

Ligonier Township Supervisors
Regular Meeting
May 8, 2018

The Ligonier Township Supervisors met in regular session at 7 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Vice Chair, Paul Knupp; Supervisor, John Beaufort; and Supervisor, D. Scott Matson. Absent was Secretary/Treasurer, Stephanie Verna

Public Comment

1. **Aaron Slezak** – From the Lions Club explained what the organization is all about, looking for new members, provided brochures.
- A motion was made by Paul Knupp and seconded by John Beaufort to approve the minutes of the April 10, 2018 meeting. Motion carried.

Supervisor

1. Emergency Management Report, John Beaufort – Met with the 3 township fire companies, trying work with them to help them stay where they are at with finance and membership. Would like to get the finance percentage up from 40% to 75% and keep the membership were it is at and not decline. The Regional Police update, they believe they have an agreement and budget that will work, with the budget at a 70 (township)/ 30 (borough) split. The first two-years at the both locations with patrol at the township complex. Would like to invite the two gentlemen from the state at this point for their input. Probably can be combined by the first of the year that is what they are shooting for.
- A motion was made by Wade Thomas and seconded by Paul Knupp to move forward with meeting with the gentlemen from the state. Motion carried.
2. Finance Committee Report, Chairman, Wade Thomas – General funds are and have been stable for 18-24 months, so the Finance Committee recommended purchasing two \$100,000.00 CD's one for 4 year at a rate of 3.00 % with Well Fargo and 5 year at a rate of 3.15% with Synchrony Bank through Janney, Montgomery, Scott.
- A motion was made by Scott Matson and seconded by Paul Knupp to approve the purchase of two \$100,000.00 CD's one for 4 year at a rate of 3.00 % with Well Fargo and 5 year at a rate of 3.15% with Synchrony Bank through Janney, Montgomery, Scott. Motion carried.

ACT 537 Plan Report, Steve Halmi – Provide an update on the 537 plan and options focusing on Ligonier Township 3 area, Oak grove and the Route 711 corridor, with the most cost effective option:

1. Municipal Authority of Westmoreland County treating at their existing plant in Ligonier Borough, 1.8 million effect on the Ligonier Township Municipal Authority's budget.
2. Invest in Ligonier Township's own plant to service entire Ligonier Township customer base, 2.1 million effect on the Ligonier Township Municipal Authority's budget.

Next step is to present to DEP including Waterford and Wilpen for their comments.

- A motion was made by John Beaufort and seconded by Paul Knupp to approve for Steve Halmi to complete a draft to include Waterford and Wilpen to present to DEP for their comments after review and approval by the board at the next meeting. Motion carried.

Staff Report

Manager's Report

Terry Carcella reported a correction in the Newsletter of gun permits on May 17, 2018. Recreation Board received a grant from the Pittsburgh Foundation in the amount of \$200 for the Fishing Dock. A check from the Sheriff's office has been received for fees and fines on the the Foxley Farm, Nied case.

Police Report

Chief Matronics reported the traffic signal lights at the Route 711 bridge project at times are not working properly and he is working with them regarding the matter. Asked the public to be careful and alert when going through the area and to make sure you are following the signs and stopping where indicated, so that you do not trip up the sensors.



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

April 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
6302	Miles driven
1148	Street hours worked/Detective hours
56 Reimbursable Hours	DUI Task Force/Aggressive Driving/Drug Task Force
7	Court Hearings
20	Hours of court paid
32 Hours K-9	K-9
49	Comp. hours
0	Vacation hours
24	Sick hours
16	Personal hours
0	Holiday
153	Complaints Handled/Investigated
370	Calls through 911 (Phone calls/911 calls/information calls/follow up)
5	Criminal Complaints
3	Arrest
76	Traffic Citations

Income:

1. \$1139.66 (Fines, Accident Reports, Donations and Reimbursable wages)

Public notice:

Please take caution around playgrounds and neighborhoods as these areas may be filled with kids playing. Drive accordingly for the safety of the kids. Please do not hesitate to call 911 if you see anything suspicious at or around our playgrounds. Please have a pleasant and safe summer.

Respectfully Submitted
Michael Matrunics
Chief of Police

Public Works – Russ Morgan reported that the 2006 Ford F550 truck sold for \$13,500.00.

- A motion was made by Paul Knupp and seconded by Scott Matson to accept the bid of \$13,500.00 for the 2006 Ford F550 truck. Motion carried

Closing Clifford Woods Road Bridge on Tuesday, May 15, 2018. Received bids for Micro Sealing, Terry opened the bids and one was from Midland Asphalt at \$73,488.00 then one from Russell Standard at \$47,817.20 for 15,600 square feet (1.6 miles). Dorothy to certify the documents.

Chair, Thomas tabled the motion to the next meeting pending more information and a possible site review.

Engineer Report – None

Solicitor Report – Michael Korn's deferred to later in the agenda.

Zoning Report

James reported on issues with the zoning map(s) and possible changes at Route 30 and Main Street (bottom end of town), at Ruthie's Diner, Laughlintown area (along Route 30 near the bank), and Oak Grove village area. The definition of agriculture clarification update on number of animals per units per acre, to be able to enforce.

- A motion was made by John Beaufort and seconded by Paul Knupp to start the process in making the changes to the zoning map(s) for the Planning Commission to finalize. Motion carried.
- A motion was made by Scott Matson and seconded by Paul Knupp to approve the Zizan subdivision. Motion carried.

May 8, 2018 SUPERVISOR'S MEETING ZONING REPORT

**Submitted by Jim Nieuwma
Zoning Officer**

Total Income from (4) Lien Letter Requests - \$ 150.00

Zoning Permits

3 \$ 100.00

Driveway Permits

1 \$ 25.00

Right of Way

1 \$ 25.00

Demolition

1 \$ 75.00

Sewage

1 \$ 75.00

Zoning/Building

2 \$ 2930.53

Total Income Generated \$ **3380.53**

Zoning Hearing Board

The Zoning Hearing Board had no meeting due to a lack of agenda.

Code Enforcement Report: Terry reported at the May 7, 2018 meeting they had a minor change to the Joint Comprehensive Plan.

SUPERVISOR'S MEETING
May 8, 2018
Code Enforcement Report

Code Enforcement

I have received four new complaints which are being investigated. I have resolved three other complaints.

Planning Commission

The Commission met on Thursday, April 26th to discuss additional revisions to the SALDO. The Planning Commission recommended sending the Draft SALDO to the Westmoreland County Planning Office for review.

Correspondence:

1. NBIS Bridge Inspection Report-Clifford Woods Road Bridge
2. 1st Summit Bank letter on Homeowner Lending Option for "Homeowner Sewer Line Lending Program.

Treasurer's Report-Terry Carcella stated that the General Fund account balance is \$645,827.33 the Act 13 account balance is \$39,619.82, the K-9 account balance is \$49,213.12, the Liquid Fuels account balance is \$340.20 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$398,000.08, the Equipment Fund \$22,640.98, and the Capital Reserve CD's \$417,671.35 for a total of \$1,585,856.88. No action required.

- A motion was made by John Beaufort and seconded by Paul Knupp to approve payment of April 23, 2018 and May 7, 2018 Bill Payment lists. Motion carried.

Executive Session

- The Supervisors went into an executive session prior to the meeting. Solicitor, Michael Kornis stated that he was in attendance via phone and items discussed were in compliance with Pennsylvania Sunshine Law and will be of personal issues and litigation.

Old Business:

- A motion was made by John Beaufort and seconded by Paul Knupp to approve sending. Motion carried. SALDO Ordinance to Westmoreland County Planning Department for 30-Day review.

New Business

- A motion was made by Paul Knupp and seconded by Scott Matson to approve the change of the payment for the approved purchase of the 2018 Ford cab and chassis from the General account to the Liquid Fuels account per motion at the February 13, 2018 meeting. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to approve the 2018 Fuel Bids with Export Fuel (see attached). Motion carried.
- A motion was made by John Beaufort and seconded by Paul Knupp to approve manager's RFP for investment management services for Non-Uniform Pension Plan. Motion carried.
- A motion was made by Paul Knupp and seconded by John Beaufort to approve Wilpen Playground mowing quote with Valley Landscaping and Lawn Care \$40 per cut (see attached). Motion carried with Scott Matson voting Nay.
- A motion was made by Paul Knupp and seconded by Scott Matson to the Quick Claim Deed on piece of the Goldens property along Route 711 North. Motion carried with John Beaufort Abstaining.

Public Comment - None

Supervisors Comments

Supervisor Scott Matson – No Comment.

Supervisor Paul Knupp – No Comment.

Supervisor John Beaufort – No Comment.

Supervisor Stephanie Verna – Not Present

Supervisor Wade Thomas – No Comment.

- A motion was made by Scott Matson and seconded by Paul Knupp to adjourn the meeting at 8:25 PM.
Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

LAWN CARE BIDS
LIGONIER TOWNSHIP

Requests for bids were made on April 24, 2018:

Valley Landscaping & Lawn Care

Rick Roberts

18 Mallard Lane

Ligonier, PA 15658

724-238-2290

Bid Submitted- Wilpen Playground @ \$40.00/per time

Josh Redinger Lawn Care

Josh Redinger

707 Paradise Lane

Ligonier, PA 15658

Bid Submitted- Wilpen Playground @ \$45.00/per time

Ed's Lawn Care and Snow Removal LLC

Ed Huwalt

216 Firefly Lane

Ligonier, PA 15658

724-757-5613

Bid Submitted- Wilpen Playground @ \$47.70/per time

3:33 PM
05/07/18

Ligonier Township K-9
Bill Payments for All Vendors
May 7, 2018

Vendor	Type	Num	Date	Amount
May 7, 18				
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	1086	05/07/2018	90.00
Diamond Detailing	Bill Pmt -Check	1087	05/07/2018	200.00
May 7, 18				<u>290.00</u>

3:52 PM
05/07/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
May 7, 2018

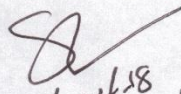
Vendor	Type	Num	Date	Amount
May 7, 18				
A&H Equipment Com...	Bill Pmt -Check	21888	05/07/2018	2,798.18
AA Septic Tank Service	Bill Pmt -Check	21889	05/07/2018	380.00
AFLAC	Bill Pmt -Check	21890	05/07/2018	287.86
Andrews Sales & Ser...	Bill Pmt -Check	21891	05/07/2018	160.00
Credit Card Dept-First...	Bill Pmt -Check	21892	05/07/2018	1,157.22
Dominic's Sports Inc.	Bill Pmt -Check	21893	05/07/2018	228.00
Fayette Parts Service...	Bill Pmt -Check	21894	05/07/2018	86.42
FirstEnergy	Bill Pmt -Check	21895	05/07/2018	200.00
Franklin Templeton	Bill Pmt -Check	21896	05/07/2018	12,958.00
Glassmere Fuel Servi...	Bill Pmt -Check	21897	05/07/2018	1,920.83
Global Tracking Com...	Bill Pmt -Check	21898	05/07/2018	154.53
Higbee Insurance Ag...	Bill Pmt -Check	21899	05/07/2018	100.00
James Nieusma	Bill Pmt -Check	21900	05/07/2018	174.07
Kiski Valley Uniforms ...	Bill Pmt -Check	21901	05/07/2018	182.99
Laurel Valley Hardwar...	Bill Pmt -Check	21902	05/07/2018	19.67
Lease Operations,a D...	Bill Pmt -Check	21903	05/07/2018	34.42
Ligonier Borough Pub...	Bill Pmt -Check	21904	05/07/2018	3,102.17
LVTech	Bill Pmt -Check	21905	05/07/2018	1,267.30
Middlesex Township	Bill Pmt -Check	21906	05/07/2018	4,750.00
National Industrial & ...	Bill Pmt -Check	21907	05/07/2018	83.88
ODB Company	Bill Pmt -Check	21908	05/07/2018	1,062.33
Penn Turf, Inc.	Bill Pmt -Check	21909	05/07/2018	570.00
Pennsylvania One Ca...	Bill Pmt -Check	21910	05/07/2018	55.10
Ramsey Machine	Bill Pmt -Check	21911	05/07/2018	40.00
Sable Kennels	Bill Pmt -Check	21912	05/07/2018	50.00
Springer Communicat...	Bill Pmt -Check	21913	05/07/2018	105.00
Stewart, McArdle, Sor...	Bill Pmt -Check	21914	05/07/2018	30.00
SWIF	Bill Pmt -Check	21915	05/07/2018	1,413.00
The Latrobe Bulletin	Bill Pmt -Check	21916	05/07/2018	211.00
Total Service, Inc.	Bill Pmt -Check	21917	05/07/2018	69.99
Tractor Supply Credit ...	Bill Pmt -Check	21918	05/07/2018	176.57
UAW LOCAL 204	Bill Pmt -Check	21919	05/07/2018	269.15
UniFirst Corporation	Bill Pmt -Check	21920	05/07/2018	84.00
Wells Fargo	Bill Pmt -Check	21921	05/07/2018	105.90
West Penn Power	Bill Pmt -Check	21922	05/07/2018	345.87
Western Pennsylvani...	Bill Pmt -Check	21923	05/07/2018	17,305.23
Wex Bank-Sunoco U...	Bill Pmt -Check	21924	05/07/2018	0.05
May 7, 18				<u>51,938.73</u>

OC OK

1:11 PM
04/23/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
April 23, 2018

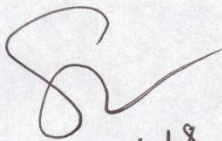
Vendor	Type	Num	Date	Amount
Apr 23, 18				
AA Septic Tank Service	Bill Pmt -Check	21854	04/23/2018	380.00
Avolio Law Group, LLC	Bill Pmt -Check	21855	04/23/2018	3,660.00
Barbara Nalle	Bill Pmt -Check	21856	04/23/2018	90.00
Ben Faas	Bill Pmt -Check	21857	04/23/2018	60.00
Fayette Parts Service...	Bill Pmt -Check	21858	04/23/2018	14.99
Glassmere Fuel Servi...	Bill Pmt -Check	21859	04/23/2018	3,197.49
Green Guard	Bill Pmt -Check	21860	04/23/2018	31.58
Greensburg Minutem...	Bill Pmt -Check	21861	04/23/2018	1,551.61
Hampton Office Prod...	Bill Pmt -Check	21862	04/23/2018	12.59
James Darr	Bill Pmt -Check	21863	04/23/2018	60.00
Kevin McVicker	Bill Pmt -Check	21864	04/23/2018	30.00
Laurel Valley Hardwar...	Bill Pmt -Check	21865	04/23/2018	100.70
Luther P. Miller	Bill Pmt -Check	21866	04/23/2018	439.20
Mickey Corb	Bill Pmt -Check	21867	04/23/2018	90.00
Pa State Association ...	Bill Pmt -Check	21868	04/23/2018	1,650.00
Pennsylvania DCED	Bill Pmt -Check	21869	04/23/2018	27.00
Pennsylvania Municip...	Bill Pmt -Check	21870	04/23/2018	8.48
Rampart Security Sys...	Bill Pmt -Check	21871	04/23/2018	787.00
Ramsey Logistics, LLC	Bill Pmt -Check	21872	04/23/2018	40.00
Red's Welding and R...	Bill Pmt -Check	21873	04/23/2018	40.00
Royal Oak Retriever, ...	Bill Pmt -Check	21874	04/23/2018	27.25
Russ Morgan	Bill Pmt -Check	21875	04/23/2018	125.00
Sheila Grimm	Bill Pmt -Check	21876	04/23/2018	60.00
Standard Insurance C...	Bill Pmt -Check	21877	04/23/2018	628.40
Steller Fastener & Ind...	Bill Pmt -Check	21878	04/23/2018	11.24
Terry Carcella	Bill Pmt -Check	21879	04/23/2018	127.98
The EADS Group	Bill Pmt -Check	21880	04/23/2018	6,595.27
The Markosky Engine...	Bill Pmt -Check	21881	04/23/2018	5,250.00
Total Service, Inc.	Bill Pmt -Check	21882	04/23/2018	68.93
TP Electric & Power, ...	Bill Pmt -Check	21883	04/23/2018	359.13
Tri Star	Bill Pmt -Check	21884	04/23/2018	544.11
UAW LOCAL 204	Bill Pmt -Check	21885	04/23/2018	269.15
UniFirst Corporation	Bill Pmt -Check	21886	04/23/2018	80.50
West Penn Power	Bill Pmt -Check	21887	04/23/2018	700.41
Apr 23, 18				27,118.01


4-24-18
Stephanie Kern

1:15 PM
04/23/18

Ligonier Township - Escrow Account
Bill Payments for All Vendors
April 23, 2018


Vendor	Type	Num	Date	Amount
Apr 23, 18 ADM Welding & Fabri...	Bill Pmt -Check	1006	04/23/2018	121,698.67
Apr 23, 18				<u>121,698.67</u>


4-24-18
Stephanie Verma

1:27 PM
04/23/18

Ligonier Township K-9
Bill Payments for All Vendors
April 23, 2018

Vendor	Type	Num	Date	Amount
Apr 23, 18 Cozy Inn Pet Resort	Bill Pmt -Check	1085	04/23/2018	55.20
Apr 23, 18				<u>55.20</u>


4-24-18
Stephanie Verma