

**Ligonier Township Supervisors
Regular Meeting Minutes
January 26, 2021**

The Supervisors of Ligonier Township met in regular session at 4:31 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the minutes from the January 4, 2020 organization meeting. Motion carried.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the minutes from the January 4, 2020 regular meeting. Motion carried.

Supervisors Comment

Supervisor Resenic informed the Board that the Manager's weekly report will now include the Public Works department work schedule / plan for the upcoming week.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to freeze the salaried employees (Russ Morgan and Terry Carcella) salaries at their 2020 pay grade. Motion carried.

Manager's Report

Mr. Carcella updated the Board on the Westmoreland / Indiana Council of Government's activities.

- A motion was made by Dan Resenic and seconded by Paul Knupp to engage Alan Kugler in both a Broadband Feasibility Study and a Home Rule Government Community Study, provided his services are paid for by grant money. Motion carried.

Public Works Report

Mr. Carcella summarized the Public Works Committee recommendations. He suggested that several jobs be bid out, as soon as possible for best prices, and see what kind of results we get and then decide what to do.

Supervisor Resenic asked about the Freightliner and the Township's plans for it - it has 21K miles on it. Will keep it around for maintenance.

Supervisor Verna asked what roads the zipper will be used on – any roads with base or pothole issues. What will be done with the leftover millings from PennDOT? They will be used for the Jinx Trail base repair.

Supervisor Matson asked how often the paver broke down last year.

Robotics offered a free trial using their software package that analyzes roads using cameras mounted to our vehicles.

Engineers Report

Mr. Faas presented a planning module for the Rolling Rock Club's request to extend a sewer line; tapping in the pool and a few small cottages. Needs to be executed by the Planning Commission, LTMA, MAWC and then final approval from the Township.

- A motion was made by Scott Matson and seconded by Paul Knupp to approve the Rolling Rock Club sewer extension pending Municipal Authority acceptance. Motion carried.

To date, only one public comment has been received regarding the Act 537 Plan and Mr. Faas has a meeting set up. The plan will be submitted to DEP after a resolution is passed.

Ligonier Valley Police Department Report

Supervisor Verna reviewed the LVPD's 2020 Annual Report Summary.

Three new officers were hired – 2 full time and 1 part time and they are in training, paired up with existing staff.

Solicitor's Report:

The Property Maintenance Code is with the Planning Commission – next meeting is January 28.

There was a discussion about a Surveillance Policy. The current system to be transferred from the PD to the Township. Draft to include secure, direct, access to the surveillance system, identify retention periods and how files are maintained and destroyed.

The Records Retention Policy was tabled.

Zoning & Code Report

Boyd minor subdivision 2020 (vote)

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the Boyd minor subdivision. Motion approved.

Correspondence:

1. Ligonier Beach Park Private-Public Partnership Proposal from Debbie Nicely, et al. Will forward to the Rec Board / Ligonier Beach Park Development Committee
2. Rec Board Letter of Interest from Wade Stoner

- A motion was made by Stephanie Verna and seconded by Paul Knupp to appoint Wade Stoner to the 3 year vacant position on the Rec Board, expiring 12/31/2023. Motion carried.

Treasurer’s Report

Supervisor Verna reported the account balances as of January 26:

General Fund	\$ 180,533
General Fund Reserves	686,893
Liquid Fuels Tax Fund*	86,261
Capital Fund Reserves*	22,625
Ligonier Beach Park*	429
Mill Creek Memorial Park*	4,025
Charlotte Hi Acre Waterline*	1,428
 Total Funds Balance:	 \$ 982,194

*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the bills for January as presented. Motion carried.

Executive Session

The Supervisors went into executive session at 5:55 PM and resumed regular meeting 6:08 PM. Mr. Kornis certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to personnel.

New Business:

- A motion was made by Paul Knupp and seconded by Scott Matson to approve Sable’s Animal Control contract renewal. Motion approved.
- A motion was made by Scott Matson and seconded by Paul Knupp to approve the CDBG subrecipient agreement #20-14 with Westmoreland County awarding \$201,791 for Trout Avenue waterline replacement project. Motion carried.

The 2020 Year End Financial Report was presented and Supervisor Verna reviewed the major highlights, including adjustments that were made in response to the Coronavirus pandemic.

The Auditors held their annual organization meeting, appointing Kevin McVicker as the Chair & Patrick Meyers as the Secretary.

- A motion was made by Dan Resenic and seconded by Scott Matson to advertise for the following projects recommended by the Public Works Committee:

Advertise for Triple Sealed Coat for Berkley Road

Advertise for Chip & Seal projects as outlined in the 2021 List A

Advertise for Surface Paving projects for Matson Road & Old Rt. 30 East

Advertise for Materials Quote for salt Storage @ Muni Complex

Motion carried.

- A motion was made by Dan Resenic and seconded by Scott Matson to order a single axle 4x4 dump truck. Motion carried.

Supervisor Comments

Supervisor Knupp thanked staff.

Supervisor Resenic noted that McKelvey Bridge was listed in poor condition in the Bridge Inspection report. Mr. Carcella said our engineer reviewed the report and work has been postponed.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adjourn the meeting at 6:20 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell

Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

January 26, 2021

Vendor	Type	Num	Amount
Jan 26, 21			
AA Septic Tank Service	Bill Pmt -Check	23904	300.00
American Rock Salt Company LLC	Bill Pmt -Check	23905	15,384.41
Atlas Chiropractic of Ligonier - V	Bill Pmt -Check	23906	80.00
Barbara Nalle	Bill Pmt -Check	23907	60.00
Comcast	Bill Pmt -Check	23908	133.35
D-BUG PEST CONTROL, INC	Bill Pmt -Check	23909	125.00
Daniel Weimer	Bill Pmt -Check	23910	30.00
Derry Stone and Lime	Bill Pmt -Check	23911	2,776.74
Fayette Parts Service, Inc.	Bill Pmt -Check	23912	396.72
FirstNet	Bill Pmt -Check	23913	86.18
Glassmere Fuel Service	Bill Pmt -Check	23914	3,199.89
Good Year	Bill Pmt -Check	23915	725.36
High Pressure Component Sales, LLC	Bill Pmt -Check	23916	78.20
James Darr	Bill Pmt -Check	23917	60.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	23918	142.39
Ligonier Township Municipal Authority	Bill Pmt -Check	23919	164.25
Ligonier Valley Police Department	Bill Pmt -Check	23920	1,243.35
LVTech	Bill Pmt -Check	23921	1,681.05
Maiello, Brungo & Maiello, LLP	Bill Pmt -Check	23922	2,791.03
Michael W. McCaplin	Bill Pmt -Check	23923	60.00
Mickey Corb	Bill Pmt -Check	23924	60.00
Napotnik Welding Supplies	Bill Pmt -Check	23925	53.32
Northwestern Mutual	Bill Pmt -Check	23926	12,017.55
Pennsylvania One Call System, Inc.	Bill Pmt -Check	23927	21.85
Sable Kennels	Bill Pmt -Check	23928	50.00
Sheila Grimm	Bill Pmt -Check	23929	60.00
Standard Insurance Company	Bill Pmt -Check	23930	723.92
Susan McBroom	Bill Pmt -Check	23931	60.00
SWIF	Bill Pmt -Check	23932	972.00
T.P. Electric Inc	Bill Pmt -Check	23933	4,228.75
TENWILS	Bill Pmt -Check	23934	77.00
Total Service, Inc.	Bill Pmt -Check	23935	174.21
Tri Star	Bill Pmt -Check	23936	231.26
Tricia Levander	Bill Pmt -Check	23937	1,411.50
UniFirst Corporation	Bill Pmt -Check	23938	149.60
Watt's Truck Center, Inc.	Bill Pmt -Check	23939	139.15
West Penn Power	Bill Pmt -Check	23940	603.15
Westmoreland County Assoc. of Twp Spv	Bill Pmt -Check	23941	400.00
Dumbauld's Tire Service, Inc.	Bill Pmt -Check	23942	1,483.00
Fayette Parts Service, Inc.	Bill Pmt -Check	23943	84.64
Groff Tractor and Equipment	Bill Pmt -Check	23944	406.00
Ligonier Township Municipal Authority	Bill Pmt -Check	23945	3,100.00
Ligonier Valley Police Department	Bill Pmt -Check	23946	919.56
Mack M. Darr	Bill Pmt -Check	23947	1,550.00
Municipal Authority of Westmoreland Count	Bill Pmt -Check	23948	62.79
Napotnik Welding Supplies	Bill Pmt -Check	23949	67.66
PennPrime	Bill Pmt -Check	23950	167.00
Town & Country Motors	Bill Pmt -Check	23951	4,760.45
Tri Star	Bill Pmt -Check	23952	47.06
UniFirst Corporation	Bill Pmt -Check	23953	54.70
Washington National Insuracne Company	Bill Pmt -Check	23954	303.40
West Penn Power	Bill Pmt -Check	23955	191.50
Ramsey Logistics, LLC	Bill Pmt -Check	23956	2,119.00
Jan 26, 21			66,267.94

1-26-21

9:44 AM
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Ligonier Township - Escrow Account
Bill Payments for All Vendors
January 26, 2021

Vendor	Type	Num	Amount
Jan 26, 21 ADM Welding & Fabrication, LLC	Bill Pmt -Check	1014	24,700.00
Jan 26, 21			<u>24,700.00</u>

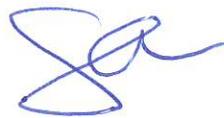


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9:28 AM
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Ligonier Township - ACT 13
Bill Payments for All Vendors
January 26, 2021

Vendor	Type	Num	Amount
Jan 26, 21			
The EADS Group	Bill Pmt -Check	1016	710.30
TP Electric Inc	Bill Pmt -Check	1017	4,228.75
Jan 26, 21			<u>4,939.05</u>



1-26-21