

Ligonier Township Supervisors
Regular Meeting
June 12, 2018

The Ligonier Township Supervisors met in regular session at 7 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Vice Chair, Paul Knupp; Supervisor, John Beaufort; Supervisor, D. Scott Matson; and Secretary/Treasurer, Stephanie Verna

Public Comment

1. **Mike Barrick, Hunt Valley Environmental** – Informed that they will be breach two of the three dams at the reservoir in Laughlintown for Municipal Authority of Westmoreland County due to safety reasons.
 2. **Nancy Stumpf, 143 Singer Way, Ligonier** – Her yard flooding is a little better, it is still happening that mowing cannot be done in the lower half of the yard. It was explained that Jessica with Westmoreland County Conservation District had been to the site and stated that Mr. McKlockin has met all requirements and is in compliance, at this point, we cannot do anything further. Terry stated that he would contact Jessica and have her contact Nancy.
- A motion was made by John Beaufort and seconded by Paul Knupp to approve the minutes of the May 8, 2018 meeting. Motion carried.

Supervisor - None

Staff Report

Manager's Report

Terry Carcella reported comments from Westmoreland County Planning Department regarding the SALDO were received and will be reviewed by the Planning Commission to make recommendations to the Board of Supervisors. The Press Release for the Joint Comprehensive Plan Hearing has been given to Jennifer with The Bulletin and will be published; meeting is set for Thursday, July 19, 2018 at 7PM at Fort Ligonier. Draft copy is on the website and at the Township Complex. Lastly, PA Department of Transportation sent a letter informing that they completed their evaluation of costs of winter services for the 2017-2018 winter season and Ligonier Township qualified for reimbursement of \$1,663.33.

Police Report



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

May 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
6586	Miles driven
1186	Street hours worked/Detective hours
80 Reimbursable Hours	DUI Task Force/Aggressive Driving/Drug Task Force
11	Court Hearings
26	Hours of court paid
40 Hours K-9	K-9
32	Comp. hours
31	Vacation hours
8	Sick hours
16	Personal hours
0	Holiday
169	Complaints Handled/Investigated
406	Calls through 911 (Phone calls/911 calls/information calls/follow up)
6	Criminal Complaints
7	Arrest
32	Traffic Citations

Income:

1. \$4699.65 (Fines, Accident Reports, Donations and Reimbursable wages, fundraiser K-9)

Public notice:

The Laurel Highlands DUI Task Force conducted a check point on May 25, 2018. Departments from Ligonier Borough, Seward Borough, Latrobe City, Jeannette, South Greensburg and Southwest Greensburg assisted this department in conducted DUI Check Point which was located on SR-711. Officers made 1 DUI Drug arrest, 1 DUI Alcohol arrest, 2 Drug Possession arrest. There 9 traffic citations issued.

Respectfully Submitted

Michael Matrunics (Chief of Police)

May 2018 REPORTS

TASK: 29 Total hours- reimbursement of \$654.99

DUI Check Point

K9 activities:

4 Training days

Walked the halls at RK Mellon and Ligonier Valley Middle and High Schools

1 assist Latrobe PD on a search warrant

2 vehicle searches in Ligonier Township that resulted in 2 narcotic arrests

Locker Search in the Ligonier Valley High School

Kilo had a minor medical procedure on June 1st. He we return to full duty within two weeks pending evaluation from the Vet

TOTAL MILES Patrolled 1300 miles

Public Works – Russ Morgan deferred to the Public Works Committee

Supervisor, Paul Knupp of the Public Works Committee stated that they held a Public Works work session on June 7, 2018 at 3 PM, the meeting was productive. First, was Clifford Woods Road Bridge and it is moving forward with the superstructure scheduled to be placed on August 3, 2018. Russell Standard bid for the bituminous fiber matting is later on the agenda. The 2018 sealing and chipping schedule may need to be revised depending on the budget. Berkley Road traffic study was completed today. Manpower assessment for 2019 may have to add a person in 2019 and that is still on the table to discuss. Storm Water throughout the township, Terry did a presentation, that is something that needs to be addressed in the future, and they will continue to discuss and gather information. Rental of a chipper that is operated by one person to use this year for sealing and chipping. Municipal Complex updates mainly the meeting room.

Engineer Report – Bridge inspections for eight township bridges have been completed with all passing with the exception of Clifford Woods Road. McKelvey Road passed at a level 2, minor signage needed, Russell Morgan provided with copies of each report. Reimbursement is at 80%, and there are new procedures to invoice electronically, so once Roxanne Shadron has that in place she will be able to invoice for the reimbursement. The GP permit for Peoples Road was completed and submitted and all notices were mailed out.

Solicitor Report – None.

Zoning Report – Jim reported

June 12, 2018 SUPERVISOR'S MEETING ZONING REPORT

Submitted by Jim Nieuwma Zoning Officer

Total Income from (13) Lien Letter Requests - \$ 400.00

Zoning Permits

9 \$ 1179.13

Sign Permits

1 \$ 00.00

Right of Way

1 \$ 25.00

Fireworks sales

1 \$ 80.00

Home business Occupancy

1 \$ 25.00

Zoning/Building UCC

7 \$ 6994.68

Total Income Generated \$ **8703.81**

20

Zoning Hearing Board

The Zoning Hearing Board had no meeting due to a lack of agenda. The investigation into Stouffer Wood Furniture business revealed the business predates the Zoning Ordinance and is therefore a non-conforming use. No further action to be taken.

Code Enforcement Report: Keith reported

Code Enforcement Officer's Report

June 12, 2018

- I have received three nuisance complaints since the last board meeting. They are still being investigated. I have resolved two previous complaints.
- Subdivision / Cook, Harshberger, Warzel Resubmittal
- Subdivision / Glastetter

Correspondence:

1. Thank you note from Unity Township
2. Notice of State Police fines and penalties due Ligonier Township
3. Westmoreland County Conservation Grant Application
4. Westmoreland County Community Development Block Grant Program
5. Storm water/Green Infrastructure bus tour.

Treasurer's Report-Stephanie Verna stated that the General Fund account balance is \$483,960.47 the Act 13 account balance is \$39,619.82, the K-9 account balance is \$48,731.40, the Liquid Fuels account balance is \$1,535.44 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$355,064.55, the Equipment Fund \$34,425.98, and the Capital Reserve CD's \$615,526.81 another \$200,000.00 was invested, for a total of \$1,591,408.47. No action required.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve payment of May 21, 2018 and June 11, 2018 Bill Payment lists with the exception of the Beaufort Services, Inc. bill. Motion carried.

- A motion was made by Paul Knupp and seconded by Scott Matson to approve the Beaufort Services, Inc. bill. Motion carried with John Beaufort abstaining.

Executive Session

- The Supervisors went into an executive session prior to the meeting. Solicitor, Michael Kornes stated that he was in attendance and items discussed were in compliance with Pennsylvania Sunshine Act and will be of personal issues and litigation.

Old Business:

- A motion was made by Scott Matson and seconded by Paul Knupp to accept Russell Standards Bituminous Fiber Re-Enforce Seal Coat bid from May 8, 2018 meeting including road sweeping, flagging, and resident notification and a warranty Motion carried.

New Business

Supervisor Thomas tabled scheduling a hearing for the SALDO until the Planning Commission can review comments from the Westmoreland County Planning Department and make recommendations to the Board of Supervisors.

- A motion was made by Paul Knupp and seconded by John Beaufort to approve manager's request to attend the PML Conference in Cranberry Township on October 4th thru 6th at a cost of three hundred and fifteen (\$315.00). Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to approve Subdivision Resubmittal for Cook, Fowler, and Warzel from 2016. Motion carried.
- A motion was made by Scott Matson and seconded by John Beaufort to approve Subdivision/Glastetter Lot Line Revision Fronting Berkley Road, Non-Buildable Agricultural Use. Motion carried.
- A motion was made by Scott Matson and seconded by Stephanie Verna to approve Kerrie Bizup's resignation from Public Works. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to approve Recreational Board Report and the upgrade of equipment at Wilpen playground to meet compliance. Motion carried.

Public Comment - None

Supervisors Comments

Supervisor Scott Matson – Addressed Nancy Stumpf stating he spoke with Corey last week regarding the yard flooding and he stated it is not working, not any better. He apologized for the sins of the past of the township.

Supervisor Paul Knupp – No Comment.

Supervisor John Beaufort – No Comment.

Supervisor Stephanie Verna – No Comment.

Supervisor Wade Thomas – No Comment.

- A motion was made by Stephanie Verna and seconded by Scott Matson to adjourn the meeting at 7:36 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

2:05 PM
06/11/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
June 11, 2018

Vendor	Type	Num	Date	Amount
Jun 11, 18				
A. Malinish Auto Wre...	Bill Pmt -Check	21952	06/11/2018	60.00
AA Septic Tank Service	Bill Pmt -Check	21953	06/11/2018	237.50
Advanced Fire Comp...	Bill Pmt -Check	21954	06/11/2018	120.00
Avolio Law Group, LLC	Bill Pmt -Check	21955	06/11/2018	3,252.00
Beaufort Services, Inc.	Bill Pmt -Check	21956	06/11/2018	1,725.93
Bullskin Stone & Lime...	Bill Pmt -Check	21957	06/11/2018	1,365.79
Cash	Bill Pmt -Check	21958	06/11/2018	230.17
Comcast	Bill Pmt -Check	21959	06/11/2018	140.73
Credit Card Dept-First...	Bill Pmt -Check	21960	06/11/2018	768.86
Dominic's Sports Inc.	Bill Pmt -Check	21961	06/11/2018	68.00
Fayette Parts Service...	Bill Pmt -Check	21962	06/11/2018	110.10
Feaster Pension Con...	Bill Pmt -Check	21963	06/11/2018	750.00
Fort Ligonier Associat...	Bill Pmt -Check	21964	06/11/2018	100.00
Francis Plummer	Bill Pmt -Check	21965	06/11/2018	275.84
Giant Eagle	Bill Pmt -Check	21966	06/11/2018	34.81
Glassmere Fuel Servi...	Bill Pmt -Check	21967	06/11/2018	2,735.07
Global Tracking Com...	Bill Pmt -Check	21968	06/11/2018	154.53
Good Year	Bill Pmt -Check	21969	06/11/2018	404.56
Homer R. Sleek & So...	Bill Pmt -Check	21970	06/11/2018	338.06
Kiski Valley Uniforms ...	Bill Pmt -Check	21971	06/11/2018	111.00
Lacal Equipment, Inc.	Bill Pmt -Check	21972	06/11/2018	278.48
Laurel Valley Hardwar...	Bill Pmt -Check	21973	06/11/2018	71.29
Lease Operations.a D...	Bill Pmt -Check	21974	06/11/2018	34.42
LVTech	Bill Pmt -Check	21975	06/11/2018	1,352.78
McInchok Sanitation	Bill Pmt -Check	21976	06/11/2018	135.00
McKlveen Supply	Bill Pmt -Check	21977	06/11/2018	635.00
Multi Metals Compan...	Bill Pmt -Check	21978	06/11/2018	635.00
PennPrime	Bill Pmt -Check	21979	06/11/2018	27,383.00
Pennsylvania One Ca...	Bill Pmt -Check	21980	06/11/2018	70.20
Rampart Security Sys...	Bill Pmt -Check	21981	06/11/2018	81.00
S & D Calibration	Bill Pmt -Check	21982	06/11/2018	360.00
Sable Kennels	Bill Pmt -Check	21983	06/11/2018	50.00
Selective Insurance C...	Bill Pmt -Check	21984	06/11/2018	4,506.00
Tax Claim Bureau	Bill Pmt -Check	21985	06/11/2018	489.30
TENWILS	Bill Pmt -Check	21986	06/11/2018	155.00
Terry Carcella	Bill Pmt -Check	21987	06/11/2018	244.19
The EADS Group	Bill Pmt -Check	21988	06/11/2018	1,921.29
The Latrobe Bulletin	Bill Pmt -Check	21989	06/11/2018	107.50
The Markosky Engine...	Bill Pmt -Check	21990	06/11/2018	988.00
TSB Inc.	Bill Pmt -Check	21991	06/11/2018	274.75
UAW LOCAL 204	Bill Pmt -Check	21992	06/11/2018	269.15
UniFirst Corporation	Bill Pmt -Check	21993	06/11/2018	166.75
Unity Printing Co., Inc.	Bill Pmt -Check	21994	06/11/2018	27.23
Verizon Wireless	Bill Pmt -Check	21995	06/11/2018	185.44
Wade Thomas	Bill Pmt -Check	21996	06/11/2018	177.68
Wells Fargo	Bill Pmt -Check	21997	06/11/2018	105.90
West Penn Power	Bill Pmt -Check	21998	06/11/2018	345.77
Western Pennsylvani...	Bill Pmt -Check	21999	06/11/2018	17,305.23
Wilkins Services	Bill Pmt -Check	22000	06/11/2018	48.75
Jun 11, 18				71,387.05

6-12-18

2:14 PM
06/11/18

Ligonier Township K-9
Bill Payments for All Vendors
June 11, 2018

Vendor	Type	Num	Date	Amount
Jun 11, 18				
Loyalhanna Veterinar...	Bill Pmt -Check	1088	06/11/2018	60.57
Town & Country Motors	Bill Pmt -Check	1089	06/11/2018	359.18
Tractor Supply Credit ...	Bill Pmt -Check	1090	06/11/2018	106.97
Jun 11, 18				<u>526.72</u>

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6-12-18
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2:10 PM
06/11/18

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
June 11, 2018

Vendor	Type	Num	Date	Amount
Jun 11, 18				
AA Septic Tank Service	Bill Pmt -Check	1164	06/11/2018	132.50
Andrews Sales & Ser...	Bill Pmt -Check	1165	06/11/2018	18.70
Laurel Valley Hardwar...	Bill Pmt -Check	1166	06/11/2018	14.99
LB Water Service, Inc.	Bill Pmt -Check	1167	06/11/2018	840.00
Ligonier Agway	Bill Pmt -Check	1168	06/11/2018	150.00
Universal Ready Mix ...	Bill Pmt -Check	1169	06/11/2018	700.00
Jun 11, 18				<u>1,856.19</u>

SA
6-12-18

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Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
May 21, 2018

Vendor	Type	Num	Date	Amount
May 21, 18				
AA Septic Tank Service	Bill Pmt -Check	21927	05/21/2018	190.00
AFLAC	Bill Pmt -Check	21928	05/21/2018	287.86
Andrews Sales & Ser...	Bill Pmt -Check	21929	05/21/2018	37.95
Aqua Filter Fresh	Bill Pmt -Check	21930	05/21/2018	39.35
Avolio Law Group, LLC	Bill Pmt -Check	21931	05/21/2018	4,092.00
Bizup Sanitation Inc	Bill Pmt -Check	21932	05/21/2018	450.00
Campbell Durrant Be...	Bill Pmt -Check	21933	05/21/2018	2,264.00
Excela Health	Bill Pmt -Check	21934	05/21/2018	144.00
Fayette Parts Service...	Bill Pmt -Check	21935	05/21/2018	182.92
Glassmere Fuel Servi...	Bill Pmt -Check	21936	05/21/2018	1,612.04
Good Year	Bill Pmt -Check	21937	05/21/2018	910.04
Hampton Office Prod...	Bill Pmt -Check	21938	05/21/2018	32.45
ODB Company	Bill Pmt -Check	21939	05/21/2018	57.91
Pennsylvania Municip...	Bill Pmt -Check	21940	05/21/2018	3.90
Royal Oak Retriever, ...	Bill Pmt -Check	21941	05/21/2018	37.00
S & D Calibration	Bill Pmt -Check	21942	05/21/2018	90.00
Selective Insurance C...	Bill Pmt -Check	21943	05/21/2018	4,259.00
Standard Insurance C...	Bill Pmt -Check	21944	05/21/2018	630.36
The Markosky Engine...	Bill Pmt -Check	21945	05/21/2018	15,918.24
Total Service, Inc.	Bill Pmt -Check	21946	05/21/2018	96.81
Town & Country Motors	Bill Pmt -Check	21947	05/21/2018	974.25
UniFirst Corporation	Bill Pmt -Check	21948	05/21/2018	80.50
Verizon Wireless	Bill Pmt -Check	21949	05/21/2018	185.44
Wessel & Company	Bill Pmt -Check	21950	05/21/2018	11,500.00
West Penn Power	Bill Pmt -Check	21951	05/21/2018	708.53
May 21, 18				44,784.55

12:56 PM
05/21/18

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
May 21, 2018

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
May 21, 18				
Laurel Valley Hardwar...	Bill Pmt -Check	1159	05/21/2018	34.99
Meegan Ford	Bill Pmt -Check	1160	05/21/2018	37,552.42
Suite Kote Corporation	Bill Pmt -Check	1161	05/21/2018	1,948.56
U.S. Municipal	Bill Pmt -Check	1162	05/21/2018	135.25
Universal Ready Mix ...	Bill Pmt -Check	1163	05/21/2018	1,320.00
May 21, 18				<u>40,991.22</u>

