

**Ligonier Township Supervisors**  
**Regular Meeting Minutes**  
*September 28, 2021*

The Supervisors of Ligonier Township met in regular session at 4:30 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Also present were Manager, Terry Carcella; Solicitor, Michael Korn (via Zoom); Engineer Ben Faas; Public Works Director, Russ Morgan; Zoning Officer, Jim Nieuwma, and Finance Officer, Bethany Caldwell.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the minutes from the September 14, 2021 meeting. Motion carried.

**Supervisors' Comment**

Supervisor Matson – no comment

Supervisor Knupp – no comment

Supervisor Verna – no comment

Supervisor Resenic – Next year marks the Township's 200th anniversary. He has talked to all four fire departments (including the borough), the historical society director, and the Ligonier Valley Railroad Museum board members about this milestone. He would like to hold a Community committee meeting sometime in October.

Supervisor Beaufort – no comment

**Manager's Report**

We received the state's Liquid Fuels 2022 estimated allocation. The estimate will be updated when the census is finalized and the taxes are collected from the liquid fuels 2021 sales. Mr. Carcella attended the PennPRIME annual meeting and reported rate stabilization measures are being implemented for members.

Residents living along Road 157 submitted a petition to the Board. Road 157 is a private road and access has been blocked, creating a safety concern.

**Correspondence**

1. Westmoreland County Conservation 2021 Awards - RSVP by tomorrow

### **Engineer's Report**

Mr. Faas met with Public Works to discuss how the recent stormwater and road sign GIS Mapping (inventory) might be used by the crew. Licenses cost \$800-\$1,000 and training is about \$600/day. Recommend purchasing an iPad or two as this would provide the capability of editing the GIS map in the field and is industry best practice. Supervisors Verna and Resenic directed staff to clarify roles (who is doing what), outline procedures and provide a proof of concept before more funds are spent. A pilot program working with the data that has already been collected will determine if / how the program should be fine-tuned. (See Stormwater Planning of the Public Works meeting.)

### **Solicitor's Report:**

Mr. Kornis requested an executive session be held in between this meeting and the Public Works committee meeting to follow to discuss the petition that was submitted as it may involve litigation.

### **Zoning & Code Report**

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the George Davidson minor subdivision plan. Motion carried.

### **Treasurer's Report**

Supervisor Verna reported the account balances as of September 28:

General Fund	\$	443,035
General Fund Reserves		688,196
APRA Fund		333,476
Liquid Fuels Tax Fund*		45,923
Capital Fund Reserves*		40,067
Ligonier Beach Park*		121,205
Mill Creek Memorial Park*		1,209
Charlotte Hi Acre Waterline*		41,548
Developer's Account*		2,407

Total Funds Balance:       \$ 1,717,066

\*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the bills as presented. Motion carried.

### **New Business**

- A motion was made by Scott Matson and seconded by Paul Knupp to sell a leaf vacuum machine and two portable leaf blowers along with miscellaneous file cabinets at the Ligonier Beach Park auction on October 29. Motion carried.

## **Public Comment “B”**

1. Patty Ostrowsky – commented on the Road 157 petition, she has made copies of the deeds for the Supervisors. Road 157 is mentioned in the first deed and subsequent deeds; there is a description of the road, how it was to be used, maintained, and restricted. This language may have been omitted on the most recent copy of the deed transferring the property to the Tuscanos. The residents that signed the petition have been living there for 20+ years. They are concerned about service access – delivery trucks and emergency vehicles. The road is showing up as restricted access on GIS systems – this is new. Supervisor Matson asked how wide the road is – 14 feet. 911 recognizes it as an open road so if that changes, some addresses and a portion of the road needs to be changed.

2. Scott Grote – said that if that portion of Road 157 remains restricted then the boulders placed along the side of the road at the other end of the road would need to be removed so that vehicles can pass.

## **Supervisor Comments – none**

- A motion was made by Scott Matson and seconded by Stephanie Verna to adjourn the meeting at 4:57 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer

**Ligonier Township Supervisors  
Public Works Committee Meeting  
September 28, 2021**

The public works committee meeting began at 5:11 PM.

**Boom Mower**

MoTrim has had the boom mower for 3 days and have not found a cause for the equipment's malfunction. MoTrim has agreed to pay for the shipping. Supervisor Matson provided pictures of cement culverts on Tosh Road. These pictures show recent damage – the culverts need to be flagged with delineators.

**Truck 8**

Is back in service now and a report of its issues were provided, including bad fuel injectors. Supervisor Matson asked if the fuel injector filters are changed regularly – yes.

**Truck 6**

Is being serviced by A&H and the Township is not paying for the labor. Supervisor Matson asked which vehicle hauled #3s at Claycomb Road. The army truck – it may be leaking fuel.

**Truck 3**

Is waiting on an oil pan to be delivered (it rusted out).

Order a new 1-ton truck now anticipating we will receive it in 2023 to replace truck 1.

- A motion was made by Dan Resenic and seconded by Paul Knupp to place the order. Motion carried, 4:1 with Matson voting nay.

**Delineators**

Twenty-five delineators were ordered and will monitor how long it takes the crew to install these in the highest priority areas. Will use the project installation timeframe to determine how many to order next time.

**Claycomb Road**

Having a hard time getting plastic pipe ordered. Several loads of shale (free of cost from Coal Loaders) being hauled in by Ramsey.

**Stormwater Planning**

Recommend purchasing two licenses, one for the office (admin) and the other for the iPad (crew). Delineators could be added to the GIS map.

Supervisor Resenic asked once inventory is finished, what happens next – how do we prioritize the work? It depends on the information you put into it can add inspection dates, maintenance dates, etc. Can search by material used.

Supervisor Verna would like to see a work plan instead of continuing to collect data. The data needs to be used – this will give us more insight about what data we should collect and how to use if before we finish the inventory / mapping project. Should we grade the inventory? If so, what criteria should we use? Develop a proof of concept. Define roles, jobs, responsibilities, etc.

A report should be given at every Public Works meeting going forward.

### **Kissell Springs Road**

Supervisor Matson noted there is a tree on Kissell Springs Road that needs to be addressed – it is in the right-of-way but the tree is on private property.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to adjourn the meeting at 5:55 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer