

**Ligonier Township Supervisors
Regular Meeting Minutes
October 12, 2021**

The Supervisors of Ligonier Township met in regular session at 7:00 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Also present were Manager, Terry Carcella; Solicitor, Michael Korn; Engineer Ben Faas; Public Works Director, Russ Morgan; Zoning Officer, Jim Nieusma, and Finance Officer, Bethany Caldwell.

Public Comment “A”

1. Patty Ostrowsky, commented that she is here in support of the Ligonier Road 157 petition seeking to keep that road open and asked if the Supervisors have any questions. She said a neighbor tried to use the road today and it was blocked by a vehicle.
2. Bob Grote, said he supported the Ligonier Road 157 petition and was attending to hear the Board’s comments/decision.
3. Melissa Eller gave a Friends Of Ligonier Beach (FOLB) community group activities update. The last clean-up event was held on October 3 from 8-noon, with 20 volunteers showing up to work and the event concluded with a barbecue picnic. The swimming pool was scraped and the group is requesting permission to continue working on this task informally. They are also requesting that the Township advertise the upcoming auction event on the site’s sign. The group is asking for permission to host a “Bonfire At the Beach” fundraiser on November 12 or 19. There will be music, a hot-chocolate bar, and other details to be finalized; requesting the port-a-john be left in place for this event.
 - A motion was made by Dan Resenic and seconded by Scott Matson to approve the minutes from the September 28, 2021 meeting. Motion carried.

Supervisors Comment (none)

Manager’s Report

Mr. Carcella recently attended a PML Conference and gave an update on the meeting’s discussions.

Supervisor Matson asked how high Claycomb Road is being raised and how deep the drainage ditches are being placed. The Dirt, Gravel & Low Volume Roads grant is funding this project, so the work plan is following the County Conservation District’s specs.

Correspondence

1. PSATS newsletter & ARPA Reporting Deadline extension
2. Westmoreland County Audit Report – Tax Collector
3. Westmoreland County Township Association Organization Meeting Invitation
4. Westmoreland County SPC Appointment for Manager
5. Ligonier Hose Co. # 1 Invitation
6. Greenacres Waterline Replacement Request

Ligonier Valley Police Department Report – see attached

Engineer’s Report

Mr. Faas gave a demonstration of how the GIS map could be used as a planning tool for stormwater work plans. Supervisor Verna suggested that only one person should be updating the map for consistency.

Solicitor’s Report:

Mr. Korn reported that an executive session was held at approximately 5 PM on September 28 and certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to potential litigation. An executive session was held prior to today’s meeting from approximately 6:20-6:50 and complied with the state’s Sunshine Laws as the discussions were regarding real property and personnel matters.

Since the property maintenance ordinance was filed with the county, several complaints have come in. We still need to get a copy of the ordinance to the district magistrate. We are waiting on the non-traffic citation forms.

Zoning & Code Report

Rec Board Memo

The community garden kids club won a national award.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the Rec Board’s plan to add a pavilion at Mill Creek Memorial Park. Motion carried.

Treasurer’s Report

Supervisor Verna reported the account balances as of October 12:

General Fund	\$	381,319
General Fund Reserves		685,088
APRA Fund		333,476
Liquid Fuels Tax Fund*		45,923
Capital Fund Reserves*		40,067
Ligonier Beach Park*		115,847
Mill Creek Memorial Park*		1,209
Charlotte Hi Acre Waterline*		44,084
Developer’s Account*		2,407
Total Funds Balance:	\$	1,649,384

*denotes funds are restricted

- A motion was made by Dan Resenic and seconded by Stephanie Verna to approve the bills as presented. Motion carried.

Finance Report – see attached

There was a discussion about potentially bundling smaller water line replacement projects (grant requests) along Route 30 into a single bigger project and what information should be gathered in preparation for

Old Business (none)

New Business

1. Motrim's report regarding the mower head failure
2. 2022 Draft Budget introduction
3. Tax Collector's exoneration request

- A motion was made by Stephanie Verna and seconded by Scott Matson to exonerate Sal Vella, tax collector for the \$715.68 and seconded by Scott Matson. Motion carried.

4. LV Tech Maintenance & Support Agreement discussion

Supervisor Verna asked staff to include the LVPD in these IT support discussions, there might be a savings with a service bundle.

Supervisor Resenic asked for an update on the new camera system. The installation was completed, the credentials to log in to the system were sent to Mr. Korn and the system went down. Advent sent a tech out to troubleshoot. Asked for a demonstration and an explanation as to why the system went down.

Supervisor Beaufort asked Mr. Korn about the Road 157 petition. Mr. Korn said the township's involvement in the issue is limited to the citizen's safety, health, and welfare. It is not a publicly dedicated road. Mr. Korn will write a letter disavowing the Township's previous letter that identified the road as a private as that was based upon surveys only. The Township has new information from the deeds. Civil disputes regarding easements, deeds, and access are complicated and the Township does not have the authority to settle such matters. The letter will clarify that while the Township is not taking a position, there is a requirement that emergency access be available. In the event the letter does not provide resolution, Mr. Korn advises the residents consult with an attorney and/or file suit in the Court of Common Pleas as they can do what the Township cannot – make an order.

Public Comment “B”

1. Erik Ross, is running for Township Supervisor and if elected this November, he stated he will not defund the Police Department. As a 30+ year volunteer firefighter, he knows the police are crucial to residents' safety.

Supervisor Comments

Supervisor Matson – no comment

Supervisor Knupp – no comment

Supervisor Verna – acknowledged the Rec Board's work, the pavilion near Weller Field will be an asset to the community. Also congratulated the Weeders & Seeders group on their national award for the children's gardening club.

Supervisor Resenic – thanked staff

- A motion was made by Paul Knupp and seconded by Dan Resenic to adjourn the meeting at 8:00 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

John E. Berger
Chief of Police
724-238-5611



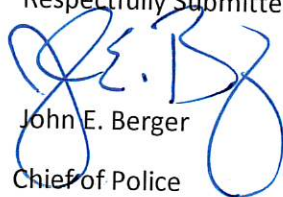
Michael W. Matrunics
Assistant Chief
724-238-5105

Police Activity Report
Month of September

Administrative Report

180 Regular Shifts Worked = 1,440
51 Total Court Hours
680 Complaint Handled
20 Criminal Arrests
64 Traffic Citations
39 Citations Issued in Ligonier Borough
21 Citations Issued in Ligonier Township
274 Calls in Ligonier Borough
344 Calls in Ligonier Township
62 Patrols/Calls Laurel Mt. Borough
497 Calls from 911

Respectfully Submitted,


John E. Berger
Chief of Police



Officer Activity Report

Ligonier Valley Police Department

September	Incidents	Arrests	Non-Traffic	Traffic	Warning/ Repair	Meter/ Tickets	Parking Tickets	Direct Patrol		
Berger	50	1	1	6	3	2	0	5		
Matrunics	45	5	0	4	0	0	0	0		
Friscarella	170	6	0	19	2	10	0	0		
Markle	84	0	0	0	0	0	5	0		
Knepper	8	4	4	10	0	0	0	0		
Barber	72	2	0	0	0	0	0	0		
Hakel	7	0	0	0	0	0	0	0		
Welsch	0	0	0	0	0	0	0	0	Medical	
Smith	26	0	0	9	2	0	0	0		
Dorazio	52	0	0	2	3	0	0	0		
Hall	98	0	0	7	0	0	0	0		
O'Barto	68	2	0	7	2	0	3	0		
TOTAL	680	20	5	64	12	12	8	5		

Total Tickets 20