

Ligonier Township Supervisors
Regular Meeting
December 11, 2018

The Ligonier Township Supervisors met in regular session at 7:00 PM with the Pledge of Allegiance opening the meeting. Present were Chair, Wade Thomas; Supervisor, John Beaufort; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Vice Chair, Paul Knupp.

Public Comment

1. **Melinda Clark, 113 Nature Run Rd.** – spoke on fossil fuels, global warming, extreme weather, physics of the environment knowledge, and clean energy.
 2. **Jan Milburn** – fracking and cell tower limiting in zoning.
 3. **Jack Milburn**- zoning code discussion continues and he is happy about that. DEP violations in Derry, Nelson well has had four DEP violations. Drinking water contaminations.
 4. **Vicki Oles** – provided items that she would like to ask to be added to the to do/goal list.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the minutes of the November 13, 2018 meeting. Motion carried.

Supervisor Comments

Stephanie Verna – thanked everyone for speaking and providing information. Drilling restrictions. Strongly encourage people to participate/join sub-committees.

Staff Report

Manager's Report

Terry reported he might be appointed to DEP's Advisory Board, requiring four meetings a year and asked for approval to accept if appointed. Terry update on the 537 Plan that a letter went to DEP and are proposing an alternate plan.

- A motion was made by Paul Knupp and seconded by Scott Matson to approve Manager, Terry Carcella to be out of the office for the four meeting a year required by DEP's Advisory Board, if appointed. Motion carried.

Police Report

Chief Mike Matrunics reported:



LIGONIER TOWNSHIP POLICE DEPT.

Michael W. Matrunics, Chief of Police

One Municipal Park Drive • Ligonier, Pennsylvania 15658-8763

Telephone: 724-238-5105 or 911

Fax: 724-238-3786

Police Activity Report

November 2018

The following is an accumulative report of all the incidents and arrests handled by the members of the Ligonier Township Police Department.

Administrative Report

Totals	Description
5720	Miles driven
912	Street hours worked/Detective hours
20 Reimbursable Hours	Aggressive Driving/Drug Task Force
11	Court Hearings Hours of court paid
32 Hours	K-9
0	Comp. hours
0	Comp hours earned
120	Vacation hours
0	Sick hours
16	Personal hours
4 = 176 hours	Holiday
87	Complaints Handled/Investigated
310	Calls through 911 (Phone calls/911 calls/ information calls/follow up)
4	Criminal Complaints
4	Arrest
35	Traffic Citations

Income:

1. \$3102.55 (Township Police fines, Accident Reports, Donations and Reimbursable wages)

Respectfully Submitted

Michael Matrunics
(Chief of Police)

December 2018 REPORTS

K9 activities:

4 Training days

2-Vehicle searches in Ligonier Township.

1-Building search in Ligonier Boro

Monitored the students going into all schools and walked all schools in the township

1-Apprehension of a fleeing felony suspect in Ligonier Township

On November 9th K-9 Kilo was injured during a pursuit of a subject. Kilo suffered an eye injury and was off of work for 1 week. He has since completely recovered and is back to full duty. Thank you to the Ligonier residents that reached out and donated to help cover the cost of his medical care!!

1250 Miles Patrolled

Chief Matronics stated that K-9, Kilo was injured on a call, but will be fine. The lights, at times, are still acting up at the bridge on Route 711. He stressed to not go through the red light, be patient the bridge will be done soon. Commend the Board for their work on the Police Commission.

Public Work

Bethany reported:

FEMA Grant Update:

Files provided by Markosky

- USGS 1:24,000 scale site location map
- FIRM Map (needs attached under section E of environmental historic preservation)
- PNDI (needs attached under section C of environmental historic preservation section)
- NWI map (needs attached in section of enviro historic preservation section)
- Word Doc (OLRR FEMA SOW...) with the follow:
 - Narratives for the Scope of Work
 - Narratives to be included with the Environmental/Historic Preservation Section
 - Project Schedule
 - Project Costs
- PDF (FEMA Grant Application Screen Shots...) with the following
 - Requested information/Notes on how to answer the questions for the provided screen shots for the FEMA portal (this document does refer back to the word document (OLRR FEMA SOW...))
- Conceptual Level Stream Restoration Design Plans
- Conceptual Level Stream Restoration Design Typical Details
- Additional photos from recent upstream and downstream field view

3 hour FEMA training course

90 minute FEMA webinar on the technical requirements for the grant

Engineer Report

Dorothy provide an update on the Clifford Woods Road Bridge Project, guiderails will cost approximately \$15,000 and installation will be March/April timeframe

Solicitor Report

Mr. Korn reported that Ligonier Township staff, Ligonier Valley Golf Club and he met today and two actions need to be address.

- A motion was made by Paul Knupp and seconded by Stephanie Verna to appoint Michael Korn as Hearing Officer for the Public Hearing. Motion carried.
- A motion was made by Scott Matson and seconded by Paul Knupp to approve the Sewage Planning Module with LTMA/MAWC. Motion carried.
- A motion was made by Paul Knupp and seconded by John Beaufort to approve the request for modifications for Storm water to be considered by the Planning Commission. Motion carried.

Executive Session

The Supervisors went into executive session at 7:38 PM and returned at 7:58 PM. Solicitor, Michael Korn stated that he was and will be in attendance and items discussed was in compliance with Pennsylvania Sunshine Law and were of personnel matters.

Zoning Report

Jim reported:

DECEMBER 11, 2018 SUPERVISOR'S MEETING ZONING REPORT FOR NOVEMBER

Submitted by Jim Nieuwma Zoning Officer

Lien Letter Requests

12	\$	400.00
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Zoning Permits

1	\$	110.30
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Zoning/Building UCC

2	\$	672.35
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Total Permits-Income Generated

<u>\$ 1182.65</u>

16

Zoning Hearing Board

Zoning Hearing Board cancelled due to lack of agenda

Provided update on the McKelvey Road clean-up showing pictures.

Code Enforcement Report – Keith reported that two cases were file with District Court, Denise Thiel, Thursday, November 6, 2018 Next Planning Commission meeting will be held on January 17, 2019 and there will be resubmittal from Ligonier Valley Golf Club.

- A motion was made by Wade Thomas and seconded by Scott Matson to approve the Tiberi Plan without the required Highway Occupancy permit from Pennsylvania Department of Transportation. Motion carried with a roll call vote 3-2, Supervisors Verna and Knupp.

Correspondence

1. Assessment Office Notice of Property Value

Treasurer's Report-Stephanie Verna reported that the General Fund account balance is \$326,938.49 the Act 13 account balance is \$72,601.20, the K-9 account balance is \$48,460.19, the Liquid Fuels account balance is \$1,070.65 the Developer's account balance is \$12,544.00, Liquid Fuels Investment Account is \$192,500.00, the Equipment Fund \$34,970.98, and the Capital Reserve CD's \$619,848.70 for a total of \$1,308,934.21. No action required.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve payment of November 27, 2018 and December 10, 2018 Bill Payment lists. Motion carried.

Old Business - None

New Business

- A motion was made by John Beaufort and seconded by Stephanie Verna to approve Ordinance #04-2018 Creating Ligonier Valley Police Department and abolishment of Ligonier Township Police Department December 31, 2018/January 1, 2019. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to approve Ordinance #03-2018 Intergovernmental Agreement with Ligonier Valley Police Department for Shared Services. Motion carried.
- A motion was made by Stephanie Verna and seconded by Scott Matson to reschedule January's Supervisors meeting to January 7, 2019 following the Re-Organizational meeting and to approve advertisement as stated. Motion carried.
- A motion was made by Stephanie Verna and seconded by John Beaufort to approve the Ligonier Township 2019 Draft Budget. Motion carried.

Public Comment - None

Supervisors Comment

Supervisor Scott Matson – No Comment

Supervisor Paul Knupp – No Comment.

Supervisor John Beaufort – No Comment.

Supervisor Stephanie Verna – The Ligonier Valley Police Department is moving forward.

- A motion was made by John Beaufort and seconded by Scott Matson to approve signage of the Westmoreland County Planning Department letter as requested. Motion carried

Supervisor Wade Thomas –No Comment.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to adjourn the meeting at 8:32 PM. Motion carried.



Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

1:36 PM
12/10/18

**Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
December 10, 2018**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Dec 10, 18				
American Rock Salt Company	Bill Pmt -Check	1232	12/10/2018	2,851.47
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	1233	12/10/2018	955.00
Dec 10, 18				<u>3,806.47</u>


12-11-18 

1:31 PM
12/10/18

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
December 10, 2018

Vendor	Type	Num	Date	Amount
Dec 10, 18				
AA Septic Tank Service	Bill Pmt -Check	22360	12/10/2018	237.50
AFLAC	Bill Pmt -Check	22361	12/10/2018	148.30
Aqua Filter Fresh	Bill Pmt -Check	22362	12/10/2018	39.35
Avolio Law Group, LLC	Bill Pmt -Check	22363	12/10/2018	2,969.00
Brett A. Markle	Bill Pmt -Check	22364	12/10/2018	600.00
Comcast	Bill Pmt -Check	22365	12/10/2018	211.81
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	22366	12/10/2018	1,289.49
Excela Health	Bill Pmt -Check	22367	12/10/2018	48.00
Export Fuel Co. Inc	Bill Pmt -Check	22368	12/10/2018	1,556.20
Fayette Parts Service, Inc.	Bill Pmt -Check	22369	12/10/2018	63.35
Galls, LLC	Bill Pmt -Check	22370	12/10/2018	419.87
Gary A. Falatovich, Attorney at Law	Bill Pmt -Check	22371	12/10/2018	253.00
Giant Eagle	Bill Pmt -Check	22372	12/10/2018	118.17
Green Guard	Bill Pmt -Check	22373	12/10/2018	50.48
James Friscarella	Bill Pmt -Check	22374	12/10/2018	250.00
JSB Holding, Inc.	Bill Pmt -Check	22375	12/10/2018	379.00
Kiski Valley Uniforms and Supply	Bill Pmt -Check	22376	12/10/2018	809.99
Laurel Valley Hardware Inc.	Bill Pmt -Check	22377	12/10/2018	97.32
Ligonier Valley Police Department	Bill Pmt -Check	22378	12/10/2018	97,072.50
Luther P. Miller	Bill Pmt -Check	22379	12/10/2018	683.25
LVTech	Bill Pmt -Check	22380	12/10/2018	1,317.30
Mack M. Darr Co., Inc.	Bill Pmt -Check	22381	12/10/2018	1,344.00
McInchok Sanitation	Bill Pmt -Check	22382	12/10/2018	135.00
Oldenburg Psychological Services, PC	Bill Pmt -Check	22383	12/10/2018	180.00
PennPrime	Bill Pmt -Check	22384	12/10/2018	132.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	22385	12/10/2018	191.36
Pennsylvania One Call System, Inc.	Bill Pmt -Check	22386	12/10/2018	58.31
Rampart Security Systems	Bill Pmt -Check	22387	12/10/2018	81.00
Sable Kennels	Bill Pmt -Check	22388	12/10/2018	50.00
Shawn Knepper	Bill Pmt -Check	22389	12/10/2018	150.00
SWIF	Bill Pmt -Check	22390	12/10/2018	6,225.00
The Markosky Engineering Group, Inc.	Bill Pmt -Check	22391	12/10/2018	4,687.50
Total Service, Inc.	Bill Pmt -Check	22392	12/10/2018	59.43
UniFirst Corporation	Bill Pmt -Check	22393	12/10/2018	123.50
Wells Fargo	Bill Pmt -Check	22394	12/10/2018	105.90
West Penn Power	Bill Pmt -Check	22395	12/10/2018	209.40
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	22396	12/10/2018	21,669.33
Dec 10, 18				144,015.61


 12-11-18 

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
November 27, 2018

Vendor	Type	Num	Date	Amount
Nov 27, 18				
AA Septic Tank Service	Bill Pmt -Check	22336	11/27/2018	190.00
Avolio Law Group, LLC	Bill Pmt -Check	22337	11/27/2018	3,246.00
Export Fuel Co. Inc	Bill Pmt -Check	22338	11/27/2018	2,197.80
Fayette Parts Service, Inc.	Bill Pmt -Check	22339	11/27/2018	305.68
Flynn's Tire Wholesale	Bill Pmt -Check	22340	11/27/2018	1,070.96
Galls, LLC	Bill Pmt -Check	22341	11/27/2018	25.99
Good Year	Bill Pmt -Check	22342	11/27/2018	1,820.08
Jonathan Murphy	Bill Pmt -Check	22343	11/27/2018	163.28
Laurel Valley Hardware Inc.	Bill Pmt -Check	22344	11/27/2018	33.47
Ligonier Township Municipal Authority	Bill Pmt -Check	22345	11/27/2018	44.04
Luther P. Miller	Bill Pmt -Check	22346	11/27/2018	516.75
Mesko & Associates, Inc.	Bill Pmt -Check	22347	11/27/2018	5,425.00
S & D Calibration	Bill Pmt -Check	22348	11/27/2018	21.50
Shawn Knepper	Bill Pmt -Check	22349	11/27/2018	139.00
Standard Insurance Company	Bill Pmt -Check	22350	11/27/2018	899.19
Stellar Fastener & Ind Supply	Bill Pmt -Check	22351	11/27/2018	466.34
Terry Carcella	Bill Pmt -Check	22352	11/27/2018	218.00
Total Service, Inc.	Bill Pmt -Check	22353	11/27/2018	47.58
Town & Country Motors	Bill Pmt -Check	22354	11/27/2018	192.91
Trib Total Media	Bill Pmt -Check	22355	11/27/2018	80.31
UAW LOCAL 204	Bill Pmt -Check	22356	11/27/2018	275.15
UniFirst Corporation	Bill Pmt -Check	22357	11/27/2018	85.50
Verizon Wireless	Bill Pmt -Check	22358	11/27/2018	185.67
West Penn Power	Bill Pmt -Check	22359	11/27/2018	126.87
Nov 27, 18				17,777.07

SAW
11-27-18

10:57 AM

11/27/18

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
November 27, 2018

Vendor	Type	Num	Date	Amount
Nov 27, 18				
AA Septic Tank Service	Bill Pmt -Check	1228	11/27/2018	110.00
FI-Hoff Concrete	Bill Pmt -Check	1229	11/27/2018	4,995.76
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	1230	11/27/2018	3,280.21
RoadSafe Traffic Systems, Inc.	Bill Pmt -Check	1231	11/27/2018	685.10
Nov 27, 18				<u><u>9,071.07</u></u>

SAV
11-27-18

11:12 AM
11/27/18

Ligonier Township K-9
Bill Payments for All Vendors
November 27, 2018

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Nov 27, 18 Avets	Bill Pmt -Check	1096	11/27/2018	409.00
Nov 27, 18				<u>409.00</u>

SP
11-27-18