

Ligonier Township Supervisors
Regular Meeting Minutes
March 23, 2021

The Supervisors of Ligonier Township met in regular session at 4:30 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Also present were Manager, Terry Carcella; Solicitor, Michael Korns; Engineer Ben Faas; Public Works Director, Russ Morgan; Zoning Officer, Jim Nieusma, and Finance Officer, Bethany Caldwell.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the minutes from the March 9, 2021 meeting. Motion carried.

Supervisors Comment

Supervisor Resenic – The Public Works committee met yesterday (March 22), and after reviewing the four bids, their recommendation is to accept the lowest bid for items 1-21, eliminating #22, as it is a duplicate. Received a price quote from Co-stars for the 2022 single axle dump truck – recommend ordering now to have it in time for next winter. Finally, recommend hiring an EADS intern to complete a stormwater and sign inventory project - mapping roads, culverts, etc. Project not to exceed \$16k and includes both intern & software.

Manager Report

Mr. Carcella was pleased with the bid results, costs are down this year so we can do more work than initially planned. The Mac truck was sent to Legacy for clutch repair, estimate is \$5k. Note that correspondence #2 is a private matter; the resident was advised to pursue their dispute in court.

Engineers Report

Seal Coat & Paving Bids Recommendation from Public Works Committee

Received 4 bids total. Quaker Sales Corp. was the low bidder on all but one road. For all projects bid as one package, theirs was the lowest bid at \$366,226.33 and recommend awarding bid to them.

- A motion was made by Dan Resenic and seconded by Scott Matson to award the road project contract to Quaker Sales Corp. at \$366,226.33 for items 1-22 listed in the RFP. Motion carried.

Mr. Faas added that the stormwater infrastructure and signs have not been inventoried and suggested this was a good project for an intern. An intern would be paid on an hourly basis and their schedule is dependent on school. There was a discussion about safety, logistics, periodic check-ins, and a final presentation deliverable.

Correspondence

1. Rolling Rock Pool House Sewer Project (notice only)
2. Jane Carey letter

Treasurer's Report

Supervisor Verna reported the account balances as of March 24:

General Fund	\$186,821
General Fund Reserves	685,263
Liquid Fuels Tax Fund*	461,184
Capital Fund Reserves*	22,625
Ligonier Beach Park*	429
Mill Creek Memorial Park*	2,145
Charlotte Hi Acre Waterline*	1,548

Total Funds Balance: \$1,360,015

*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the bills for March as presented. Motion carried.

Old Business:

1. Resolution 2021-05, Township Surveillance Policy

- A motion was made by Stephanie Verna and seconded Dan Resenic approving Resolution 2021-05, the Township's Surveillance Policy. Motion carried.

There was a discussion about retention and how long to keep documents. Supervisor Verna recommended pairing the record retention policy to include surveillance files with records.

2. Resolution 2021-09, DCED's Strategic Management Planning Program

- A motion was made by Dan Resenic and seconded by Scott Matson approving Resolution 2021-09, the DCED's Strategic Management Planning Program. Motion carried.

3. Resolution 2021-10, DCNR's Trail Study Grant Application

- A motion was made by Paul Knupp and seconded by Dan Resenic to approve the DCNR Trail Study Grant Application. Motion carried.

New Business:

1. Council Of Government Aggregate Bids – see attached
 - A motion was made by Paul Knupp and seconded by Dan Resenic accept the low bids received through the COG. Motion carried.
2. EADS Intern for Summer Stormwater and Signage GIS system input
 - A motion was made by Dan Resenic and seconded by Paul Knupp to authorize an intern to work on the inventorying the stormwater system and township signs, with costs not to exceed \$16,000. Motion carried.
3. 2022 Freightliner Truck body Co-Stars \$179,288 quote
Will need to be leased over 7 years. This is necessary so we have the equipment to maintain our roads. Supervisor Verna asked about the financing.
 - A motion was made by Paul Knupp and seconded by Dan Resenic to place the order. Motion carried.

Supervisor Comments

Supervisor Resenic – asked about the street sweepers.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adjourn the meeting at time 5:09 PM. Motion carried.

Respectfully submitted,


Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

March 23, 2021

Vendor	Type	Num	Amount
Mar 23, 21			
724 Garage Door Company	Bill Pmt -Check	24049	1,600.00
AA Septic Tank Service	Bill Pmt -Check	24050	200.00
AFLAC	Bill Pmt -Check	24051	102.92
American Rock Salt Company LLC	Bill Pmt -Check	24052	6,041.02
Fayette Parts Service, Inc.	Bill Pmt -Check	24053	235.66
FirstNet	Bill Pmt -Check	24054	86.30
Glassmere Fuel Service	Bill Pmt -Check	24055	1,854.88
Good Year	Bill Pmt -Check	24056	258.00
Indiana-Westmoreland COG	Bill Pmt -Check	24057	100.00
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	24058	726.28
Ligonier Valley Police Department	Bill Pmt -Check	24059	368.65
LVTech	Bill Pmt -Check	24060	2,847.30
Maiello, Brungo & Maiello, LLP	Bill Pmt -Check	24061	3,912.50
ODB Company	Bill Pmt -Check	24062	358.18
SWIF	Bill Pmt -Check	24063	972.00
T.P. Electric Inc	Bill Pmt -Check	24064	816.71
U.S. Municipal	Bill Pmt -Check	24065	313.35
UniFirst Corporation	Bill Pmt -Check	24066	102.40
Washington National Insuracne Company	Bill Pmt -Check	24067	303.40
West Penn Power	Bill Pmt -Check	24068	557.61
Mar 23, 21			21,757.16


3-23-2021



2021 SPRING BID RESULTS

Item	Bullskin Stone	Derry Stone	Hanson Aggregates	Homer Sleek	Russell Standard	Suite Kote	Tresco	Hei-Way
Dust								
#1 (#4)			Del 18.83					
2RC (#2A modified)			Del 16.33	Del 15.25				
#3A			Del 18.83					
#R4 Rip-Rap Stand Stone			Del 20.58					
#R5 Rip-Rap Stand Stone								
#R6 Rip-Rap Stand Stone			Del 24.28					
AS2 Type A (anti-skid)								
#R7 Rip-Rap Stand Stone								
#8 (washed #1B)								
#10			Del 16.33					
#57 (2B)			Del 18.83					
#67 (#2)			Del 19.83					
9.5mm, Superpave			FOB 62.00					
19.0mm, Superpave			FOB 56.00					
Gen Purpose Cold Patch					Del 86.00			
Special Bituminous Cold Patch					Del 86.75			
Anti-Skid								
CRS-2 (E-3)								
CRS-2 PM (E3m)								
E-1 Prime								
CMS-2S (E-12)								
CMS-2 (E-5)								

*All asphalt is purchased FOB, and Ligonier Township reserves the right to dismiss the lowest bid because the cost differential of hauling is greater than the price difference