental Protection for review. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve ordinance #01-2018 SALDO Public Hearing for August 14, 2018 at 7:30PM at The Municipal Complex and to advertise. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve ordinance #02-2018 amending Ligonier Township official map Public Hearing for August 14, 2018 at the Municipal Complex running concurrent with the SALDO Public Hearing and to advertise. Motion carried.

New Business

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve Waterford Fire Department's request to close roads with Pennsylvania Department of Transportation permit for carnival parade on August 3, 2018. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to approve Northwestern Mutual offer to administer Non-Uniform pension plan. Motion carried.
- A motion was made by John Beaufort and seconded by Scott Matson to approve request of assignment of aluminum can recycling to Ligonier Valley School District Student Club or Team to beginning in August. Motion carried.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve request to dispose of Township stone chipper upon manager's discretion. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to approve Declaration of Disaster Emergency for portions of Ligonier Township from June 20, 2018 flash flooding Motion carried.
- A motion was made by Wade Thomas and seconded by Stephanie Verna to approve resolution #R06-2018 Pennsylvania Department of Transportation Winter Maintenance Agreement for 2018-2023. Motion carried with Supervisor Matson voting Nay.

Public Comment

1. **Patty Jacobina, High Acre Road** – No Verizon Landline service since July 5, 2018 and they do not have cellular service. This is a public safety issue and she would like to know if there is anything, the township could do and Wade stated that we can make a phone call for her, but Mr. Korn's stated it is a private entity and we do not have any leverage over them, so the most we can do is make a phone call for her.
2. **Kenny Seitz, Boucher Lane** – Need to clean-up garbage in the waterways, not safe or healthy for humans and fish.

Supervisors Comment

Supervisor Scott Matson – Agrees with Kenny Seitz on the garbage in the waterways needing removed.

Supervisor Paul Knupp – Not Present, left early for work.

Supervisor John Beaufort – Stated he has a meeting with the Loyalhanna Watershed and Trout Unlimited will see what can be done with clean-up of the waterways. Annual fundraiser would appreciate donations and the Waterford Carnival coming up in August.

Supervisor Stephanie Verna – No Comment.

Supervisor Wade Thomas – No Comment.

- A motion was made by John Beaufort and seconded by Stephanie Verna to adjourn the meeting at 8:16 PM. Motion carried.

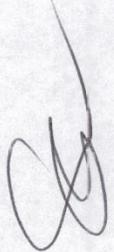
Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

3:30 PM
07/09/18

Ligonier Township K-9
Bill Payments for All Vendors
July 9, 2018

Vendor	Type	Num	Date	Memo	Amount
Jul 9, 18 Loyahanna Veterinary Clinic, Inc.	Bill Pmt -Check	1091	07/09/2018		90.68
Tractor Supply Credit Plan	Bill Pmt -Check	1092	07/09/2018	6035301202776470	110.95
Jul 9, 18					<u>201.63</u>



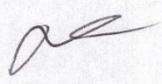
7-10-18



3:44 PM
07/09/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
July 9, 2018

Vendor	Type	Num	Date	Amount
Jul 9, 18				
Advanced Fire Company, Inc.	Bill Pmt -Check	22027	07/09/2018	266.16
Central Westmoreland Council of Governmen	Bill Pmt -Check	22028	07/09/2018	220.00
Comcast	Bill Pmt -Check	22029	07/09/2018	212.36
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	22030	07/09/2018	2,521.19
Export Fuel Co. Inc	Bill Pmt -Check	22031	07/09/2018	3,302.48
Galls, LLC	Bill Pmt -Check	22032	07/09/2018	163.00
Giant Eagle	Bill Pmt -Check	22033	07/09/2018	16.99
Good Year	Bill Pmt -Check	22034	07/09/2018	1,808.96
Larry Shew-Rec	Bill Pmt -Check	22055	07/09/2018	88.00
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	22035	07/09/2018	723.56
Ligonier Township Municipal Authority	Bill Pmt -Check	22056	07/09/2018	350.00
LVTech	Bill Pmt -Check	22036	07/09/2018	1,317.30
McInchok Sanitation	Bill Pmt -Check	22037	07/09/2018	1,350.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	22038	07/09/2018	6.51
Red's Welding and Repair	Bill Pmt -Check	22039	07/09/2018	275.00
RR Donnelley	Bill Pmt -Check	22040	07/09/2018	59.70
Russ Morgan	Bill Pmt -Check	22041	07/09/2018	150.00
Selective Insurance Company of America	Bill Pmt -Check	22042	07/09/2018	4,363.00
Springer Communications LLC	Bill Pmt -Check	22043	07/09/2018	130.00
Stewart, McArdle, Soric, Whalen, Farrell	Bill Pmt -Check	22044	07/09/2018	22.50
SWIF	Bill Pmt -Check	22045	07/09/2018	1,413.00
Terry Carcella	Bill Pmt -Check	22046	07/09/2018	81.21
The EADS Group	Bill Pmt -Check	22047	07/09/2018	1,064.98
Total Service, Inc.	Bill Pmt -Check	22048	07/09/2018	86.88
U.S. Municipal	Bill Pmt -Check	22049	07/09/2018	263.57
UniFirst Corporation	Bill Pmt -Check	22050	07/09/2018	209.50
Unity Printing Co., Inc.	Bill Pmt -check	22051	07/09/2018	27.23
Watt's Truck Center, Inc.	Bill Pmt -check	22052	07/09/2018	88.58
Wells Fargo	Bill Pmt -Check	22053	07/09/2018	105.90
West Penn Power	Bill Pmt -Check	22054	07/09/2018	355.24
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	22055	07/09/2018	17,305.23
Jul 9, 18				38,348.03


7-10-18 

8:29 AM
06/22/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
June 22, 2018

Vendor	Type	Num	Date	Amount
Jun 22, 18				
AFLAC	Bill Pmt -Check	22001	06/22/2018	287.86
Aqua Filter Fresh	Bill Pmt -Check	22002	06/22/2018	24.85
Black's Specialty Service	Bill Pmt -Check	22003	06/22/2018	139.00
Campbell Durrant Beatty Palombo & Miller,	Bill Pmt -Check	22004	06/22/2018	2,863.47
Fayette Parts Service, Inc.	Bill Pmt -Check	22005	06/22/2018	91.70
Global Tracking Communications, Inc.	Bill Pmt -Check	22006	06/22/2018	154.53
Green Guard	Bill Pmt -Check	22007	06/22/2018	160.83
Highlands Heating, Inc.	Bill Pmt -Check	22008	06/22/2018	309.27
James Nieuwma	Bill Pmt -Check	22009	06/22/2018	0.00
James Nieuwma	Bill Pmt -Check	22026	06/22/2018	66.48
Lacal Equipment, Inc.	Bill Pmt -Check	22010	06/22/2018	412.76
Larry Shew-Rec	Bill Pmt -Check	22011	06/22/2018	74.54
Laurel Valley Hardware Inc.	Bill Pmt -Check	22012	06/22/2018	4.99
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	22013	06/22/2018	921.20
Pennsylvania Municipal Service Co.	Bill Pmt -Check	22014	06/22/2018	11.59
S & H Electric Supply Co.	Bill Pmt -Check	22015	06/22/2018	62.39
Standard Insurance Company	Bill Pmt -Check	22016	06/22/2018	630.36
SWIF	Bill Pmt -Check	22017	06/22/2018	1,413.00
TENWILS	Bill Pmt -Check	22018	06/22/2018	160.00
Total Service, Inc.	Bill Pmt -Check	22019	06/22/2018	45.57
U.S. Municipal	Bill Pmt -Check	22020	06/22/2018	45.63
UAW LOCAL 204	Bill Pmt -Check	22021	06/22/2018	275.15
UniFirst Corporation	Bill Pmt -Check	22022	06/22/2018	39.25
Valley Landscaping & Lawn Care	Bill Pmt -Check	22023	06/22/2018	160.00
Walsh Equipment	Bill Pmt -Check	22024	06/22/2018	646.98
West Penn Power	Bill Pmt -Check	22025	06/22/2018	717.42
Jun 22, 18				<u>9,718.82</u>

SA
6-22-18

OC

8:13 AM
06/22/18

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
June 22, 2018

Vendor	Type	Num	Date	Amount
Jun 22, 18				
AA Septic Tank Service	Bill Pmt -Check	1170	06/22/2018	132.50
Laurel Valley Hardware Inc.	Bill Pmt -Check	1171	06/22/2018	68.98
Ligonier Trucking	Bill Pmt -Check	1172	06/22/2018	400.00
Jun 22, 18				<u>601.48</u>

SW
6-22-18

O.C.