

**Ligonier Township Supervisors  
Regular Meeting Minutes  
October 12, 2021**

The Supervisors of Ligonier Township met in regular session at 7:00 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Also present were Manager, Terry Carcella; Solicitor, Michael Korn; Engineer Ben Faas; Public Works Director, Russ Morgan; Zoning Officer, Jim Nieusma, and Finance Officer, Bethany Caldwell.

**Public Comment “A”**

1. Patty Ostrowsky, commented that she is here in support of the Ligonier Road 157 petition seeking to keep that road open and asked if the Supervisors have any questions. She said a neighbor tried to use the road today and it was blocked by a vehicle.
2. Bob Grote, said he supported the Ligonier Road 157 petition and was attending to hear the Board’s comments/decision.
3. Melissa Eller gave a Friends Of Ligonier Beach (FOLB) community group activities update. The last clean-up event was held on October 3 from 8-noon, with 20 volunteers showing up to work and the event concluded with a barbecue picnic. The swimming pool was scraped and the group is requesting permission to continue working on this task informally. They are also requesting that the Township advertise the upcoming auction event on the site’s sign. The group is asking for permission to host a “Bonfire At the Beach” fundraiser on November 12 or 19. There will be music, a hot-chocolate bar, and other details to be finalized; requesting the port-a-john be left in place for this event.
  - A motion was made by Dan Resenic and seconded by Scott Matson to approve the minutes from the September 28, 2021 meeting. Motion carried.

**Supervisors Comment (none)**

**Manager’s Report**

Mr. Carcella recently attended a PML Conference and gave an update on the meeting’s discussions.

Supervisor Matson asked how high Claycomb Road is being raised and how deep the drainage ditches are being placed. The Dirt, Gravel & Low Volume Roads grant is funding this project, so the work plan is following the County Conservation District’s specs.

## **Correspondence**

1. PSATS newsletter & ARPA Reporting Deadline extension
2. Westmoreland County Audit Report – Tax Collector
3. Westmoreland County Township Association Organization Meeting Invitation
4. Westmoreland County SPC Appointment for Manager
5. Ligonier Hose Co. # 1 Invitation
6. Greenacres Waterline Replacement Request

**Ligonier Valley Police Department Report** – see attached

## **Engineer’s Report**

Mr. Faas gave a demonstration of how the GIS map could be used as a planning tool for stormwater work plans. Supervisor Verna suggested that only one person should be updating the map for consistency.

## **Solicitor’s Report:**

Mr. Korn reported that an executive session was held at approximately 5 PM on September 28 and certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to potential litigation. An executive session was held prior to today’s meeting from approximately 6:20-6:50 and complied with the state’s Sunshine Laws as the discussions were regarding real property and personnel matters.

Since the property maintenance ordinance was filed with the county, several complaints have come in. We still need to get a copy of the ordinance to the district magistrate. We are waiting on the non-traffic citation forms.

## **Zoning & Code Report**

Rec Board Memo

The community garden kids club won a national award.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the Rec Board’s plan to add a pavilion at Mill Creek Memorial Park. Motion carried.

## **Treasurer’s Report**

Supervisor Verna reported the account balances as of October 12:

General Fund	\$	381,319
General Fund Reserves		685,088
APRA Fund		333,476
Liquid Fuels Tax Fund*		45,923
Capital Fund Reserves*		40,067
Ligonier Beach Park*		115,847
Mill Creek Memorial Park*		1,209
Charlotte Hi Acre Waterline*		44,084
Developer’s Account*		2,407
Total Funds Balance:	\$	1,649,384

\*denotes funds are restricted

- A motion was made by Dan Resenic and seconded by Stephanie Verna to approve the bills as presented. Motion carried.

### **Finance Report** – see attached

There was a discussion about potentially bundling smaller water line replacement projects (grant requests) along Route 30 into a single bigger project and what information should be gathered in preparation for

### **Old Business** (none)

### **New Business**

1. Motrim's report regarding the mower head failure
2. 2022 Draft Budget introduction
3. Tax Collector's exoneration request

- A motion was made by Stephanie Verna and seconded by Scott Matson to exonerate Sal Vella, tax collector for the \$715.68 and seconded by Scott Matson. Motion carried.

4. LV Tech Maintenance & Support Agreement discussion

Supervisor Verna asked staff to include the LVPD in these IT support discussions, there might be a savings with a service bundle.

Supervisor Resenic asked for an update on the new camera system. The installation was completed, the credentials to log in to the system were sent to Mr. Korns and the system went down. Advent sent a tech out to troubleshoot. Asked for a demonstration and an explanation as to why the system went down.

Supervisor Beaufort asked Mr. Korns about the Road 157 petition. Mr. Korns said the township's involvement in the issue is limited to the citizen's safety, health, and welfare. It is not a publicly dedicated road. Mr. Korns will write a letter disavowing the Township's previous letter that identified the road as a private as that was based upon surveys only. The Township has new information from the deeds. Civil disputes regarding easements, deeds, and access are complicated and the Township does not have the authority to settle such matters. The letter will clarify that while the Township is not taking a position, there is a requirement that emergency access be available. In the event the letter does not provide resolution, Mr. Korns advises the residents consult with an attorney and/or file suit in the Court of Common Pleas as they can do what the Township cannot – make an order.

## **Public Comment “B”**

1. Erik Ross, is running for Township Supervisor and if elected this November, he stated he will not defund the Police Department. As a 30+ year volunteer firefighter, he knows the police are crucial to residents' safety.

## **Supervisor Comments**

Supervisor Matson – no comment

Supervisor Knupp – no comment

Supervisor Verna – acknowledged the Rec Board's work, the pavilion near Weller Field will be an asset to the community. Also congratulated the Weeders & Seeders group on their national award for the children's gardening club.

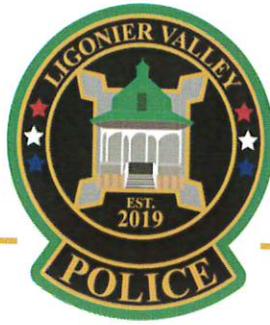
Supervisor Resenic – thanked staff

- A motion was made by Paul Knupp and seconded by Dan Resenic to adjourn the meeting at 8:00 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer

**John E. Berger**  
Chief of Police  
724-238-5611



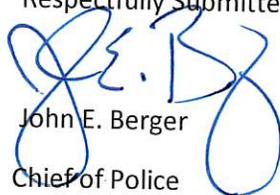
**Michael W. Matrunics**  
Assistant Chief  
724-238-5105

Police Activity Report  
Month of September

Administrative Report

180 Regular Shifts Worked = 1,440  
51 Total Court Hours  
680 Complaint Handled  
20 Criminal Arrests  
64 Traffic Citations  
39 Citations Issued in Ligonier Borough  
21 Citations Issued in Ligonier Township  
274 Calls in Ligonier Borough  
344 Calls in Ligonier Township  
62 Patrols/Calls Laurel Mt. Borough  
497 Calls from 911

Respectfully Submitted,

  
John E. Berger  
Chief of Police



**Ligonier Township, Westmoreland County, PA**  
**Bill Payments for All Vendors**  
 October 11 - 12, 2021

Vendor	Type	Num	Amount
<b>Oct 11 - 12, 21</b>			
AA Septic Tank Service	Bill Pmt -Check	24439	200.00
Barbara Nalle	Bill Pmt -Check	24440	60.00
Bullskin Stone & Lime, LLC	Bill Pmt -Check	24441	1,773.43
Cambria Springs, Inc.	Bill Pmt -Check	24442	587.70
CME Engineering	Bill Pmt -Check	24443	1,162.50
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	24444	108.06
Daniel Weimer	Bill Pmt -Check	24445	30.00
Darlington Volunteer Fire Co.	Bill Pmt -Check	24446	10,000.00
Douglas Kurtz	Bill Pmt -Check	24447	30.00
Fayette Parts Service, Inc.	Bill Pmt -Check	24448	875.28
Glassmere Fuel Service	Bill Pmt -Check	24449	2,274.57
Greensburg Minuteman Press	Bill Pmt -Check	24450	184.72
Idle Park Volunteer Fire Relief Associati	Bill Pmt -Check	24451	14,009.15
James Darr	Bill Pmt -Check	24452	60.00
JSB Holding, Inc.	Bill Pmt -Check	24453	394.15
Laurel Valley Hardware Inc.	Bill Pmt -Check	24454	25.42
Laurel Valley Motors	Bill Pmt -Check	24455	6,736.47
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	24456	731.75
Ligonier Giant Eagle	Bill Pmt -Check	24457	26.90
Ligonier Township VFD #1	Bill Pmt -Check	24458	10,000.00
Ligonier Twp VFD # 1 Relief Association	Bill Pmt -Check	24459	14,009.15
Linda McDowell	Bill Pmt -Check	24460	30.00
LVTech	Bill Pmt -Check	24461	1,087.30
Michael W. McCaplin	Bill Pmt -Check	24462	60.00
Mickey Corb	Bill Pmt -Check	24463	30.00
Municipal Authority of Westmoreland Count	Bill Pmt -Check	24464	702.24
Pennsylvania Municipal Service Co.	Bill Pmt -Check	24465	318.70
Pennsylvania One Call System, Inc.	Bill Pmt -Check	24466	46.74
Pleasant Unity Supply	Bill Pmt -Check	24467	1,508.00
Sable Kennels	Bill Pmt -Check	24468	150.00
Sheila Grimm	Bill Pmt -Check	24469	60.00
Susan McBroom	Bill Pmt -Check	24470	60.00
The EADS Group	Bill Pmt -Check	24471	6,098.36
The Latrobe Bulletin	Bill Pmt -Check	24472	83.60
Total Service, Inc.	Bill Pmt -Check	24473	174.21
Town & Country Motors	Bill Pmt -Check	24474	60.87
Travelers	Bill Pmt -Check	24475	613.00
Tricia Levander	Bill Pmt -Check	24476	1,104.28
U.S. Municipal	Bill Pmt -Check	24477	583.75
UAW LOCAL 204	Bill Pmt -Check	24478	327.86
ULine	Bill Pmt -Check	24479	356.54
UniFirst Corporation	Bill Pmt -Check	24480	265.58
Valley Landscaping & Lawn Care	Bill Pmt -Check	24481	785.00
West Penn Power	Bill Pmt -Check	24482	199.26
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	24483	24,367.41
Wilpen Co of Ligonier Twp	Bill Pmt -Check	24484	10,000.00
Wilpen Volunteer Firefighters Relief Asso	Bill Pmt -Check	24485	14,009.15
Comcast	Bill Pmt -Check	24486	233.30
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	24487	345.46
<b>Oct 11 - 12, 21</b>			<b>126,939.86</b>

*[Handwritten Signature]*  
 10/12/21

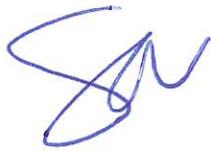
*[Handwritten Signature]*

1:45 PM  
10/11/21

**Ligonier Beach Property Project**  
**Bill Payments for All Vendors**  
October 12, 2021

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<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Oct 12, 21 The EADS Group	Bill Pmt -Check	1012	10/12/2021	5,178.40
Oct 12, 21				<u>5,178.40</u>



10/12/21