

Ligonier Township Supervisors
Regular Meeting
March 12, 2019

The Ligonier Township Supervisors met in regular session at 7:00 PM with the Pledge of Allegiance opening the meeting. Present were Vice Chair, John Beaufort; Supervisor Paul Knupp; and Secretary/Treasurer, Stephanie Verna, and Supervisor, D. Scott Matson. Chair, Wade Thomas was absent.

Public Comment - None

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve the February 12, 2019 regular meeting minutes. Motion carried.

Supervisor Comments – None

- A motion was made by Paul Knupp and seconded by Scott Matson to accept Russell Standards Bituminous Fiber Matting Seal Coat bid of \$125,430.34 for Project 01-19 pending packet review. Motion carried.

Staff Report

Manager's Report - Terry proposed to the board of supervisors to consider purchasing a \$130,000 asphalt zipper, a piece of equipment he believes necessary to help the township better maintain the condition of our 100 miles of roads.

More than 60 percent of the 122 roads in Ligonier Township are failing in the base. The asphalt zipper would reclaim the road base, typically gravel and stone underneath the surface and grind it into a fine powder.

The public works crew can then reuse the material that already been paid for to lay a new, smoother road base ready to be seal coated or paved, rather than try to repair and reseal uneven surfaces. We end up wasting a lot of money through its current process.

“I would not be the kind of manager I am if I didn't make you aware that we need to change the way we do business in taking care of our roads”, “We can't continue to keep throwing more money out there to repair these roads unless we have a better way of keeping them in shape for a longer period of time Terry stated.

No payment would be due until a full year after the 42- inch zipper is delivered and the township's Act 13 and equipment funds and a 2-percent interest loan could be tapped to cover the purchase.

Past the expensive price tag, the success of other Pennsylvania municipalities such as Washington Township in Erie County where he previously worked that used an asphalt zipper for road maintenance. He also cited Salem Township in Westmoreland County and Center Township in Indiana County.

Ligonier Valley Police Department Report:

Zoning Report

MARCH 12, 2019 SUPERVISOR'S MEETING

FEBRUARY 2019 ZONING REPORT

Respectfully Submitted by Jim Nieuwma
Zoning/Community Development Officer

<u>LIEN LETTER INCOME</u>	7	\$	275.00
<u>ZONING PERMITS</u>	4	\$	100.00
<u>PEDDLER PERMITS</u>	0	\$	0.00
<u>RIGHT OF WAY PERMITS</u>	0	\$	0.00
<u>SIGN PERMITS</u>	0	\$	0.00
<u>FIREWORKS PERMITS</u>	0	\$	0.00
<u>OCCUPANCY PERMITS</u>	2	\$	25.00
<u>DRIVEWAY PERMITS</u>	1	\$	0.00
<u>NO-IMPACT HOME BASED BUSINESS</u>	0	\$	0.00
<u>DEMOLITION PERMITS</u>	1	\$	50.00
<u>SEWAGE PERMITS</u>	0	\$	0.00
<u>BUILDING PERMITS/UCC</u>	4	\$	864.80

TOTAL INCOME 2018 141/200 \$ 67,625.93

TOTAL INCOME 2019 7/12 \$ 1,314.80

NEW BUSINESS

Zoning Hearing Board will be Cancelled for March 19, 2019. Recreation Committee met March 11, 2019.

END OF REPORT

Code Enforcement – Still investigating a couple cases. Two cases continued to April 22 due to weather.

Correspondence

1. PML Garner Scholarship Announcement
2. Derek Zurfluh Letter on Taxes and Keystone Collections Group
3. Westmoreland County Grant Notification on Well Water Baseline Notice.

Treasurer's Report-Stephanie Verna reported that the General Fund account balance is \$195,254.87 the Act 13 account balance is \$27,303.20, the Liquid Fuels account balance is \$1,247.18 the Developer's account balance is \$15,877.33, Liquid Fuels Investment Account is \$576,863.27, the Equipment Fund \$29,871.98, and the Capital Reserve CD's \$630,198.55 for a total of \$1,476,616.38. No action required.

- A motion was made by Stephanie Verna and seconded by Scott Matson to approve payment of February 25, 2019 and March 11, 219 Bill Payment lists. Motion carried.

Old Business

- A motion was made by Paul Knupp and seconded by Scott Matson to appoint Daniel Weimer as alternate to the Planning Commission. Motion carried.

New Business

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve 2019 Public Works Director's review at a one-time bonus of \$500.00 (five-hundred). Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve the Township to join the Westmoreland County Land Bank at a one-time cost of \$5,000.00 (five-thousand). Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve Resolution #14-2019 Authorizing an Application to the PA Municipal Assistance Program. Motion carried.

Resolution #15-2019 Authorizing Disposal of Equipment Less Than \$1,000.00 (one-thousand) as per 2nd Class Township Code was tabled to April's meeting and equipment re-posted on Municibid.

- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve deductible payment on settlement of EEOC Charge Number 533-2018-01152. Motion carried.
- A motion was made by Paul Knupp and seconded by Stephanie Verna to approve deductible payment on settlement of Westmoreland County Court of Common Pleas Case Number 2182 of 2017. Motion carried with Supervisor Matson voting Nay.
- A motion was made by Stephanie Verna and seconded by Paul Knupp to approve Finance Director's recommendation to accept Wessel & Company three-year with two-year option bid contract. Motion carried.

No bridge inspection bids received and ECMS system is different process followed, tabled to March 26, 2019 meeting.

- A motion was made by Paul Knupp and seconded by Scott Matson to approve Resolution #16-2019 Ray Graham Minor Subdivision. Motion carried.

Public Comment - None

Supervisors Comment

Supervisor Scott Matson – stated he is running for re-election and he will continue to donate his Supervisor stipend back to the community.

Supervisor Paul Knupp – stated he is happy, honored to serve as Supervisor, and thanked everyone for his or her work.

Supervisor John Beaufort – no comment

Supervisor Stephanie Verna – next Joint Comprehensive Plan meeting is April 4, 2019 at the Municipal Complex at 7 PM. Encourage people to attend.

Supervisor Wade Thomas –not present.

- A motion was made by Paul Knupp and seconded by Scott Matson to adjourn the meeting at 7:50 PM. Motion carried.

Respectfully submitted,

Roxanne Shadron
Assistant Secretary/Treasurer

3:32 PM

03/11/19

**Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
March 11, 2019**

<u>Vendor</u>	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Amount</u>
Mar 11, 19 American Rock Salt Company	Bill Pmt -Check	1243	03/11/2019	8,934.18
Mar 11, 19				<u>8,934.18</u>

OK
SA
3-12-19

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
March 11, 2019

Vendor	Type	Num	Date	Amount
Mar 11, 19				
AA Septic Tank Service	Bill Pmt -Check	22554	03/11/2019	237.50
Black's Specialty Service	Bill Pmt -Check	22555	03/11/2019	284.00
Campbell Durrant Beatty Palombo & Mill...	Bill Pmt -Check	22556	03/11/2019	183.00
Comcast	Bill Pmt -Check	22557	03/11/2019	214.00
Credit Card Dept-First Commonwealth B...	Bill Pmt -Check	22558	03/11/2019	785.29
Derry Stone and Lime	Bill Pmt -Check	22559	03/11/2019	5,507.04
Export Fuel Co. Inc	Bill Pmt -Check	22560	03/11/2019	1,431.33
Fayette Parts Service, Inc.	Bill Pmt -Check	22561	03/11/2019	1,260.75
Gary A. Falatovich, Attorney at Law	Bill Pmt -Check	22562	03/11/2019	33.00
James Nieuwma	Bill Pmt -Check	22563	03/11/2019	30.85
JSB Holding, Inc.	Bill Pmt -Check	22564	03/11/2019	379.00
Laurel Valley Hardware Inc.	Bill Pmt -Check	22565	03/11/2019	49.61
LVTech	Bill Pmt -Check	22566	03/11/2019	1,111.30
McInchok Sanitation	Bill Pmt -Check	22567	03/11/2019	135.00
Oil Service, Inc.	Bill Pmt -Check	22568	03/11/2019	757.35
Orion Safety Products	Bill Pmt -Check	22569	03/11/2019	1,199.04
Pa State Association of Boroughs	Bill Pmt -Check	22570	03/11/2019	125.00
PennPrime	Bill Pmt -Check	22571	03/11/2019	20,605.00
Pennsylvania Municipal Service Co.	Bill Pmt -Check	22572	03/11/2019	59.36
Pennsylvania One Call System, Inc.	Bill Pmt -Check	22573	03/11/2019	72.32
Rampart Security Systems	Bill Pmt -Check	22574	03/11/2019	81.00
Sable Kennels	Bill Pmt -Check	22575	03/11/2019	50.00
Selective Insurance Company of America	Bill Pmt -Check	22576	03/11/2019	5,000.00
SWIF	Bill Pmt -Check	22577	03/11/2019	1,183.00
Terry Carcella	Bill Pmt -Check	22578	03/11/2019	181.51
The Latrobe Bulletin	Bill Pmt -Check	22579	03/11/2019	289.00
UAW LOCAL 204	Bill Pmt -Check	22580	03/11/2019	825.45
UniFirst Corporation	Bill Pmt -Check	22581	03/11/2019	84.50
Verizon Wireless	Bill Pmt -Check	22582	03/11/2019	185.87
Wells Fargo	Bill Pmt -Check	22583	03/11/2019	105.90
West Penn Power	Bill Pmt -Check	22584	03/11/2019	202.16
Western Pennsylvania Teamsters and E...	Bill Pmt -Check	22585	03/11/2019	20,265.02
Wilkins Services	Bill Pmt -Check	22586	03/11/2019	308.75
Mar 11, 19				63,221.90

OK
3-12-19

2:17 PM
02/25/19

Ligonier Township-Liquid Fuels
Bill Payments for All Vendors
February 25, 2019

Vendor	Type	Num	Date	Amount
Feb 25, 19				
American Rock Salt Company	Bill Pmt -Check	1241	02/25/2019	6,175.67
RoadSafe Traffic Systems, Inc.	Bill Pmt -Check	1242	02/25/2019	685.10
Feb 25, 19				<u>6,860.77</u>

DC

SP
2-27-19

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
February 25, 2019

Vendor	Type	Num	Date	Amount
Feb 25, 19				
AA Septic Tank Service	Bill Pmt -Check	22534	02/25/2019	237.50
AFLAC	Bill Pmt -Check	22535	02/25/2019	148.30
Andrews Sales & Service	Bill Pmt -Check	22536	02/25/2019	12.06
Cambria Springs, Inc.	Bill Pmt -Check	22537	02/25/2019	216.20
Derry Stone and Lime	Bill Pmt -Check	22538	02/25/2019	4,667.42
Export Fuel Co. Inc	Bill Pmt -Check	22539	02/25/2019	3,579.04
Fayette Parts Service, Inc.	Bill Pmt -Check	22540	02/25/2019	45.21
Keyworld	Bill Pmt -Check	22541	02/25/2019	135.00
Lehigh Hanson Heidelberg Cement Group	Bill Pmt -Check	22542	02/25/2019	885.12
Ligonier Agway	Bill Pmt -Check	22543	02/25/2019	144.90
Ligonier Borough Public Works	Bill Pmt -Check	22544	02/25/2019	9,786.35
Luther P. Miller	Bill Pmt -Check	22545	02/25/2019	2,374.46
LVTech	Bill Pmt -Check	22546	02/25/2019	380.00
Royal Oak Retriever, LLC	Bill Pmt -Check	22547	02/25/2019	16.50
S & H Electric Supply Co.	Bill Pmt -Check	22548	02/25/2019	264.36
Standard Insurance Company	Bill Pmt -Check	22549	02/25/2019	875.96
Total Service, Inc.	Bill Pmt -Check	22550	02/25/2019	64.16
Town & Country Motors	Bill Pmt -Check	22551	02/25/2019	143.38
UniFirst Corporation	Bill Pmt -Check	22552	02/25/2019	81.00
West Penn Power	Bill Pmt -Check	22553	02/25/2019	1,046.25
Feb 25, 19				25,103.17

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2-27-19