

Ligonier Township Supervisors  
Regular Meeting  
November 13, 2018

The Ligonier Township Supervisors met in regular session at 7:00 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Supervisor, John Beaufort; Secretary/Treasurer, Stephanie Verna; and Supervisor, D. Scott Matson. Vice Chair, Paul Knupp was absent.

**Public Comment**

1. **Melinda Clark, Laurel Mountain Borough** – she sat back down since she is not a township resident.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the minutes of the October 23, 2018 meeting. Motion carried.

**Supervisor Comments** - None

**Staff Report**

**Manager's Report**

Terry reported Clifford Woods Road new bridge is to be set tomorrow, November 14, 2018 to meet our contract, DEP 537 responses, and top ten (10)-road list handed out.

**Police Report**

Chief Mike Matrunics reported that street hours went up due to Fort Ligonier Days.



# LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunic, Chief of Police  
 One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763  
 Telephone: 724-238-5105 or 911  
 Fax: 724-238-3786

## Police Activity Report October 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

### Administrative Report

Totals	Description
5882	Miles driven
1242	Street hours worked/Detective hours
181 Reimbursable Hours	Aggressive Driving/Drug Task Force
24	Court Hearings Hours of court paid
50 Hours	K-9/Fire arms Qualification
11	Comp. hours
26.5	Comp hours earned
16	Vacation hours
14	Sick hours
16	Personal hours
1	Holiday
134	Complaints Handled/Investigated
345	Calls through 911 (Phone calls/911 calls/ information calls/follow up)
7	Criminal Complaints
4	Arrest
14	Traffic Citations

Income:

1. \$1219.69 (Township Police fines, Accident Reports, Donations and Reimbursable wages)

Respectfully Submitted

Michael Matrunic  
 (Chief of Police)

## **Public Works**

Public Works Director, Russell Morgan reported that tomorrow, November 14, 2018 at 10:30 AM the Clifford Woods Road Bridge will be lift and set into place, then finished in the spring due to weather. Terry reported on the Road Survey, one hundred and twenty-two (122) roads maintained (see map) graded \$1.2 million to get back in compliance, \$16,000 to seal and chip a mile of road.

## **Engineer Report - None**

## **Solicitor Report**

Mr. Korn reported that three (3) properties identified property nuisance, two (2) are action nuisance and one (1) worked with county and got permission to go on property to board up and condemn.

## **Zoning Report**

Jim reported:

# NOVEMBER 13, 2018 SUPERVISOR'S MEETING ZONING REPORT FOR OCTOBER

Submitted by Jim Nieuwma Zoning Officer

## Lien Letter Requests

8	\$	250.00
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## Zoning Permits

5	\$	205.00
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## Sign Permits

2	\$	50.00
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## Driveway

1	\$	25.00
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## Demolition

2	\$	100.00
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## Home Business

1	\$	25.00
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## Occupancy

1	\$	25.00
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## Sewage

1	\$	225.00
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## Zoning/Building UCC

3	\$	603.69
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## Total Permits-Income Generated

16	\$	<u>1508.69</u>
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## Zoning Hearing Board

There was a hearing on October 16<sup>th</sup> for Amanda Bridge, a field inspection of the property on October 19<sup>th</sup>, and a special meeting to conclude the hearing on October 23<sup>rd</sup>. This was an appeal of a denied change of use. Ms. Bridge was granted a special exception.

**Code Enforcement Report** – Keith reported had a meeting at the County and they have a new program for blighted properties and can be used on all most land uses. Deadline is January 1, 2019.

## Correspondence

1. DEP Response Letter to ACT 537 Plan

Treasurer's Report-Stephanie Verna reported that the General Fund account balance is \$417,156.43 the Act 13 account balance is \$72,601.20, the K-9 account balance is \$48,539.19, the Liquid Fuels account balance is \$1,448.13 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$217,000.00, the Equipment Fund \$34,245.98, and the Capital Reserve CD's \$620,477.87 for a total of \$1,424,012.08. No action required.

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve payment of November 9, 2018 Bill Payment lists. Motion carried.

### **Executive Session**

The Supervisors went into executive session at 7:15 PM and returned at 7:34 PM. Solicitor, Michael Korn stated that he was and will be in attendance and items discussed was in compliance with Pennsylvania Sunshine Law and were of personal matters.

### **Old Business - None**

### **New Business**

- A motion was made by Stephane Verna and seconded by John Beaufort to approve payment to ADM Welding for the Clifford Woods Road Bridge from ACT 13 bank account. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to accept Lt. Roger Wilson's resignation. Motion carried.

Chief Matronics made a comment that Roger Wilson has been here many years and through tragedies, change, and he appreciated that and thank Wilson told him his going to miss him on the force.

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve extending Lt. Roger Wilson's to part-time status through the end of the year. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve hiring of Alexander Barber as Full-time Police Officer, effective December 1, 2018. Motion carried.

Terry spoke on the list of goals for 2019. Supervisor Verna would like to add the road maintenance.

- A motion was made by Stephanie Verna and seconded by John Beaufort to approve advertisement of the 2019 Draft Budget. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to approve resolution #20-2018 Authorization Septic Holding Tank for Amanda Bridge. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to approve resolution #19-2018 Vittone Residential Lot Revision on Baywood Road, A-1 Zone. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to approve resolution #21-2018 Hazard Mitigation Plan. Motion carried.

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve manager's request to attend Pelras Conference in March 2019 at \$195.00. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to award propane bid to Luther P. Miller at \$1.49 gal. Motion carried.
- A motion was made by John Beaufort and seconded by Stephanie Verna to award Anti-Skid bid to Homer R. Sleek and Sons, Inc. at \$21.55 a ton. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to award septic tank pumping bid to AA Septic at \$.095 gal. Motion carried
- A motion was made by Stephanie Verna and seconded by John Beaufort to set the Township Reorganizational meeting to January 7, 2019 at 4 PM. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to amend the adopted Charter Agreement resolution #2-2018 to change commission member from four (4) year term to a two (2) year term. Motion carried.

### **Public Comment**

1. **Melinda Clark, Laurel Mountain Borough** –spoke on California fires and other states flooding and on fossil fuels.
2. **Ken Burns** – mentioned about his neighbor repairing/filling in potholes on Hidden Valley Road. Public Works Director, Russ Morgan clarified that he and Mr. Burns have already spoke and the road has been taken care of.

### **Supervisors Comment**

**Supervisor Scott Matson** – No Comment

**Supervisor Paul Knupp** – No Comment.

**Supervisor John Beaufort** – No Comment.

**Supervisor Stephanie Verna** – No Comment.

**Supervisor Wade Thomas** –No Comment.

- A motion was made by Stephanie Verna and seconded by John Beaufort to adjourn the meeting at 7:58 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron  
Assistant Secretary/Treasurer

**Ligonier Township, Westmoreland County, PA**  
**Bill Payments for All Vendors**  
 November 9, 2018

Vendor	Type	Num	Date	Amount
<b>Nov 9, 18</b>				
AA Septic Tank Service	Bill Pmt -Check	22295	11/09/2018	190.00
Advanced Fire Company, Inc.	Bill Pmt -Check	22296	11/09/2018	515.07
Advantage Resource Group	Bill Pmt -Check	22297	11/09/2018	47.00
AFLAC	Bill Pmt -Check	22298	11/09/2018	254.26
Andrews Sales & Service	Bill Pmt -Check	22299	11/09/2018	13.00
Campbell Durrant Beatty Palombo & Miller,	Bill Pmt -Check	22300	11/09/2018	305.00
Comcast	Bill Pmt -Check	22301	11/09/2018	211.81
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	22302	11/09/2018	758.77
Cynthia M. Faló, Court Reporter	Bill Pmt -Check	22303	11/09/2018	150.00
Excelsa Health	Bill Pmt -Check	22304	11/09/2018	48.00
Export Fuel Co. Inc	Bill Pmt -Check	22305	11/09/2018	1,876.56
Fayette Parts Service, Inc.	Bill Pmt -Check	22306	11/09/2018	34.43
Groff Tractor and Equipment	Bill Pmt -Check	22307	11/09/2018	3,076.90
Hampton Office Products	Bill Pmt -Check	22308	11/09/2018	25.18
James Nieusma	Bill Pmt -Check	22309	11/09/2018	312.06
JSB Holding, Inc.	Bill Pmt -Check	22310	11/09/2018	379.00
Kiski Valley Uniforms and Supply	Bill Pmt -Check	22311	11/09/2018	185.95
Laurel Valley Hardware Inc.	Bill Pmt -Check	22312	11/09/2018	64.17
Lawson Products, Inc.	Bill Pmt -Check	22313	11/09/2018	58.35
Loyalhanna Watershed Association, Inc.	Bill Pmt -Check	22314	11/09/2018	3,000.00
LVTech	Bill Pmt -Check	22315	11/09/2018	1,317.30
Moseye Graphics	Bill Pmt -Check	22316	11/09/2018	169.56
NMS Labs	Bill Pmt -Check	22317	11/09/2018	548.00
Pennsylvania One Call System, Inc.	Bill Pmt -Check	22318	11/09/2018	81.23
Richard Keith Ashley	Bill Pmt -Check	22319	11/09/2018	31.55
Sable Kennels	Bill Pmt -Check	22320	11/09/2018	50.00
Stewart, McArdle, Sorice, Whalen, Farrell	Bill Pmt -Check	22321	11/09/2018	435.00
The EADS Group	Bill Pmt -Check	22322	11/09/2018	4,903.33
The Latrobe Bulletin	Bill Pmt -Check	22323	11/09/2018	384.80
The Markosky Engineering Group, Inc.	Bill Pmt -Check	22324	11/09/2018	5,027.50
Total Service, Inc.	Bill Pmt -Check	22325	11/09/2018	29.22
Town & Country Motors	Bill Pmt -Check	22326	11/09/2018	68.75
UAW LOCAL 204	Bill Pmt -Check	22327	11/09/2018	1,100.60
UniFirst Corporation	Bill Pmt -Check	22328	11/09/2018	119.75
Valley Landscaping & Lawn Care	Bill Pmt -Check	22329	11/09/2018	160.00
Wells Fargo	Bill Pmt -Check	22330	11/09/2018	105.90
West Penn Power	Bill Pmt -Check	22331	11/09/2018	341.84
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	22332	11/09/2018	16,203.26
<b>Nov 9, 18</b>				<b>42,583.10</b>

*a*

*[Signature]*

11-13-18

1:04 PM  
11/09/18

Ligonier Township-Liquid Fuels  
Bill Payments for All Vendors  
November 9, 2018

Vendor	Type	Num	Date	Amount
<b>Nov 9, 18</b>				
AA Septic Tank Service	Bill Pmt -Check	1219	11/09/2018	110.00
American Rock Salt Company	Bill Pmt -Check	1220	11/09/2018	5,931.71
Blacklick Equipment Sales & Rental LLC	Bill Pmt -Check	1221	11/09/2018	2,700.00
Derry Stone and Lime	Bill Pmt -Check	1222	11/09/2018	1,178.31
Greensburg Concrete Block	Bill Pmt -Check	1223	11/09/2018	219.29
Laurel Valley Hardware Inc.	Bill Pmt -Check	1224	11/09/2018	161.70
Ligonier Stone & Lime Concrete Company	Bill Pmt -Check	1225	11/09/2018	625.00
Ross Surveying, Inc.	Bill Pmt -Check	1226	11/09/2018	605.00
Thomas Didiano & Sons, Inc.	Bill Pmt -Check	1227	11/09/2018	220.00
<b>Nov 9, 18</b>				<b>11,751.01</b>

*dc*

*[Signature]*

11-13-18