

Ligonier Township Supervisors
Regular Meeting Minutes
February 9, 2021

The Supervisors of Ligonier Township met in regular session at 7:00 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Public Comment “A”

1. Leonard Butch – spoke on behalf of the private citizens group that has been working to save the Ligonier Beach swimming pool. He urged the Board to consider pool restoration as Ligonier Beach Park has the potential to be a regional destination in four seasons.

2. Tommie Korneke – commented that she values having a local police department in our rural community. She has had to use their service and they responded professionally and quickly.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the minutes from the January 26, 2021 meeting. Motion carried.

Manager’s Report

Mr. Carcella reflected upon his goals when he was first hired and the changes the Township has undergone.

Engineer’s Report

Mr. Faas reported that the Act 537 Plan will be submitted this week. The road specs were provided for the projects the Township plans to bid out this spring.

Ligonier Valley Police Report

Chief Berger reported activity is down slightly due to time of year and training continues for the new hired officers.

Solicitor Report

Mr. Korn reported the Planning Commission held a workshop last week for the Township’s Code Enforcement Ordinance.

Zoning & Code Report

Mr. Nieuwma reported that activity is slow, but normal for this time of year.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve Griffith’s Estate subdivision. Motion carried.
- A motion was made by Scott Matson and seconded by Dan Resenic to approve Whose Woods Plan subdivision. Motion carried.

- A motion was made by Scott Matson and seconded by Dan Resenic to approve Vanken Management Plan. Motion carried.

Correspondence:

1. 2019 Liquid Fuels Audit Report revision – the report was revised due to an administrative error discovered after reviewing the Clifford Woods Bridge project completion report (MS-999) to the Actual Use of State Funds annual report (MS-965). The MS-999 report covered 3 years (2017-19) and was completed in April 2019. The MS-965 for the 2019 year was completed in January 2020 and included an invoice that was inadvertently omitted from the MS-999. The Auditor concluded liquid fuels funds were “over spent,” however staff contends funds were “under reported,” as the invoice in question was/is an eligible expense under the Liquid Fuels grant program.

Treasurer’s Report

Supervisor Verna reported the account balances as of February 9:

General Fund	\$	135,083
General Fund Reserves		686,117
Liquid Fuels Tax Fund*		86,265
Capital Fund Reserves*		22,625
Ligonier Beach Park*		429
Mill Creek Memorial Park*		2,145
Charlotte Hi Acre Waterline*		1,428

Total Funds Balance: 934,092

*denotes funds are restritced

- A motion was made by Dan Resenic and seconded by Scott Matson to approve the January / February bills as presented. Motion carried.

Executive Session

The Supervisors held an executive session prior to the start of this meeting - from 6:30 to 6:55 PM. Mr. Korn's certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to personnel.

Old Business:

1. Resolution 03-2021 Records Retention - tabled

New Business:

1. Ligonier Beach Committee Report

Supervisor Beaufort thanked the committee for all their work.

Supervisor Verna suggested the Recreation Board move forward with a master site plan to incorporate some of the elements, giving people access and use of the property sooner rather than later.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to advance the master site plan with an accommodation to possibly retain the pool. Motion carried.
2. Presentation by Alan Kugler, PA Futures & Michael Foreman, DCED
Mr. Kugler gave an overview of the DCED's "Strategic Management Municipal Process" (SMPP). This is an educational program makes recommendations (that don't have to be implemented). A governmental study of intergovernmental cooperation experience is required by ballot. If approved, a government study commission is formed (by election) and reviews the structure and operations of current form of government and makes recommendations. If change is desired, then a consultant is hired to assist.

The Supervisors requested a workshop be scheduled to learn more about the SMMP program.

3. Employee Review – Russ Morgan

Personnel Committee met to discuss Russ Morgan's annual review, as previously stated salaried employees have been frozen at their 2020 rate.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to give Mr. Morgan two personal days in addition to what is specified in the employee manual. Motion carried.

Public Comment "B"

Mr. Mike Getto, (739 2 Mile Road) provided a presentation regarding his neighbor's property and his health & safety concerns. Staff to follow up with Mr. Getto to provide him more information and ways to get involved.

Supervisor Comments

The Supervisors thanked tonight's presenters for their time.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to adjourn the meeting at 8:42 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

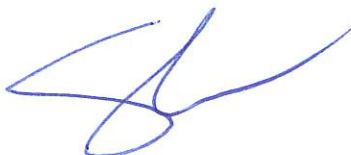
February 9, 2021

Vendor	Type	Num	Amount
Feb 9, 21			
AA Septic Tank Service	Bill Pmt -Check	23957	380.00
AFLAC	Bill Pmt -Check	23958	102.92
Bethany Caldwell	Bill Pmt -Check	23959	19.23
Comcast	Bill Pmt -Check	23960	153.35
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	23961	799.76
Derry Stone and Lime	Bill Pmt -Check	23962	2,688.89
Fayette Parts Service, Inc.	Bill Pmt -Check	23963	615.19
Gary A. Falatovich, Attorney at Law	Bill Pmt -Check	23964	1,539.00
Glassmere Fuel Service	Bill Pmt -Check	23965	1,433.79
Green Guard	Bill Pmt -Check	23966	81.83
JSB Holding, Inc.	Bill Pmt -Check	23967	394.15
Laurel Valley Hardware Inc.	Bill Pmt -Check	23968	8.79
LVTech	Bill Pmt -Check	23969	1,087.30
Mesko & Associates, Inc.	Bill Pmt -Check	23970	5,570.00
PennPrime	Bill Pmt -Check	23971	17,176.00
Royal Oak Retriever, LLC	Bill Pmt -Check	23972	180.00
Sable Kennels	Bill Pmt -Check	23973	50.00
Smith Propane & Oil	Bill Pmt -Check	23974	1,462.05
Spectrum Medical Corporation LLC	Bill Pmt -Check	23975	70.00
SWIF	Bill Pmt -Check	23976	972.00
Terry Carcella	Bill Pmt -Check	23977	67.20
The EADS Group	Bill Pmt -Check	23978	16,304.97
The Latrobe Bulletin	Bill Pmt -Check	23979	98.00
Total Service, Inc.	Bill Pmt -Check	23980	226.21
Town & Country Motors	Bill Pmt -Check	23981	2,595.35
Tractor Supply Credit Plan	Bill Pmt -Check	23982	120.77
Tricia Levander	Bill Pmt -Check	23983	1,384.00
TSB Inc.	Bill Pmt -Check	23984	158.78
U.S. Municipal	Bill Pmt -Check	23985	2,437.35
UAW LOCAL 204	Bill Pmt -Check	23986	320.80
UniFirst Corporation	Bill Pmt -Check	23987	120.90
West Penn Power	Bill Pmt -Check	23988	193.02
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	23989	20,772.51
Feb 9, 21			79,584.11

CP
2/9/2021

Ligonier Township - Escrow Account
Bill Payments for All Vendors
February 9, 2021

Vendor	Type	Num	Date	Amount
Feb 9, 21 Ligonier Township	Bill Pmt -Check	1015	02/09/2021	1,880.00
Feb 9, 21				<u>1,880.00</u>



2/9/2021