

Ligonier Township Supervisors
Regular Meeting
September 11, 2018

The Ligonier Township Supervisors met in regular session at 7:00 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Supervisor, John Beaufort; Secretary/Treasurer, Stephanie Verna; Vice Chair, Paul Knupp; and Supervisor, D. Scott Matson.

Public Comment

1. **H. Scott McClelland** – Wants to address code enforcement issues on blighted properties on Friendship Lane for almost 10 years, has been working with Keith Ashley on them recently and would like supervisors help.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve the minutes of the September 4, 2018 Special meeting. Motion carried.

Supervisor Comments

John Beaufort – First responders have been constantly busy with the amount of rain received recently and stressed that drivers should not drive through water on the roads, even if signs have not been put up yet, to prevent getting stranded and needing rescued.

Staff Report

Manager's Report

Michael Baker Int'l meeting of September 19, 2018 at 3PM for Public Officials and 4PM for the Public here at the Municipal Complex reminder.

Police Report



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

August 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
6765	Miles driven
1246	Street hours worked/Detective hours
58 Reimbursable Hours	Aggressive Driving/Drug Task Force
29	Court Hearings Hours of court paid
51 Hours	K-9/First Aid, AED, CPR
40	Comp. hours
56	Vacation hours
8	Sick hours
16	Personal hours
0	Holiday
154	Complaints Handled/Investigated
414	Calls through 911 (Phone calls/911 calls/ information calls/follow up)
8	Criminal Complaints
7	Arrest
56	Traffic Citations

Income:

1. \$2309.67 (Township Police fines, Accident Reports, Donations and Reimbursable wages)

Respectfully Submitted

Michael Matrunics
(Chief of Police)

August 2018 REPORTS

K9 activities:

4 Training days

1-Vehicle searches in Ligonier Township resulting in 1 drug arrest

1-Arrest for narcotics in the Township

1-Community service details, Back for school night at Laurel Valley School.

1-K9 Deployment that resulted in felony charges- Aggravated assault

1 Building search in Ligonier Boro

TOTAL MILES 1715

- A motion was made by John Beaufort and seconded by Scott Matson to approve the purchase of a new 2019 Ford Explorer from the K-9 Account for New K-9 Unit at a cost of \$19,592.00 to include retro fitting of existing equipment due to K-9 and driver safety. Motion carried.

Public Works

Concrete was ready to be poured today at Clifford Woods Road Bridge; however, due to the current and weekend weather we were not able to and will need to wait for water level to go down to see where things stand. Supervisor Thomas questioned what is happening at McKelvey Road and Public Works Director, Russell Morgan stated that there are some areas long the stream above the McKelvey Road where debris is collecting. Zoning Officer, James Niesuma confirmed that it is the property owner's responsibility to clear the debris. Director Morgan will try an work with property owners on debris removal.

Engineer Report

Dorothy reported that the pipe for Clifford Woods Road Bridge Project has been installed. Old Linn Run Road had more flooding and they are working on a GP3 permit to be able to get into the stream to do stabilization. Also, working on applying for Dirt & Gravel Grant for Old Linn Run road.

Solicitor Report - None

Zoning Report

**SEPTEMBER 11, 2018 SUPERVISOR'S
MEETING
ZONING REPORT FOR AUGUST**

Submitted by Jim Niesuma Zoning Officer

Lien Letter Requests

17	\$	550.00
----	----	--------

Zoning Permits

14	\$	1340.00
----	----	---------

Sign Permits

2	\$	00.00
---	----	-------

Driveway

1	\$	25.00
---	----	-------

Demolition

1	\$	50.00
---	----	-------

Zoning/Building UCC

8	\$	6178.26
---	----	---------

Total Permits-Income Generated

<u>\$ 8143.26</u>

24

Zoning Hearing Board

The Zoning Hearing Board had no meeting due to a lack of agenda in August. There is an upcoming hearing in September for Amanda Bridge. This is an appeal of a denied change of use.

James Niesuma reported the Zoning Hearing Board has an appeal on October 16, 2018 for a special exception. Crown Castle made contact to see if the township would have interest in small cell towers in the township and what regulations are. James explained we currently do not cover them in our ordinance and there needs to be discussion on this matter to be able to respond to Crown Castle and for future request.

Code Enforcement Report - None

Correspondence

1. Laurel Highlands Visitors Bureau Celebration Dinner Invitation on October 4, 2018.

Treasurer's Report-Stephanie Verna reported that the General Fund account balance is \$392,078.03 the Act 13 account balance is \$72,601.20, the K-9 account balance is \$48,600.77, the Liquid Fuels account balance is \$1,393.25 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$285,901.40, the Equipment Fund \$34,245.98, and the Capital Reserve CD's \$617,388.17 for a total of \$1,464,782.80. No action required.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve payment of September 10, 2018 Bill Payment lists. Motion carried.

Executive Session

The Supervisors went into executive session at 7:36 PM and returned at 7:49 PM. Solicitor, Michael Kornes stated that he was in attendance and items discussed were in compliance with Pennsylvania Sunshine Law and were of personal issues.

Old Business – Ligonier Township Tax Collector resignation was tabled again until the October 9, 2018 meeting.

New Business

No action was taken on Ligonier Township Tax Collector appointment.

- A motion was made by John Beaufort and seconded by Wade Thomas to appoint Supervisor, Stephanie Verna to the Ligonier Steering Committee. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to appoint Planning Commission and Joint Planning Commission members Barbara Nalle Mickey Corb to the Ligonier Steering Committee. Motion carried
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve Richard Keith Ashley Annual Review at \$.50 per hour. Motion carried with Supervisor Matson voting Nay.
- A motion was made by John Beaufort and seconded by Wade Thomas to table the appointment of Alternate to the Planning Commission. Motion carried.

Supervisors Comment

Supervisor Scott Matson – No Comment

Supervisor Paul Knupp – Informed he is attending the Michael Baker meeting on September 19, 2018. Asked the public to be patient with all the weather we have been having.

Supervisor John Beaufort – No Comment.

Supervisor Stephanie Verna – Provide reminder of the Regional Police Presentation being held on Tuesday, September 18, 2018 at 6:30PM (doors open at 6PM) in the Ligonier Valley High School Auditorium.

Supervisor Wade Thomas –No Comment.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adjourn the meeting at 7:55 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

2:28 PM
09/10/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
September 10, 2018

Vendor	Type	Num	Date	Amount
Sep 10, 18				
AFLAC	Bill Pmt -Check	22180	09/10/2018	287.86
Avolio Law Group, LLC	Bill Pmt -Check	22181	09/10/2018	4,752.00
Campbell Durrant Beatty Palombo & Miller,	Bill Pmt -Check	22182	09/10/2018	133.00
Daljit and Usha Singh	Bill Pmt -Check	22183	09/10/2018	12.24
Excelsa Health	Bill Pmt -Check	22184	09/10/2018	96.00
Fayette Parts Service, Inc.	Bill Pmt -Check	22185	09/10/2018	60.99
Galls, LLC	Bill Pmt -Check		09/10/2018	0.00
Galls, LLC	Bill Pmt -Check	22186	09/10/2018	427.86
Giant Eagle	Bill Pmt -Check	22187	09/10/2018	8.99
Greensburg Minuteman Press	Bill Pmt -Check	22188	09/10/2018	117.66
Loyalhanna Watershed Association, Inc.	Bill Pmt -Check	22189	09/10/2018	26,322.84
LVTech	Bill Pmt -Check	22190	09/10/2018	1,411.05
McInchok Sanitation	Bill Pmt -Check	22191	09/10/2018	135.00
McKiveen Supply	Bill Pmt -Check	22179	09/10/2018	95.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	22192	09/10/2018	2,904.18
Pennsylvania One Call System, Inc.	Bill Pmt -Check	22193	09/10/2018	78.85
Ramsey Machine	Bill Pmt -Check	22194	09/10/2018	90.00
Stewart, McArdle, Sorice, Whalen, Farrell	Bill Pmt -Check	22195	09/10/2018	45.00
SWIF	Bill Pmt -Check	22196	09/10/2018	1,413.00
The Latrobe Bulletin	Bill Pmt -Check	22197	09/10/2018	65.25
The Markosky Engineering Group, Inc.	Bill Pmt -Check	22198	09/10/2018	3,572.50
Total Service, Inc.	Bill Pmt -Check	22199	09/10/2018	65.47
UniFirst Corporation	Bill Pmt -Check	22200	09/10/2018	39.25
Verizon Wireless	Bill Pmt -Check	22201	09/10/2018	185.16
West Penn Power	Bill Pmt -Check	22202	09/10/2018	200.69
Sep 10, 18				42,519.84

SW
9-11-18

02

2:42 PM
09/10/18

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
September 10, 2018

Vendor	Type	Num	Date	Amount
Sep 10, 18				
Blacklick Equipment Sales & Rental LLC	Bill Pmt -Check	1196	09/10/2018	900.00
Chemung Supply Corporation	Bill Pmt -Check	1197	09/10/2018	9,599.61
Laurel Valley Hardware Inc.	Bill Pmt -Check	1198	09/10/2018	20.98
Laurel Valley Hardware Inc.	Bill Pmt -Check	1199	09/10/2018	22.60
Pleasant Unity Supply	Bill Pmt -Check	1200	09/10/2018	175.00
Sep 10, 18				10,718.19

SW
9-11-18

dc

2:34 PM
09/10/18

Ligonier Township K-9
Bill Payments for All Vendors
September 10, 2018

Vendor	Type	Num	Date	Amount
Sep 10, 18 Cozy Inn Pet Resort	Bill Pmt -Check	1093	09/10/2018	204.00
Sep 10, 18				<u>204.00</u>

SW
9-11-18

OC