

**Ligonier Township Supervisors
Regular Meeting Minutes
May 11, 2021**

The Supervisors of Ligonier Township met in regular session at 7:00 PM. Present were Chair, John Beaufort; Vice Chair, Paul Knupp; Secretary/Treasurer, Stephanie Verna; Supervisor, D. Scott Matson; and Supervisor, Dan Resenic.

Also present were Manager, Terry Carcella; Solicitor, Michael Korn (remote); Engineer Ben Faas; Public Works Director, Russ Morgan (remote); Zoning Officer, Jim Nieusma, and Finance Officer, Bethany Caldwell.

Public Comment - None

- A motion was made by Dan Resenic and seconded by Stephanie Verna to approve the minutes from the April 27, 2021 meeting. Motion carried.

Supervisor Comments

Supervisor Knupp – commended the Police on their recent drug bust.

Supervisor Resenic – seconded Mr. Knupp’s comments on the police and applauded the Public Works crew on the Clark Hollow Road emergency repair.

Manager’s Report

The Township received two Strategic Management Municipal Planning proposals. Mr. Foreman (DCED) has experience with both firms. He pointed out that PEL’s proposal states that costs associated with travel are not included in their proposal. He advised that a one-hour meeting should be set up with each bidder for interview and will provide sample questions and an evaluation sheet. He will attend

Mr. Korn clarified he does not think there is a conflict of interest with Grass Roots Solutions (one of their consultants is also a 1099 employee).

Correspondence

1. West Co. Industrial Development & C-PACE letter
2. Westmoreland County Notice of Private Sale letter
3. Land Bank letter & Demo Policy

Engineers Report

Mr. Faas reported the estimate for Westview Drive stormwater curbing work is \$20k assuming the Public Works department can use the zipper to mill a 300-foot long section of the road. This will direct stormwater to an existing storm drain. Add \$7500 to the cost if we replace the drains. Using the zipper save \$5k alone – just the cost for a contractor to mobilize.

There was a discussion about stormwater projects and making sure the Township is fair in its approach – we do not want to focus on the most recent issues as other residents have come to the Township in the past with issues.

Intern to start mapping project this week.

Ligonier Valley Police Department Report

See attached. Chief Berger reminded residents we have leash laws – there have been several incidents lately – must keep your dog under control. Failure to follow the law can result in fines and / or loss of the animal.

Solicitor’s Report:

Mr. Kornis reminded everyone that the Governor is lifting Covid restrictions effective May 31, 2021. A draft of the property maintenance ordinance should be available at the June meeting.

Public Works Report

Mr. Morgan gave a summary of the emergency stormwater repair work completed on Clark Hollow Road, May 3.

Zoning & Code Report

1. Miller’s Kananga Farms Subdivision

- A motion was made by Scott Matson and seconded by Paul Knupp to approve the Miller’s Kananga Farm subdivision on the condition that Mr. Miller not rent out the barn apartment. Motion approved by roll call vote, 3:2 with Supervisors Resenic, Matson & Knupp voting for and Supervisors Verna and Beaufort voting against. Motion approved.

2. Lewis Thomas Subdivision

- A motion was made by Scott Matson and seconded by Paul Knupp to approve Lewis Thomas’ subdivision. Motion approved.

Treasurer’s Report

Supervisor Verna reported the account balances as of May 11, 2021:

General Fund	\$ 425,862
General Fund Reserves	687,154
Liquid Fuels Tax Fund*	412,137
Capital Fund Reserves*	20,863
Ligonier Beach Park*	429
Mill Creek Memorial Park*	8,100
Charlotte Hi Acre Waterline*	1,548
Developers’ Account*	2,000

Total Funds Balance: \$ 1,558,093

*denotes funds are restricted

- A motion was made by Stephanie Verna and seconded by Dan Resenic to approve the bills for May as presented. Motion carried.

Finance Officer Report

April's budget vs. actual report was presented, along with a summary of the PennPRIME Workers' Comp audit results and a copy of the DCNR Phase I grant close out letter.

Old Business:

1. American Rescue Plan fund details from the US Treasury department
This information was released today – staff is still analyzing. Possible use of the funds could include replacing lost revenue, grant match money for the DCED Strategic Management Municipal Planning project, stormwater study/projects, sewer/water infrastructure, and broadband expansion efforts.

New Business:

1. SPC broadband funding notice
2. Township's Digital record project demo

Public Comment - None

Supervisor Comments

Supervisor Knupp – thanked Public Works, inquired about responses to the request for cleaning services (no inquiries / applications received).

- A motion was made by Paul Knupp and seconded by Stephanie Verna to adjourn the meeting at 8:13 PM. Motion carried.

Respectfully submitted,

Bethany Caldwell
Assistant Secretary/Treasurer

Ligonier Township, Westmoreland County, PA
Bill Payments for All Vendors
May 10 - 11, 2021

Vendor	Type	Num	Amount
May 10 - 11, 21			
AA Septic Tank Service	Bill Pmt -Check	24148	300.00
AFLAC	Bill Pmt -Check	24149	102.92
Comcast	Bill Pmt -Check	24150	133.35
Credit Card Dept-First Commonwealth Bank	Bill Pmt -Check	24151	608.51
Fayette Parts Service, Inc.	Bill Pmt -Check	24152	31.57
FirstNet	Bill Pmt -Check	24175	86.34
Gary A. Falatovich, Attorney at Law	Bill Pmt -Check	24153	611.00
Glassmere Fuel Service	Bill Pmt -Check	24154	2,223.64
Good Year	Bill Pmt -Check	24155	464.00
High Pressure Component Sales, LLC	Bill Pmt -Check	24156	100.95
JSB Holding, Inc.	Bill Pmt -Check	24157	394.15
Level One	Bill Pmt -Check	24158	138.00
Ligonier Valley Police Department	Bill Pmt -Check	24159	1,350.34
LVTech	Bill Pmt -Check	24160	1,087.30
LVTech	Bill Pmt -Check	24174	2,250.00
Pa State Association of Boroughs	Bill Pmt -Check	24161	25.00
Pennsylvania One Call System, Inc.	Bill Pmt -Check	24162	57.82
Royal Oak Retriever, LLC	Bill Pmt -Check	24163	120.00
Russ Morgan	Bill Pmt -Check	24164	98.50
SWIF	Bill Pmt -Check	24176	972.00
TENWILS	Bill Pmt -Check	24165	70.00
The EADS Group	Bill Pmt -Check	24166	2,072.94
The Latrobe Bulletin	Bill Pmt -Check	24167	54.85
Total Service, Inc.	Bill Pmt -Check	24168	174.21
UAW LOCAL 204	Bill Pmt -Check	24169	320.80
Valley Landscaping & Lawn Care	Bill Pmt -Check	24170	268.00
Washington National Insurance Company	Bill Pmt -Check	24171	303.40
West Penn Power	Bill Pmt -Check	24172	193.02
Western Pennsylvania Teamsters and Employ	Bill Pmt -Check	24173	24,367.41
May 10 - 11, 21			38,980.02

5-11-21
SO