

**Ligonier Township Supervisors**  
**Regular Meeting Minutes**  
*January 6, 2020*

The Ligonier Township Supervisors met in regular session at 5:00 PM. Secretary/Treasurer Stephanie Verna took roll call. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, Dan Weimer; and Supervisor, D. Scott Matson.

**Public Comment**

1. Ed Oles, Environmental Subcommittee – Last year the Township expressed concern about the sewage infrastructure expenses. Urged the Board to consider updating the drilling ordinance.
  2. Kerri Goldinger – Ligonier Beach – in favor of restoring the historic landmark. It's been here 90+ years and will bring in more revenue and recreation. Drove from Butler to use the pool every weekend when they did not live here. People have grown up with the pool and have fond memories. There are plenty of other walking trails and a skate park in Greensburg.
  3. Matt Goldinger – has lived here six years. There is 90 years of history. To use a pool, one needs to go to Latrobe or Derry. Doesn't know what the plan is, but heard rumors it could be a pool or could be green space, hiking trails. There are plenty of walking areas. There is already a lot of green space. Has there been a feasibility study?
  4. Annie MacDougall – reiterated what Ed Oles said – spent years putting together best practices, when will this ordinance get revisited?
  5. Keith Lisk – Ligonier Beach is a cool pool and it has had some issues but would love to see it revitalized. The summer weather has changed – could it be used year round? Skating rink? Volleyball court? Mini-boardwalk with concession stands? There may be local opportunities for other businesses. Also, spoke to the Army Corp of Engineers regarding to help with the flooding. There is a program where they may be able to rectify the problem, which starts with a Letter of Intent. We need to get to the root of the problem so we do not waste money.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the December 10, 2019 regular meeting minutes with two corrections to motions made regarding the subdivision plans. (Add that Stephanie Verna was the second.) Motion carried.

**Supervisors Comment**

Supervisor Knupp – welcomed Dan Weimer.

Supervisor Verna – encouraged people to stay informed by participating in the Beach Park meetings and come with an open mind.

Supervisor Beaufort – addressed the drilling concerns and reminded audience the ordinance update was postponed until a new engineer was selected (which happened today at the re-org meeting).

**Manager’s Report:**

The Township received a \$10K grant from RK Mellon Family Foundation for the Mill Creek Memorial Park fishing platform.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to accept the grant. Motion carried.

**Public Works Department Report – None**

**Ligonier Valley Police Department Report – None**

**Engineer’s Report – None**

**Solicitor’s Report**

Solicitor Korns reported that an executive session took place prior to the meeting (approximately 4:00 PM) and certified compliance with the Pennsylvania Sunshine Laws as the session pertained to personnel and potential litigation matters.

The Township has a new tax collector and the contract with Keystone has been terminated. This new collector’s information will be posted in our newsletter, website and face book page.

**Zoning Officer Report - See attached**

One investigation – building without proper permits (Washington Furnace)  
PEMA Community Audit Visit (CAV) – A complete report will be given at the next meeting regarding enforcement, record keeping, and new buildings in the flood plains

**Code Enforcement Report – None**

**Correspondence**

Received a letter from Keystone Collections Group asking for the \$5K contract early termination fee (contract was for five years). Going to ask the School District to cover half the cost since they used the tax collector as well.

**Treasurer’s Report**

Supervisor Verna reported the account balances as of January 6:

General Fund account	\$389,969
Act 13 Account	\$52,991
Ligonier Beach Project Account	\$393
Developers Account	\$16,344
Liquid Fuels Account	\$44,597
Equipment Fund	\$12,272
Capital Reserve CDs	\$662,054

Total account balance: \$1,178,620

**Approval of Bills**

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve the bill pay list as presented. Motion carried.

## **Old Business**

Fiber Matting Bid Process – now is the time to advertise for bids

- A motion was made by Paul Knupp and seconded by Dan Weimer to request bids on the roads. Motion carried.

## **New Business**

- A motion was made by Scott Matson and seconded by Paul Knupp to accept Wes Binkey's resignation. Motion carried.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to increase Mrs. Caldwell's hourly rate by \$1, effective November 15<sup>th</sup>. Motion carried.

Solicitor Korn's - Public Works vacancy should be advertised. Refer to job description.

- A motion was made by Dan Weimer and seconded by Paul Knupp to advertise the position and to set an appropriate application deadline. Motion carried.

Snow plow drivers – casual/seasonal. Recommend a fair rate of \$20/hr.

- A motion was made by Paul Knupp and seconded by Dan Weimer to set the temporary drivers at \$20/hour. Motion carried.
- A motion was made by Paul Knupp and seconded by Dan Weimer to set 'Dumpster Days' for April 18<sup>th</sup>, 8:00 AM to noon. Motion carried.

## **Public Comments 'B'**

Debbie Nicely asked if the "Ligonier Beach Park Committee" members had been chosen; Supervisor Verna announced the following members:

Two Supervisors – Scott Matson & Dan Weimer  
Two members of the Planning Commission – Sheila Grimm & Mickey Corb  
Two members of the Recreation Board – Larry Shew & Bob Gangawere  
Three Township Residents – Julie Donovan, Melissa Eller & Mark Sorice  
From the Borough – Butch Bellas

All residents are welcome and invited. Supervisor Beaufort stated we will keep an open mind and not make any decisions until they've reviewed all the data.

## **Supervisors Comments**

Supervisor Knupp thanked Glenn Kalp for his service on the LTMA Board. Also thanked Wes Binkey for his 32 years.

Supervisor Verna encouraged people to participate in the Ligonier Beach Park planning process.

Supervisor Matson stated he is tired of the illegal dumping at the recycling bins. Discussion about the future of recycling.

Resident Dan Keisel raised a concern that if we get rid of recycling the illegal dumping elsewhere will get worse.

Supervisor Verna said it is not an effective program – not cost effective and is a distraction. This is to be intended for paper and cardboard – this has been brought up multiple times.

Supervisor Beaufort echoed concerns that recycling is nice to have but it's a mess, especially around the holidays- there were four dumpsters overflowing. Solicitor Korn suggested adding this topic next month's agenda.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adjourn at 5:35 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell  
Assistant Secretary/Treasurer

**Ligonier Township, Westmoreland County, PA**  
**Bill Payments for All Vendors**  
 January 3, 2020

Vendor	Type	Num	Amount
<b>Jan 3, 20</b>			
AA Septic Tank Service	Bill Pmt -Check	23156	190.00
AA Septic Tank Service	Bill Pmt -Check	23184	200.00
AFLAC	Bill Pmt -Check	23157	114.82
American Rock Salt Company LLC	Bill Pmt -Check	23158	13,873.29
Comcast	Bill Pmt -Check	23159	217.41
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	23160	503.92
Deiss & Halmi Engineering, Inc.	Bill Pmt -Check	23161	1,014.90
Douglas Kurtz	Bill Pmt -Check	23162	60.00
Ed Oles1	Bill Pmt -Check	23163	60.00
Fayette Parts Service, Inc.	Bill Pmt -Check	23164	9.66
JSB Holding, Inc.	Bill Pmt -Check	23165	379.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	23166	4.40
Linda McDowell	Bill Pmt -Check	23167	60.00
Municipal Authority of Westmoreland Count	Bill Pmt -Check	23168	588.50
Pa State Association of Boroughs	Bill Pmt -Check	23169	95.00
Penn Turf, Inc.	Bill Pmt -Check	23170	318.75
Robert Smithley	Bill Pmt -Check	23171	60.00
Royal Oak Retriever, LLC	Bill Pmt -Check	23172	14.25
Russ Morgan	Bill Pmt -Check	23173	50.00
Sable Kennels	Bill Pmt -Check	23174	110.00
Smith Propane & Oil	Bill Pmt -Check	23175	1,469.33
TENWILS	Bill Pmt -Check	23176	78.00
The Latrobe Bulletin	Bill Pmt -Check	23177	36.00
Tricia Levander	Bill Pmt -Check	23178	1,118.10
UniFirst Corporation	Bill Pmt -Check	23179	39.25
West Penn Power	Bill Pmt -Check	23180	350.57
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	23181	21,444.66
Westmoreland County Assoc. of Twp Spv	Bill Pmt -Check	23182	400.00
Williamson Law Book Co.	Bill Pmt -Check	23183	51.78
<b>Jan 3, 20</b>			<b>42,911.59</b>

*SAW*  
1-6-2020

**Ligonier Township, Westmoreland County, PA**  
**Bill Payments for All Vendors**  
**December 23, 2019**

Vendor	Type	Num	Date	Amount
<b>Dec 23, 19</b>				
A&H Equipment Company	Bill Pmt -Check	23115	12/23/2019	1,252.44
AA Septic Tank Service	Bill Pmt -Check	23116	12/23/2019	190.00
Aqua Filter Fresh	Bill Pmt -Check	23117	12/23/2019	38.75
Barbara Nalle	Bill Pmt -Check	23118	12/23/2019	60.00
Daniel Weimer	Bill Pmt -Check	23119	12/23/2019	30.00
Fayette Parts Service, Inc.	Bill Pmt -Check	23120	12/23/2019	53.88
Forks Inn	Bill Pmt -Check	23121	12/23/2019	200.00
Glassmere Fuel Service	Bill Pmt -Check	23122	12/23/2019	1,605.43
Good Year	Bill Pmt -Check	23123	12/23/2019	216.64
Hampton Office Products	Bill Pmt -Check	23124	12/23/2019	70.71
James Darr	Bill Pmt -Check	23125	12/23/2019	60.00
James Nieusma	Bill Pmt -Check	23126	12/23/2019	244.34
Justifacts Credential Verification, Inc	Bill Pmt -Check	23127	12/23/2019	116.20
Keystone Collections Group	Bill Pmt -Check	23128	12/23/2019	24.00
Lacal Equipment, Inc.	Bill Pmt -Check	23129	12/23/2019	139.80
Laurel Valley Hardware Inc.	Bill Pmt -Check	23130	12/23/2019	7.09
Level One	Bill Pmt -Check	23131	12/23/2019	95.00
Ligonier Valley Police Department	Bill Pmt -Check	23132	12/23/2019	113,542.83
LVTech	Bill Pmt -Check	23133	12/23/2019	18.00
Maiello, Brungo & Maiello, LLP	Bill Pmt -Check	23134	12/23/2019	2,348.00
Mcinchok Sanitation	Bill Pmt -Check	23135	12/23/2019	135.00
Michael W. McCaplin	Bill Pmt -Check	23136	12/23/2019	60.00
Mickey Corb	Bill Pmt -Check	23137	12/23/2019	60.00
Northwestern Mutual	Bill Pmt -Check	23138	12/23/2019	9,560.83
Pa State Association of Boroughs	Bill Pmt -Check	23139	12/23/2019	190.00
PennPrime	Bill Pmt -Check	23140	12/23/2019	17,185.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	23141	12/23/2019	68.53
Pleasant Unity Supply	Bill Pmt -Check	23142	12/23/2019	855.00
Rampart Security Systems	Bill Pmt -Check	23143	12/23/2019	197.00
Sheila Grimm	Bill Pmt -Check	23144	12/23/2019	60.00
Standard Insurance Company	Bill Pmt -Check	23145	12/23/2019	784.86
Susan McBroom	Bill Pmt -Check	23146	12/23/2019	60.00
SWIF	Bill Pmt -Check	23147	12/23/2019	4,489.00
Total Service, Inc.	Bill Pmt -Check	23148	12/23/2019	36.89
Travelers	Bill Pmt -Check	23149	12/23/2019	1,225.00
U.S. Municipal	Bill Pmt -Check	23150	12/23/2019	679.00
UniFirst Corporation	Bill Pmt -Check	23151	12/23/2019	85.50
Valley Landscaping & Lawn Care	Bill Pmt -Check	23152	12/23/2019	216.00
Verizon Wireless	Bill Pmt -Check	23153	12/23/2019	195.85
Washington National Insurance Company	Bill Pmt -Check	23154	12/23/2019	303.40
West Penn Power	Bill Pmt -Check	23155	12/23/2019	953.78
<b>Dec 23, 19</b>				<b>157,713.75</b>

*SW*  
1-6-2020

## December 2019 Zoning Report

	Qty	Amount
Lien Letter Income	<b>9</b>	<b>300.00</b>
<b>Permits</b>		
Building/UCC	5	1,824.50
Zoning	4	127.00
Demolition	0	-
Driveway	1	25.00
Fireworks	0	-
No-Impact Home Based Business	0	-
Occupancy	0	-
Peddler	0	-
Right-of-Way	0	-
Sign	1	40.00
Sewage	1	75.00
<b>Total: Permits</b>	<b>12</b>	<b>2,091.50</b>
<b>Total</b>		<b>2,391.50</b>
Total Income 2018	141/200	67,625.93
Total Income 2019	171/187	63,962.82

### New Business

- ZHB did not meet in December but will have its reorg meeting and a hearing 1/21/2020

- Recreation Committee will meet on 1/13. We received a donation toward Funding to finish Memorial Park

---

Respectfully submitted by Jim Nieuwma  
Zoning/Community Development Officer