

Ligonier Township Supervisors
Regular Meeting Minutes
October 26, 2021

The Supervisors of Ligonier Township met in regular session at 4:30 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; and Supervisor, Dan Resenic. Supervisor Scott Matson was absent.

Also present were Manager, Terry Carcella; Solicitor, Michael Korns; Engineer Ben Faas; Public Works Director, Russ Morgan; Zoning Officer, Jim Nieusma, and Finance Officer, Bethany Caldwell.

Public Comment “A” – none

- A motion was made by Dan Resenic and seconded by Paul Knupp to approve the minutes from the October 12, 2021 meeting. Motion carried.

Supervisors Comment – none

Manager’s Report

Mr. Carcella requested approval to purchase a new extended cab truck using 2021 liquid fuels money.

- A motion was made by Paul Knupp and seconded by Dan Resenic to approve purchasing a new extended cab truck at the Costars price - \$38,840. Motion carried, 3 to 1 with Supervisor Beaufort voting against.

Supervisor Beaufort said he was not opposed to buying a new truck, he thought the Township should get a ¾ ton instead of a ½ ton truck.

Correspondence

1. DEP Letter from Brian Schimmel regarding abandoned wells
2. Ligonier Valley Library donation request

- A motion was made by Stephanie Verna and seconded by Paul Knupp to authorize a \$1,500 donation to the Ligonier Valley library. (Check will be presented at the next meeting). Motion carried.

3. Loyalhanna Watershed letter Re: Act 537

Public Works Report - deferred

Engineer’s Report

Supervisor Knupp asked about the status of the Act 537 Plan. Mr. Faas said work continues responding to the DEP comments and reformatting the plan per their request. Held a conference call 2 weeks ago to review the resubmission.

Supervisor Resenic asked about comments made by the DEP staff that were of particular concern, "it would only cost \$2 million more to run the line to the borough." Mr. Faas suggested the conversation continue under executive session.

Solicitor's Report – none

Treasurer's Report

Supervisor Verna reported the account balances as of October 26:

General Fund	\$ 256,689
General Fund Reserves	685,088
APRA Fund	333,476
Liquid Fuels Tax Fund*	7,089
Capital Fund Reserves*	40,067
Ligonier Beach Park*	115,847
Mill Creek Memorial Park*	1,209
Charlotte Hi Acre Waterline*	44,048
Developer's Account*	2,407

Total Funds Balance: \$1,485,919

*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the bills as presented. Motion carried.

Executive Session

The Supervisors went into executive session at 4:45 PM and resumed regular meeting at 5:30 PM. Mr. Korn certified compliance with the Pennsylvania Sunshine Laws as the discussions pertained to personnel matters, real property, and litigation.

Old Business:

1. 2022 Budget Draft – Supervisor Verna requested that line 392.20, transfer from the General Funds Reserves to be amended to cover the deficit only, change \$50k to \$35k.
 - A motion was made by Dan Resenic and seconded by Paul Knupp to advertise the 2022 budget. Motion carried.

New Business:

1. Ligonier Beach Bonfire Fundraiser approval (November 20th, 8 – 11 PM)

Supervisor Verna asked if there was insurance coverage in the event there is an accident. Supervisor Resenic asked for the fire department to be present. There was a discussion about where specifically the bonfire would occur.

- A motion was made by Dan Resenic and seconded by Paul Knupp approving the Friends of Ligonier Beach committee's request to hold a bonfire fundraiser on November 20th from 8-11 pm, provided they secure a 1-day event insurance policy for \$1M coverage, with the Township indemnified and named as an additional insured. Motion carried.

2. IT Services Contract

- A motion was made by Stephanie Verna and seconded by Paul Knupp to renew the LV Tech's IT services contract. Motion carried.

3. 2009 Truck Status

- A motion was made by Paul Knupp and seconded by Stephanie Verna to sell the 2009 truck via municibid. Motion carried.

4. Staff Annual Reviews:

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve a \$2/hr raise for Bethany Caldwell effective November 1 and a \$1/hr raise for Tracy Legato effective November 22. Motion carried.

Public Comment "B" – none

Supervisor Comments

Supervisor Resenic – asked Mr. Nieuwma about the new property ordinance and how many complaints have been received. Mr. Nieuwma has been inspecting the complaints before issuing the letters.

Supervisor Verna – no comment

Supervisor Knupp – thanked staff

Supervisor Beaufort – no comment

- A motion was made by Stephanie Verna and seconded by Dan Resenic to adjourn the meeting at 5:55 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Public Works Committee Meeting

Staff reviewed the Stormwater Maintenance Plan proposal with the Board. The board asked for a report of step 1 results (validating ownership) by the next PW meeting.

Staff discussed new procedures for updating the GIS map.

There was a road widening discussion – Tosh Road / Meyers School Road

Coal Loaders is under contract to chip-seal 1 mile of road at 18 inch.

What is our ROW by Tosh Road?

Do we have an estimate of what it costs to widen a foot? a mile?

No, that's why this as a pilot – to gauge the cost and get a base estimate. It will vary from road to road and depends on the road conditions (moving mailboxes, cutting trees, etc.)

Do we have any areas where there are more residents – might be a better project area?

This road portion was chosen for its lack of residents, to practice.

Are any townships widening roads? Yes, but usually with development – places that have water & sewage. The township negotiates with the developer to improve the roads.

The general consensus was to defer this project – we don't get many complaints and resources are limited. Stormwater management is a higher priority.

2022 Chip Seal Road List – list needs to be refined. Some of the roads don't need to be chip sealed. The last four roads on list B have gone more than 5 years since they were last sealed.

- A motion was made by Dan Resenic and seconded by Stephanie Verna to adjourn the meeting at 6:27 PM. Motion carried.

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

October 26, 2021

Vendor	Type	Num	Amount
Oct 26, 21			
A&H Equipment Company	Bill Pmt -Check	24488	2,994.80
AA Septic Tank Service	Bill Pmt -Check	24489	200.00
AFLAC	Bill Pmt -Check	24490	102.92
Beaufort Services, Inc.	Bill Pmt -Check	24491	508.46
Bullskin Stone & Lime, LLC	Bill Pmt -Check	24492	2,003.86
CME Engineering	Bill Pmt -Check	24493	981.25
FirstNet	Bill Pmt -Check	24494	86.28
Glassmere Fuel Service	Bill Pmt -Check	24495	2,763.22
James Nieusma	Bill Pmt -Check	24496	29.46
Laurel Valley Hardware Inc.	Bill Pmt -Check	24497	72.92
Ligonier Valley Police Department	Bill Pmt -Check	24498	339.58
Ligonier Valley Police Department	Bill Pmt -Check	24516	113,542.83
LVTech	Bill Pmt -Check	24499	506.25
Maiello, Brungo & Maiello, LLP	Bill Pmt -Check	24500	1,425.00
Mccullough's Farm Parts LLC	Bill Pmt -Check	24501	100.00
Northwestern Mutual	Bill Pmt -Check	24502	12,290.44
PennPrime	Bill Pmt -Check	24503	140.00
Pleasant Unity Supply	Bill Pmt -Check	24504	14,144.00
PSATS	Bill Pmt -Check	24505	77.44
Ramsey Excavating, LLC	Bill Pmt -Check	24506	6,290.00
Royal Oak Retriever, LLC	Bill Pmt -Check	24507	60.00
Standard Insurance Company	Bill Pmt -Check	24508	818.70
SWIF	Bill Pmt -Check	24509	975.00
Terry Carcella	Bill Pmt -Check	24510	335.20
U.S. Municipal	Bill Pmt -Check	24511	904.42
UniFirst Corporation	Bill Pmt -Check	24512	131.49
Washington National Insurance Company	Bill Pmt -Check	24513	268.14
West Penn Power	Bill Pmt -Check	24514	854.94
Wilkins Services	Bill Pmt -Check	24515	258.00
Oct 26, 21			163,204.60

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10-26-21

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Ligonier Township-Liquid Fuels Bill Payments for All Vendors

October 26, 2021

	<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Oct 26, 21	John Meegan Ford, INC	Bill Pmt -Check	1291	10/26/2021	38,839.80
Oct 26, 21					<u>38,839.80</u>



10/26/21

