

Ligonier Township Supervisors
Regular Meeting Minutes
November 9, 2021

The Supervisors of Ligonier Township met in regular session at 7:00 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Also present were Manager, Terry Carcella; Solicitor, Michael Korn; Engineer Ben Faas; Zoning Officer, Jim Nieuwsma, and Finance Officer, Bethany Caldwell.

Public Comment

1. April Luff (resident), had questions about the Emma Clark subdivision approved last year. Mr. Nieuwsma offered to set up an appointment during which time he could answer questions.
2. Dave Madden (resident), also asked about the Emma Clark subdivision.
3. Patrick Caffrey (Armor Drive resident), approached the Township previously (2017) seeking help with a 2" galvanized private water line replacement. At that time, the Board agreed to assist, but to date have been unsuccessful securing a grant. In the meantime, the Green Acres residents have come forward asking for help replacing their private water line too. Can we work together to get these projects done? The estimates continue to increase, more than \$50k since the last time the project was evaluated. The line replacement and addition of a fire hydrant will increase water quality, reliability and safety.
4. Phil Pierre from the Pittsburg Film Office stated that Netflix will be filing a \$100M budget movie starring Christian Bale in mid-December on private property within the Township (Compass Inn & Penguin Court). This is a low impact project, the Ligonier Valley Police to assist with some traffic control along Route 30 as needed.
 - A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the minutes from the October 26, 2021 meeting. Motion carried.

Supervisors Comment

Supervisor Resenic – Thanked the residents for voting for him. He will do this job to the best of his ability and look after the community's best interest while ensuring tax payers dollars are spent efficiently. He also expressed deep gratitude to the police for their work removing an unregistered gun with a clip holding 50 rounds off the street.

Manager's Report

Mr. Carcella deferred his report to Chief Berger. Chief Berger read the following statement, recognizing the heroism of four township residents, Jason Fisher, Jeffrey Rhodes, Chad McMullen and Ryan Johnson:

On October 6th 2021, around 11:52 a.m. the four of you were working when you heard someone in distress, yelling for help. You got into a vehicle and by the grace of God were able to determine his location, ¼ of a mile away and locate him. His location was not easy to find, but you did not stop following the cries for help. The injured party was found down over a spillway approximately 30 feet down over a bank with extremely serious injuries. These injuries included a massive amount of blood loss. Your instincts and adrenaline went into action like a team that was trained for emergency response.

You called 911, provided care to stop the bleeding, directed the Police, Fire, and EMS to a location that was difficult to find, helped emergency crews extricate the patient up an extremely steep embankment... On behalf of myself, Assistant Chief Matronics, the Waterford Volunteer Fire Department and the Mutual Ambulance Service, the Ligonier Valley Police Commission and that Ligonier Township Board of Supervisors, we honor the four of you for your heroism in saving the life of the patient. We will forever be grateful for your actions on that terrible date.

Correspondence:

1. Dean Banko's request to use the trail January 2, 2022 from approximately 8-12:30 for a 5k race.
 - A motion was made by Stephanie Verna and seconded by Scott Matson to approve Mr. Banko's request to hold a 5k race on the township's trail on January 2 from approximately 8 a.m. to 12:30 provided he secures a one-day event insurance policy for a \$1M coverage with the Township indemnified and named as an additional insured. Motion carried.
2. Notice of Liquid Fuels 2020 Audit

Engineer's Report – none

Supervisor Verna asked when the Ligonier Beach Demo specs will be available for their review. Mr. Faas responded they could be reviewed after the meeting

Solicitor's Report – none

Ligonier Valley Police Department Report – see attached

Chief Berger thanked the Ligonier Valley Endowment for their \$16,054 grant. This grant funded the purchase of seven in-car laptop computers.

Zoning & Code Report – see attached

Supervisor Resenic asked if there have been any fines. No, none to date. Supervisor Verna asked for clarification on report statistics - the "5" of the 55 permits issued last month were for new family homes.

Treasurer's Report

Supervisor Verna reported the account balances as of November 9:

General Fund	\$232,928
General Fund Reserves	685,088
APRA Fund	333,476
Liquid Fuels Tax Fund*	7,089
Capital Fund Reserves*	40,067
Ligonier Beach Park*	115,847
Mill Creek Memorial Park*	1,209
Charlotte Hi Acre Waterline*	44,048
Developer's Account*	2,407

Total Funds Balance: \$1,462,159

*denotes funds are restricted

- A motion was made by Scott Matson and seconded by Paul Knupp to approve the bills for as presented. Motion carried.

Executive Session – none

Old Business:

1. STMP Draft Report (Step 1)

Mr. Carcella went over the highlights of the report. Supervisor Verna asked why our grant activity was excluded from the report? Staff to ask Grass Roots. (Because the study analyzes “base” revenue / expenses only.) Supervisor Resenic asked if it was appropriate for STMP to review the potential private waterline projects. There was a discussion about strategies to replace these lines. Supervisor Matson said that Public Works should be involved when it is decided how to spend the remaining ~\$300k ARPA funds.

New Business:

1. Gregorich subdivision

- A motion was made by Scott Matson and seconded by Dan Resenic to approve the Gregorich subdivision. Motion carried.

2. Piper subdivision

- A motion was made by Scott Matson and seconded by Dan Resenic to approve the Piper subdivision. Motion carried.

3. Outside-In subdivision

- A motion was made by Scott Matson and seconded by Dan Resenic to approve the Outside-In subdivision. Motion carried.

4. Tibbott subdivision – deferred to the November 23 meeting.

5. Amend the 2021 Union Holiday Schedule

- A motion was made by Stephanie Verna and seconded by Paul Knupp amending the 2021 Holiday Schedule by moving the New Year's holiday from January 3, 2022 to December 31, 2021. Motion carried.

6. Approve the 2022 Union Holiday Schedule (Note that New Year's Day will not be observed in 2022 since it's been amended to the 2021 holiday schedule.)

- A motion was made by Dan Resenic and seconded Paul Knupp approving the 2022 Holiday Schedule. Motion carried.

7. Resolution # 21-12, Transfer of funds from ARPA Fund to General Fund – tabled.

8. Resolution # 21-13, Annual Real Estate Tax Rate for 2022 (no increase)

- A motion was made by Dan Resenic and seconded Stephanie Verna approving Resolution 21-13, setting the 2022 real estate millage tax rate at 5 mills. Motion carried.

9. L. Mulheren retirement

- A motion was made by Scott Matson and seconded by Dan Resenic accepting Leonard Mulheren's resignation letter. Motion carried.

Public Comment "B" – none

Supervisor Comments

Supervisor Matson – thanked residents for voting, thanked Roxanne for running.

Supervisor Knupp – thanked Lenny Mulheren for his years of service. Thanked the heroes that were recognized here tonight.

Supervisor Verna – recognized Lenny for his service, appreciated his work, he had a lot of knowledge about the community, wishes him well. The Ligonier Valley Police Commission would like to extend the current police charter agreement another five years (ending December 2026) for capital / budget planning purposes.

- A motion was made by Stephanie Verna and seconded by Dan Resenic, to extend the Ligonier Valley Police agreement for five years beyond the existing contract. Motion carried.

Supervisor Verna clarified the Borough will need to take similar action.

Supervisor Resenic – thanked Lenny for his service. He asked about the asphalt roller repair estimates and requested this item be on the next Public Works Committee meeting agenda for discussion / action. He also asked that the Public Works Union steward be involved in the process of selecting the new person to fill the department's vacancy. Lastly, the 2022 budget draft was advertised and has been made available for public inspection / comment. He plans on meeting with the finance officer to go over the 2022 budget plan in more detail and encouraged others to meet as well.

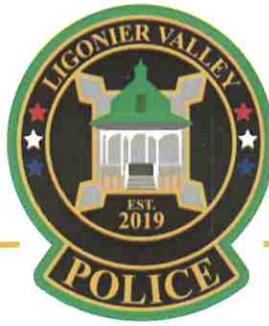
Supervisor Beaufort – also thanked Lenny for his service to the Township.

- A motion was made by Stephanie Verna and seconded by Dan Resenic to adjourn the meeting at 7:55 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

John E. Berger
Chief of Police
724-238-5611



Michael W. Matrunics
Assistant Chief
724-238-5105

Police Activity Report
Month of October

Administrative Report

168 Regular Shifts Worked = 1,344
54 Total Court Hours
684 Complaint Handled
38 Criminal Arrests
84 Traffic Citations
57 Citations Issued in Ligonier Borough
28 Citations Issued in Ligonier Township
297 Calls in Ligonier Borough
333 Calls in Ligonier Township
54 Patrols/Calls Laurel Mt. Borough
427 Calls from 911

An additional 288 hours were worked and paid for by Fort Ligonier Days Inc.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J.E.B.", is written over the typed name and title.

John E. Berger
Chief of Police

November 2021 Zoning Report

	Qty	Amount
Lien Letter Income	17	525.00

Permits

Building/UCC	5	1,712.50
Zoning	7	576.60
Demolition	0	-
Driveway	0	-
Fireworks	0	-
No-Impact Home Based Business	0	-
Occupancy	1	75.00
Peddler	0	-
Right-of-Way	1	640.00
Sign	2	-
Sewage	6	1,935.00
Special Events	1	-
Total: Permits	23	4,939.10

Total **5,464.10**

Total Income Yr-#-SFH(MH)/Dup

2021 Permits 55-5 (0)sfh/0dup \$75k-500k	192/203	\$ 34,732.60
2020 Permits 73-7(1)sfh/0dup \$85k-1.1m	218/167	\$ 81,133.10
2019 Permits 72-8(4)sfh/0dup \$138-950K	171/187	\$ 64,312.32
2018 Permits 57-6(0)sfh/0dup \$100k-2.2m	141/200	\$ 67,625.93
2017 Permits 53-5(2)sfh/4dup		
2016 Permits 57-8(0)sfh/7dup		
2015 Permits 28-6(0)sfh/1dup		

ZHB cancelled no agenda

Rec Committee canceled

Planning Commission approved & forwarded 4 subdivisions, revwd map corrects

4 CC rcvd, 3 abnd bldg/unkempt property, junk vehicles, 1 no permits. 8 letters sent out for violations, 6 vol. comply-2 UTD

Respectfully submitted by Jim Nieuwsma

Zoning/Code/Community Development Officer

#	November 2021 Lien Letter	Amount
1	Comer, 51-15-070-040	\$ 25.00
2	Matthews, 51-09-00-0-030	\$ 25.00
3	Springer, 51-33-03-0-024 & 51-33-07-0-099	\$ 50.00
4	Barnhart, 51-24-14-0-009	\$ 25.00
5	Kenyon, 51-23-00-0-015	\$ 25.00
6	Shutter, 51-11-00-0-031	\$ 25.00
7	Troy, 51-23-00-0-055	\$ 25.00
8	Wing, 51-17-00-0-059, 51-17-00-0-242, 51-17-00-0-058	\$ 75.00
9	Blaszowski, 51-14-00-0-041	\$ 25.00
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	November total	\$300.00

Ligonier Township, Westmoreland County, PA

Bill Payments for All Vendors

November 9, 2021

Vendor	Type	Num	Amount
Nov 9, 21			
AA Septic Tank Service	Bill Pmt -Check	24517	200.00
Advent Communications	Bill Pmt -Check	24518	11,266.35
AFLAC	Bill Pmt -Check	24519	102.92
Aqua Filter Fresh	Bill Pmt -Check	24520	33.20
Beaufort Services, Inc.	Bill Pmt -Check	24521	254.98
Blacklick Equipment Sales & Rental LLC	Bill Pmt -Check	24522	4,300.00
Bullskin Stone & Lime, LLC	Bill Pmt -Check	24523	995.93
CME Engineering	Bill Pmt -Check	24524	975.00
Comcast	Bill Pmt -Check	24525	133.35
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	24526	351.88
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	24552	586.26
Fayette Parts Service, Inc.	Bill Pmt -Check		0.00
Glassmere Fuel Service	Bill Pmt -Check	24527	3,063.61
Good Year	Bill Pmt -Check	24528	1,137.55
High Pressure Component Sales, LLC	Bill Pmt -Check	24529	84.45
James Nieuwsma	Bill Pmt -Check	24530	56.58
JSB Holding, Inc.	Bill Pmt -Check	24531	394.15
Laurel Valley Hardware Inc.	Bill Pmt -Check	24532	169.46
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	24533	2,143.44
Level One	Bill Pmt -Check	24534	842.50
Ligonier Agway	Bill Pmt -Check	24535	78.99
Ligonier Giant Eagle	Bill Pmt -Check	24536	25.40
Ligonier Valley Library	Bill Pmt -Check	24537	1,500.00
Ligonier Valley Police Department	Bill Pmt -Check	24538	466.57
LVTech	Bill Pmt -Check	24539	2,519.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	24540	62.61
Pennsylvania One Call System, Inc.	Bill Pmt -Check	24541	37.76
The EADS Group	Bill Pmt -Check	24542	9,154.01
TKL Code Inspection Service, Inc.	Bill Pmt -Check	24543	6,211.37
Total Service, Inc.	Bill Pmt -Check	24544	174.21
Town & Country Motors	Bill Pmt -Check	24545	2,811.21
Tricia Levander	Bill Pmt -Check	24546	1,216.78
U.S. Municipal	Bill Pmt -Check	24547	897.88
UAW LOCAL 204	Bill Pmt -Check	24548	327.86
UniFirst Corporation	Bill Pmt -Check	24549	240.61
West Penn Power	Bill Pmt -Check	24550	201.40
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	24551	22,773.15
Nov 9, 21			75,790.42

OK
SAV
11-9-2021