

**Ligonier Township Supervisors**  
**Regular Meeting Minutes**  
*March 9, 2021*

The Supervisors of Ligonier Township met in regular session at 7:00 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Also present were Township Manager, Terry Carcella; Zoning Officer, Jim Nieuwsma, Solicitor Michael Korn, Engineer Ben Faas, Chief John Berger and Assistant Chief Mike Matrunic and Finance Officer, Bethany Caldwell.

**\*\*Agenda change – add Ford Estate minor subdivision under Zoning\*\***

**Public Comment “A”**

1. Diedre Morbitzer – Rockcliff Lane is a public road that is privately maintained, the Westmoreland County deed shows a right-of-way, however there is a conflict with another resident who thinks they own the road.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the minutes from the February 22, 2021 meeting. Motion carried.

**Manager’s Report**

As the winter season comes to a close, note that the anti-skid and salt materials expenses are higher than previous years due to weather (colder temperatures and more snowstorms). We have materials stockpiled for next season. Mr. Carcella advised the Board to postpone awarding roadwork contract (after the bids are opened) so that the public works committee can meet and recommend a plan. The Township filed a pandemic insurance claim to recover lost amusement fees, however, the carrier is inundated and advised up to a year turnaround time to process. If the stimulus bill is passed, we might receive money and would withdraw the insurance claim. Dumpster Days – April 24

**Engineers Report**

Opened 4 sealed bids that were received:

Suitekote Corp – total bid is \$289,855.99, did not itemize bituminous fiber matting

Quaker Corp – total bid is \$411,972.04, itemized fiber matting \$158,518.50

Midland Asphalt Materials – total bid is \$450,454.28

Russell Standard Corp – total bid 469,135.43

Public Works Committee to meet and finalize the 2021 work plan (roads & type of treatment), anticipate awards will be made at next meeting on Tuesday, March 24.

- A motion was made by Scott Matson and seconded by Dan Resenic to table the bid awards. Motion carried.

## **Public Works Report**

The Claycomb Road project is slated to start in June. The County will schedule a meeting to finalize work plan details.

## **Ligonier Valley Police Department Report**

Chief Berger went over February's report. The department is working with the County DA to secure a grant for a receiver that would be used to locate missing persons (Alzheimers, dementia, etc.)

## **Correspondence**

1. Peiffer memo – residents in favor of extending the public sewage system

## **Treasurer's Report**

Supervisor Verna reported the account balances as of March 9:

General Fund	\$ 65,484
General Fund Reserves	685,263
Liquid Fuels Tax Fund*	461,184
Capital Fund Reserves*	22,625
Ligonier Beach Park*	429
Mill Creek Memorial Park*	2,145
Charlotte Hi Acre Waterline*	1,428

Total Funds Balance: \$1,238,558

\*denotes funds are restritced

## **Finance Report**

Summary of major activities in February

## **Executive Session**

The Supervisors were in executive session prior to the public meeting from 6:00 to 6:45 PM. Mr. Korn's certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to personnel, real estate and litigation.

The Governor's stay-at-home order was amended – limits on indoor/outdoor activities were raised.

It is the Township's policy to not get involved in disputes between/among property owners. Each situation is unique and differs – it is a civil matter that needs to go through the appropriate court for resolution.

## **Zoning & Code Report**

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the Dean Nelson minor subdivision. Motion carried.

- A motion was made by Paul Knupp and seconded Scott Matson by to approve the Ford Estate subdivision. Motion carried.
- A motion was made by Dan Resenic and seconded by Scott Matson to approve the bills for March as presented. Motion carried.
- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve Resolution 21-03, Record Retention Policy. Motion carried.
- A motion was made by Stephanie Verna and seconded by Dan Resenic to grant Jim Nieusma 3 additional vacation days, (8 days total, 5 previously awarded vacation days + 3 for his 2021 annual review) *in addition* to what is granted in the employee handbook based on his years of service. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to advertise an amended RFP (remove the Home Rule Study provision). Motion carried.

### **Recreation Board Report**

There was a discussion about Ligonier Beach Park and the next steps in the planning process and how much time a community group should be allowed to explore the feasibility of restoring the pool.

- A motion was made by Dan Resenic and seconded by Scott Matson to approve Resolution 21-08, accepting a \$12,500 grant from the County's District Attorney. Motion carried.
- A motion was made by Scott Matson and seconded by Paul Knupp to list miscellaneous equipment (old telephones, microphones, etc.) on municibid. Motion carried.
- A motion was made by Scott Matson and seconded by Paul Knupp to approve Resolution 21-07, authorizing Russ Morgan the use of a Township credit card for purchases up to \$2,500 with a provision all receipts are turned in. Motion carried.
- A motion was made by Dan Resenic and seconded by Scott Matson to accept the Smith Propane Contract at \$1.49 / per gallon for June 1, 2021 – May 31, 2022 period. Motion carried.
- A motion was made by Paul Knupp and seconded by Scott Matson to have the Township's annual Dumpster Day event, on Saturday April 24 from 8 AM to 2 PM. Motion carried.

**Supervisor Comments**

Supervisor Verna – Asked the Ligonier Beach Committee & Rec Board work together to come up with a plan for the end of year.

Supervisor Knupp – recognized employees

- A motion was made by Paul Knupp and seconded by Scott Matson to adjourn the meeting at 8:45 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer